

**ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD
EQUIPMENT GRANT AGREEMENT**

THIS AGREEMENT is made in Oakland, California by and between the Alameda County Source Reduction and Recycling Board (“Grantor”), and _____ (“Grantee”), who agree that:

1. **Purpose of Grant.** This is a grant for purchase of the equipment described in Grantee’s Equipment Grant Application dated [date of application]. By signing this agreement Grantee certifies that its facility has sufficient suitable space and power supply to make immediate use of the equipment.

2. **Payment.** The total grant funding provided pursuant to this agreement shall not exceed the total sum of \$[grant maximum dollar amount in numerals]. The initial invoice may be for 90 percent of the equipment cost and shall include price quote or invoice from the equipment vendor(s) specifying the price for each piece of equipment to be acquired. The initial invoice may be submitted only after:
 - 2.1 Equipment requested and scope of services approved by Grant Manager
 - 2.2 Signed Federal Taxpayer ID Number Form (substitute IRS Form W-9) has been submitted.
 - 2.3 This contract is fully executed

The final invoice for the remaining 10 percent of the equipment cost shall be submitted not more than six months (180 days) from the date of the initial invoice and shall include receipts confirming purchase of the equipment and photos showing the equipment installed in Grantee’s facility.

3. **Grant Administration.** The primary representatives of Grantor and Grantee for administration of the grant agreement are specified in the Equipment Grant Application.

4. **Terms and Conditions.** Grantor and Grantee shall comply with the [terms and conditions](#) per application process.

5. **Power to Execute Agreement.** Each individual executing this Agreement represents that he or she is duly authorized to sign and deliver the Agreement on behalf the party represented and that this Agreement is binding on such party in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

Grantee	Grantor
_____ [Name and Title] Date: _____	_____ Pat Cabrera, Administrative Services Director for: Timothy Burroughs, Executive Director Date: _____

