



## **Application for Employment**

### **INSTRUCTIONS**

1. Print legibly, typewrite, or complete digitally. This application is part of the employment selection process.
2. Print or type the title of the position applied for in the space provided.
3. Complete a separate application for each position desired. Make sure the proper position title appears on each application.
4. Complete the entire application form. Make sure the application is signed and dated before it is submitted.
5. Applicants must meet all qualifications for the position by the final filing date, unless specifically exempted in the job announcement. An incomplete application may be grounds for rejection. An applicant may be required to submit additional proof of qualifications, if sufficient information is not provided.
6. Please include a resume in addition to completing this application form.
7. It is the applicant's responsibility to insure that the application is received within the filing period.

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (d.b.a. StopWaste)**  
1537 Webster Street, Oakland, CA 94612 • (510) 891-6500 • StopWaste.org

StopWaste is an Equal Opportunity Employer

# Application for Employment



## PERSONAL INFORMATION

Position Title \_\_\_\_\_

Last Name \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_ Exp. Date \_\_\_\_\_

(Some positions require possession of a valid California Driver's License, Class III or higher)

Do you have any relatives working at StopWaste?  Yes  No

Name and relationship, if so \_\_\_\_\_

## EMPLOYMENT ELIGIBILITY VERIFICATION

If hired, can you verify your legal right to work in the United States?  Yes  No

## REFERENCES

Do you authorize StopWaste to contact previous employers regarding your job performance?  Yes  No

Any Exceptions? \_\_\_\_\_

## EDUCATION AND TRAINING

(Only education and training which relates to the qualifications required for the position for which applying need be listed).

Are you a high school graduate?  Yes  No

If not, have you taken a G.E.D. test?  Yes  No (Attach a copy of G.E.D. scores to application)

Name & Location of College/University Attended	Major Subject	Dates Attended	Degree Earned	Date of Graduation

Please list any relevant software applications with which you have experience:

**RELEVANT EXPERIENCE**

Begin with your present or most recent position. List all jobs separately. In addition, please attach a resume but be sure to include all information requested below. Use additional sheets if more space is necessary.

Employer \_\_\_\_\_ Title \_\_\_\_\_

Employment Date Range \_\_\_\_\_ Hours/Week \_\_\_\_\_

# of People Supervised \_\_\_\_\_ Position Type  Paid  Volunteer

Your Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_

Employment Date Range \_\_\_\_\_ Hours/Week \_\_\_\_\_

# of People Supervised \_\_\_\_\_ Position Type  Paid  Volunteer

Your Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_

Employment Date Range \_\_\_\_\_ Hours/Week \_\_\_\_\_

# of People Supervised \_\_\_\_\_ Position Type  Paid  Volunteer

Your Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Title \_\_\_\_\_

Employment Date Range \_\_\_\_\_ Hours/Week \_\_\_\_\_

# of People Supervised \_\_\_\_\_ Position Type  Paid  Volunteer

Your Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Have you ever been terminated, other than layoff, or forced to resign or rejected during probation from employment within the last 10 years?  Yes  No

If so, please give the name of the employer, dates of employment and the reasons below:

\_\_\_\_\_

**ACKNOWLEDGMENT AND SIGNATURE**

I understand that nothing contained in the application or conveyed to me during any interview which may be granted is intended to create an employment contract, implied or explicit, between me and the Alameda County Waste Management Authority.

SIGNATURE – My signature affirms that all information on this application is true to the best of my knowledge and belief. I further understand that misrepresentation or deliberate omission of fact may subject me to disqualification or dismissal. As a condition of employment I agree to furnish proof of my legal right to work in this country in addition to any other documentation or materials necessary to verify the information I submitted herein, as well as to undergo a background check or a physical examination, if required.

Signature \_\_\_\_\_ Date \_\_\_\_\_