

**APPROVED**

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY BOARD (WMA)  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, January 24, 2024  
3:00 P.M.**

**IN PERSON MEETING LOCATION:  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA**

**I. CALL TO ORDER**

First Vice President Zermeño called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC, (EC President)
City of Alameda	Tracy Jensen, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Valerie Arkin, WMA, EC (alternate)
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**Absent**

City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Livermore	Bob Carling, WMA, EC (WMA President)

**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Jennifer West, Program Manager  
Arliss Dunn, Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**Others Present**

Priscilla Quiroz, Shaw Yoder Antwih Schmelzer and Lange

**III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

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### IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

Arthur Boone provided public comments.

### V. CONSENT CALENDAR

#### 1. Approval of the Draft WMA & EC Minutes of December 20, 2023

#### 2. Annual Audit for Fiscal Year 2022-23

That the WMA Board and Energy Council review, accept and file the Fiscal Year 2022-23 Annual Comprehensive Financial Report.

Board member Young moved approval of the Consent Calendar with a correction to the minutes. Correct the minutes to reflect that Board member Sadoff attended the December 20, 2023, and not the alternate, Board member Akagi. Board member Wang seconded, and the motion carried. There were no public comments on the Consent Calendar.

The Clerk called the roll: WMA Vote: 15-0 and EC Vote: 15-0.

(Ayes: Arkin, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Carling, Hansen-Romero, Kalb)

### VI. REGULAR CALENDAR

#### 1. 2024 Legislative Session Priority Setting (Jennifer West)

Staff recommends that the Board adopt the 2024 Legislative Priorities outlined in the staff report.

Jennifer West provided an overview of the 2024 legislative session and an update on the legislation the Agency is pursuing in 2024 that would make changes to the SB 1383 procurement requirements. A link to the staff report is available here: [2024-Legislative-Update-memo](#). Priscilla Quiroz, Agency Lobbyist, was present to answer questions. Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [2024-Legislative-Update-Discussion](#). Board member Hannon thanked staff for the presentation and asked that staff keep the Board apprised of any legislation that would present unfunded mandates or added costs to cities. Board member Wengraf inquired about SB 1013 and its effect on the Bottle Bill. Mr. Burroughs stated that staff would provide a future update to the Board on the Bottle Bill.

There were no public comments on this item. Board member Kalb moved approval of the staff recommendation, and Board member Wengraf seconded. The motion carried 18-0. The Clerk called the roll: (Ayes: Arkin, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Carling, Hansen-Romero)

#### 2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)

(Planning Committee & Recycling Board, Thursday, February 8, 2024, at 6:00 p.m. The meeting will be held at Castro Valley Sanitary District, 21040 Marshall St, Castro Valley, CA)

There was no action required for this item.

### VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board members Cavanaugh and Jensen commended Mr. Burroughs on his presentation of SB 54 at the League of California Cities Environmental Quality (EQ) Policy Committee meeting. Board member Cavanaugh also noted that the City of Mill Valley presented at the EQ Policy Committee on the Marin County reusable foodware ordinance and suggested that the Board hear a presentation from them in

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consideration of a countywide ordinance for Alameda County. Mr. Burroughs announced the monthly topic brief, which highlights California's Right to Repair Act (SB 244). The law goes into effect in July 2024 and requires electronics and appliance manufacturers to supply necessary parts, tools, and documentation for repairs to both independent repair shops and product owners. A link to the topic brief is available [here](#).

Mr. Burroughs announced that the Waste Prevention Grants Cycle is now open. Staff will send an email to the Board. StopWaste is offering \$1.1 million in grant funding for projects in Alameda County that focus on waste prevention, reuse, and recovery of food, goods, and materials as well as development, marketing, and products made with recovered materials. Eligible businesses, nonprofits, and institutions are encouraged to apply by March 14, 2024. For additional information and application [visit our website](#).

### **VIII. ADJOURNMENT – TO WMA & EC MEETING – FEBRUARY 28, 2024 at 3:00 P.M.**

The meeting was adjourned at 3:43 P.M.