I. CALL TO ORDER
First Vice President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: Virtual-Meetings- Instructions

II. ROLL CALL OF ATTENDANCE
WMA, EC & RB
County of Alameda               David Haubert, WMA, EC
City of Alameda                  Tracy Jensen, WMA, EC
City of Berkeley                 Susan Wengraf, WMA, EC
Castro Valley Sanitary District  Dave Sadoff, WMA
City of Dublin                   Melissa Hernandez, WMA, EC
City of Emeryville               David Mourra, WMA, EC
City of Fremont                  Jenny Kassan, WMA, EC
City of Hayward                  Francisco Zermeño, WMA, EC
City of Livermore                Bob Carling, WMA, EC, RB (WMA First Vice President)
City of Newark                   Mike Hannon, WMA, EC
City of Oakland                  Dan Kalb, WMA, EC, RB
Oro Loma Sanitary District       Shelia Young, WMA
City of Piedmont                 Jen Cavenaugh, WMA, EC
City of Pleasanton               Jack Balch, WMA, EC (EC President)
City of San Leandro              Fred Simon, WMA, EC
City of Union City               Jeff Wang, WMA, EC

ABSENT:
City of Albany                   Jennifer Hansen-Romero, WMA, EC

Staff Participating
Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Participating
Priscilla Quiroz, Shaw Yoder Antwih Schmelzer & Lange
III. ANNOUNCEMENTS BY PRESIDENTS
There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR
There were no public comments on the remote call and no public comments were received via the public comments email portal.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of December 14, 2022
2. WMA Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361
   Adopt Resolution WMA# 2023-01.
3. Annual Audit for Fiscal Year 2021-22
   That the WMA Board and Energy Council review, accept and file the Fiscal Year 2021-22 Annual Comprehensive Financial Report.
4. EC Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361
   Adopt Resolution RB# 2023-01.

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar and Board member Wengraf seconded. The motion carried 18-0-1 (WMA) and 18-0-1 (EC): The Clerk called the roll:

VI. REGULAR CALENDAR

1. Rules of Procedure for Teleconferencing at Waste Management Authority Board and Committee Meetings (Timothy Burroughs)
   The P&A Committee recommends that the WMA Board adopt resolution 2023-02 to amend its Rules of Procedure to remove the limit on the number of Board Members who may utilize teleconferencing for board and committee meetings; to not incorporate the Just Cause and Personal Emergency provisions of AB 2449 into the Rules of Procedure; and to require that Board Members provide the Clerk of the Board at least six days’ notice in advance of the affected board meeting if they wish to utilize teleconferencing from a noticed location; and that the Board evaluate these changes to the Rules of Procedure in nine months (by November 2023).

   Timothy Burroughs provided an overview of the staff report. A link to the report is available here: Revised-Rules-of-Procedure.pdf. Additional time was provided for discussion and for clarifying questions. An audio link to the discussion is available here: Revised-Rules-of-Procedure

   There were no public comments on this item. Board member Simon moved approval of the P&A Committee’s recommendation to adopt Resolution 2023-02 to amend the WMA Board and Committee Rules of Procedure. Board member Haubert seconded, and the motion carried 18-1. The Clerk called the roll: (Ayes: Carling, Cavenaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: Balch. Abstain: None. Absent: Hansen-Romero)

2. Legislative Priorities for 2023 (Jennifer West)
   That the WMA Board discuss and adopt legislative priorities for calendar year 2023.

   Timothy Burroughs introduced the item and Jennifer West gave an overview of the staff report and led a discussion of current key policy issues and legislative priorities for 2023. Priscilla Quiroz, the agency’s lobbyist, was available to answer questions. A link to the staff report is available here: Leg-Priorities-Memo.pdf.
Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Legislative-Discussion](#).

Board member Hannon asked that staff place an item on the agenda to discuss the environmental benefits and impacts of electrification and the costs that residents would incur if switching from gas to electric appliances. Mr. Burroughs stated that staff plans to bring forth an item in March focused on electrification that will outline the environmental benefits, costs, and incentives that are available.

There were no public comments on this item. Board member Haubert moved approval to adopt the legislative priorities for calendar year 2023. Board member Wengraf seconded, and the motion carried 19-0. The Clerk called the roll. (Balch, Carling, Cavenaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

3. **Appointing members to the Recycling Board (Timothy Burroughs)**

   Staff recommends that the WMA Board fill the vacancies on the Recycling Board.

   Timothy Burroughs introduced the item. Board members Mourra, Jensen and Simon were nominated to the Recycling Board. Mr. Burroughs added that there would also be a vacancy in 2023 and Board Member Wang expressed interest in being nominated at that time.

   Board member Mourra moved to approve the appointments of Board members Jensen, Mourra, and Simon to the Recycling Board. Board member Zermeño seconded, and the motion carried 19-0. There were no public comments on this item. The Clerk called the roll: (Ayes: Balch, Carling, Cavenaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

4. **Election of Second Vice President (WMA) (Timothy Burroughs)**

   Elect a Second Vice President.

   Timothy Burroughs introduced the item. Board member Hannon nominated Jeff Wang for second Vice President and Board member Jensen seconded. Board member Carling made a substitute nomination of Francisco Zermeño as second Vice President and Board member Wengraf seconded. Board member Wang graciously withdrew his nomination, and the Board approved the substitute motion and elected Board member Zermeño as WMA Second Vice President by a vote of 19-0. There were no public comments on this item. The Clerk called the roll: (Ayes: Balch, Carling, Cavenaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

5. **Election of First and Second Vice President (EC) (Timothy Burroughs)**

   Elect a First and Second Vice President.

   Timothy Burroughs introduced the item. Board member Hannon nominated himself to serve as Second Vice President and to promote David Haubert to serve as First Vice President. Board member Zermeño seconded, and the Board approved the slate of Officers by a vote of 19-0. There were no public comments on this item. The Clerk called the roll: (Ayes: Balch, Carling, Cavenaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

6. **Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)**

   (The meeting of the Planning Committee & Recycling Board will be held on Thursday, February 9, 2023 at 6:00 p.m. The meeting will be held via teleconference)

   There were no requests for an interim appointment.
VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that the monthly topic brief highlights electric induction cooking benefits. The topic brief is available [here](#).

Mr. Burroughs asked the Board to help spread the word that StopWaste is currently offering $1.1 million in grant funding to nonprofits, institutions, and businesses for projects focused on waste prevention and upstream infrastructure. Interested organizations are encouraged to attend StopWaste’s grant information webinar on January 31. Information on the grant opportunities is available here: [2023-Grant-Cycle](#)

VIII. ADJOURNMENT – TO WMA & EC MEETING FEBRUARY 22, 2023 AT 3:00 P.M.

The meeting adjourned at 4:31 p.m.