

APPROVED

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
ENERGY COUNCIL (EC)**

**Wednesday, May 24, 2023
3:00 P.M.**

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

First Vice President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC
City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC, RB (WMA First Vice President)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Treva Reid, WMA, EC, RB (alternate)
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC (EC President)
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Deborah Miller, WMA Legal Counsel

Others Participating:

Pricilla Quiroz, Shaw Yoder Antwih Schmelzer & Lange

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

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IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

Arthur Boone provided public comments. There were no other public comments.

V. CONSENT CALENDAR

1. Approval of the Draft Joint WMA, EC, & RB Minutes of April 26, 2023

2. Revisions to the Agency's Grant Acceptance Policy (Timothy Burroughs & Pat Cabrera)

That the WMA Board approve the revised grant acceptance policy resolution as recommended by the P&A Committee.

3. Heat Pump Water Heater Contractor Incentive Program Update (Jennifer West)

Staff recommends that the Energy Council increase the authorization for accepting funds for the HPWH Contractor Incentive Program to up to \$4.2 million.

There were no public comments for the Consent Calendar. Board member Young moved approval of the Consent Calendar and Board member Zermeño seconded.

The Clerk called the roll: WMA Vote: 17-0 and EC Vote: 17-0.

(Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Hernandez, Jensen, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kalb)

VI. REGULAR CALENDAR

1. FY 23-24 Budget Adoption (Timothy Burroughs & Pat Cabrera)

That the WMA and Energy Council hold a public hearing and adopt their respective budget resolutions (Attachment A and B).

Mr. Burroughs stated that the combined FY 2024 budget was presented at the joint meeting of the WMA, EC & RB on April 26. The combined proposed FY 2024 budget totals approximately \$38 million. There were no changes to the budget at that meeting and staff is recommending that the WMA adopt its portion of the proposed budget totaling approximately \$16.6 million, and the Energy Council proposed budget totaling approximately \$10.7 million. The WMA Resolution also authorizes the FY 2024 salary schedule and authorized staff positions as well as new or augmented contracts. A link to the staff report is available here: [FY-2024-Budget-memo.pdf](#). Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [FY-2024-Budget-Discussion](#). Mr. Burroughs thanked the Board for their direction and guidance and thanked staff for their efforts in producing a budget that reflects our values. Interim President Carling opened the public hearing. There were no public comments on this item and the public hearing was closed.

Board member Sadoff moved approval of the WMA FY 2024 Budget Resolution (Attachment A) and Board member Wengraf seconded. The motion carried 20-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Hernandez, Jensen, Kalb, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None)

Board member Kalb moved approval of the EC FY 2024 Budget Resolution (Attachment B) and Board member Jensen seconded. The motion carried 20-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Hernandez, Jensen, Kalb, Mourra, Shao, Simon, Wang, Wengraf, Zermeño. Nays: None. Abstained: None. Absent: None)

2. Legislative Positions for 2023 – Mid Session Update (Jennifer West)

Staff recommend that the Board adopts the stated positions on the bills identified in the staff memo.

Timothy Burroughs introduced the item and Jennifer West presented the proposed legislative bill positions for 2023. A link to the staff report is available here: [2023-Legislative-Positions-memo.pdf](#). Priscilla Quiroz, Agency lobbyist, was present to answer any questions. Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [2023-Legislative-Positions-Discussion](#).

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Board member Mourra stated that StopWaste is a strong proponent of electrification and asked that the Board direct staff to provide additional information regarding SB 420 and SB 619. Mr. Burroughs stated that staff would provide information on these bills in the June board packet. Board member Balch recommended that staff coordinate with East Bay Community Energy regarding this information. Board member Wengraf requested that staff also provide additional information on SB 233. There were no public comments on this item.

Board member Kalb moved to approve the amended staff recommendation to adopt the positions outlined in the staff memo with the following changes:

- Remove SB 527 – Died
- Remove SB 537 -Brown Act Bill
- Remove SB 682 – Died
- Remove SB 414 – Guttled/Changed
- Add SB 676 – Replacement Artificial Turf Bill

Board member Cavanaugh seconded, and the motion carried 20-0. The Clerk called the roll.

(Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Hernandez, Jensen, Kalb, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None)

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, June 8, 2023 at 4:00 p.m. The meeting will be held at StopWaste, 1537 Webster St., Oakland, CA)

There was no action required for this item.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced the monthly topic brief highlighting the Household Hazardous Waste Program (HHW). A link to the topic brief is available [here](#). There are two upcoming HHW drop-off events located in Albany at the Golden Gate Fields Racetrack on June 25, and the Oakland Coliseum on June 9. Mr. Burroughs directed the Board to the [Gardening Events Calendar](#) on the agency website.

Board member Mourra requested clarification regarding the interim appointment process for WMA members serving on the Recycling Board. Ms. Dunn explained that a WMA alternate is not eligible to serve as an interim appointment to the Recycling Board. The County Charter requires that the WMA Board appoint a sitting WMA member to serve as an interim appointment.

VIII. CLOSED SESSION (WMA only)

There were no public comments for the closed sessions. The Board adjourned to closed session at 4:05 p.m.

1. Pursuant to Government Code Section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director
(confidential materials provided separately)

There was nothing to report from the closed session.

2. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Board Members Balch, Carling, Young, and Zermeño
Unrepresented Employee: Executive Director
(confidential materials provided separately)

Direction was given to the negotiators.

IX. ADJOURNMENT – TO WMA & EC MEETING JUNE 28, 2023 AT 3:00 P.M.

The meeting adjourned at 4:47 p.m.