

APPROVED

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)**

**Wednesday, May 28, 2025
3:00 P.M.**

**IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

President Zermeño called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

II. ROLL CALL OF ATTENDANCE

WMA & EC

| | |
|---------------------------------|--|
| City of Alameda | Tracy Jensen, WMA, EC |
| City of Albany | Jennifer Hansen-Romero, WMA, EC |
| City of Berkeley | Mark Humbert, WMA, EC |
| Castro Valley Sanitary District | Dave Sadoff, WMA |
| City of Dublin | Jean Josey, WMA, EC |
| City of Emeryville | David Mourra, WMA, EC (Interim EC President) |
| City of Fremont | Yang Shao, WMA, EC |
| City of Hayward | Francisco Zermeño, WMA, EC (WMA President) |
| City of Livermore | Ben Barrientos, WMA, EC |
| City of Oakland | Ken Houston, WMA, EC |
| City of Newark | Matthew Jorgens, WMA, EC |
| Oro Loma Sanitary District | Rita Duncan, WMA |
| City of Piedmont | Lorrel Plimier, WMA, EC |
| City of San Leandro | Xouhoa Bowen, WMA, EC |
| City of Union City | Jeff Wang, WMA, EC |

ABSENT

| | |
|--------------------|------------------------|
| County of Alameda | David Haubert, WMA, EC |
| City of Pleasanton | Matt Gaidos, WMA, EC |

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Alma Freeman, Communications Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Present

Jason Schmelzer, Shaw Yoder Antwih Schmelzer & Lange
Dylan Hoffman, Shaw Yoder Antwih Schmelzer & Lange
Olivia Thomas, Shaw Yoder Antwih Schmelzer & Lange

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft Joint WMA, EC, and PC&RB Minutes of April 23, 2025

2. Alameda County Reusable Bag Ordinance Amendment

Staff recommend that the WMA Board adopt the ordinance set forth in Attachment A. Ordinance 2025-01 revises Ordinance 2016-02 so that SB 1053 rules (banning plastic bags at checkout) will apply to Alameda County affected stores.

There were no public comments for the Consent Calendar. Board member Barrientos moved approval of the Consent Calendar, and Board member Sadoff seconded.

The Clerk called the roll: WMA Vote: 16-0 EC Vote: 16-0

(Ayes: Barrientos, Bowen, Duncan, Hansen-Romero, Houston, Humbert, Jensen, Jorgens, Josey, Mourra, Plimier, Sadoff, Shao, Zermeño. Nays: None. Abstained: None. Absent: Gaidos, Haubert, Wang)

VI. REGULAR CALENDAR

1. FY 2026 Budget Adoption (Timothy Burroughs & Pat Cabrera)

That both the Waste Management Authority and the Energy Council hold public hearings and adopt their respective budget resolutions (Attachments A and B).

Timothy Burroughs reminded the Board that they had received a comprehensive presentation of the combined Agency budget for Fiscal Year 2026 Budget at the joint meeting on April 23 but wanted to highlight a few additional points. Mr. Burroughs provided an overview of the Agency's three overarching goals focused on food waste prevention and reduction, increasing circularity in the local economy, and improving building efficiency and advancing sustainable building materials. Mr. Burroughs added, at the request of Board member Josey, an addendum that shows the prior year budget and actuals. A link to the staff report and the presentation is available here: [WMA-EC-FY26-Budget-memo.pdf](#).

The combined proposed FY 2026 budget totals approximately \$38 million, with the following breakdown:

- WMA: \$ 18,524,030
- Energy Council: \$ 9,978,425
- Recycling Board: \$ 9,488,387

Mr. Burroughs informed the Board that the Agency has built up reserves to offset declining landfill tipping fee revenues and is planning to diversify revenue sources in the future. In September, staff will present to the Board some recommendations for how to best diversify our revenues over time. Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [WMA-EC-FY26-Budget-Discussion](#).

President Zermeño opened the public hearing. There were no public comments, and the public hearing was closed. Board member Jensen moved approval of the Consent Calendar, and Board member Bowen seconded. The Clerk called the roll: WMA Vote: 17-0 EC Vote: 17-0 (Ayes: Barrientos, Bowen, Duncan, Hansen-Romero, Houston, Humbert, Jensen, Jorgens, Josey, Mourra, Plimier, Sadoff, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: Gaidos, Haubert)

DRAFT

2. Update to Legislative Positions for 2025 (Jennifer West)

Staff recommend that the Boards adopt the stated positions on the bills outlined in the staff report.

Timothy Burroughs introduced the item. Jennifer West provided an update to the Board on the legislative positions discussed at the March 26, 2025 WMA meeting. Agency lobbyists, Jason Schmelzer, Dylan Hoffman, and Olivia Thomas were available to answer questions and provide feedback. A link to the staff report and the presentation is available here: [2025-Leg-Update-memo.pdf](#).

Additional time was provided to the Board for questions. An audio link to the discussion is available here: [2025-Leg-Update-Discussion](#). President Zermeño thanked Ms. West for the presentation.

There were no public comments on this item. Board member Humbert motioned that the Board adopt a neutral position on AB 306 (Schultz) Building regulations: state building standards. Board member Mourra seconded the motion. Board member Josey made a substitute motion that the Board proceed with the staff recommended positions outlined in the staff report. Board member Bowen seconded the substitute motion. The Clerk called the roll, and the substitute motion prevailed by a vote of 15-0: (Ayes: Barrientos, Bowen, Duncan, Hansen-Romero, Houston, Jensen, Jorgens, Josey, Plimier, Sadoff, Shao, Wang, Zermeño. Nays: Humbert, Mourra. None. Abstained: None. Absent: Gaidos, Haubert)

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee & Recycling Board meeting (2025 StopWaste Environmental Leadership Awards) will be held on Thursday, June 12, 2025 at 4:00 p.m. at StopWaste, 1537 Webster Street, Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

There were none.

VIII. CLOSED SESSION

There were no public comments prior to the closed session. The Board adjourned to closed session at 4:05 p.m.

1. Pursuant to Government Code Section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director
(confidential materials provided separately)
2. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Board Members Jensen, Mourra, Sadoff, and Zermeño
Unrepresented Employee: Executive Director
(confidential materials provided separately)

There were no reportable items from the closed session.

IX. ADJOURNMENT – TO WMA & EC MEETING ON JUNE 25, 2025 AT 3:00 P.M.

The meeting was adjourned at 4:35 p.m.