

APPROVED

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)**

**Wednesday, June 25, 2025
3:00 P.M.**

**IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

Vice President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

II. ROLL CALL OF ATTENDANCE

WMA & EC

City of Alameda	Tracy Jensen, WMA, EC
City of Albany	Jennifer Hansen-Romero, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC (Interim EC President)
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Daniel Goldstein, WMA, EC (alternate)
City of Newark	Matthew Jorgens, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Jen Long, WMA, EC (alternate)
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC
City of Union City	Jeff Wang, WMA, EC

ABSENT

County of Alameda	David Haubert, WMA, EC
City of Berkeley	Mark Humbert, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC
City of Oakland	Ken Houston, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Alma Freeman, Communications Manager
Nisha Patel, Management Analyst
Cindy Dzib, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Present

Kathy Cote, Environmental Services Manager, City of Fremont
Bruce Fritz, Alameda County Department of Environmental Health, HHW Division

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of May 28, 2025

There were no public comments for the Consent Calendar. Board member Sadoff moved approval of the Consent Calendar, and Board member Hasen-Romero seconded.

The Clerk called the roll: WMA Vote: 12-0 EC Vote: 12-0

(Ayes: Bowen, Duncan, Gaidos, Goldstein, Hansen-Romero, Jensen, Jorgens, Josey, Long, Mourra, Sadoff, Shao. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert, Wang)

VI. REGULAR CALENDAR

1. Executive Director Contract Amendment (Francisco Zermeño, WMA President)

That the Waste Management Authority Board amend the Executive Director Employment agreement.

Vice President Jensen provided a brief overview of the staff report. A link to the report is available here: [ED-Contract-Amendment.pdf](#). Based on the outstanding performance of Mr. Burroughs and input from the full Board, the Evaluation Team recommended a 2.7% salary increase (\$7,940) for fiscal year 2026, effective the first pay period for FY 2026. Vice President Jensen thanked Mr. Burroughs for his excellent leadership.

There were no public comments on this item. Board member Josey moved approval that the Waste Management Authority Board amend the Executive Director Employment Agreement. Board member Duncan seconded, and the motion carried 12-0. The Clerk called the roll:

(Ayes: Bowen, Duncan, Gaidos, Goldstein, Hansen-Romero, Jensen, Jorgens, Josey, Long, Mourra, Sadoff, Shao. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert, Wang)

2. Public Hearing and Annual Adoption of Fee Collection Report for Household Hazardous Waste Fee (Pat Cabrera, Nisha Patel & Cindy Dzib)

That the WMA Board hold a public hearing on the Fee Collection Report and approve by resolution the Fee Collection Report for FY 2026.

Timothy Burroughs introduced the item. Nisha Patel and Cindy Dzib provided an overview of the HHW program and shared the programs and services available to Alameda County residents to safely and conveniently recycle and dispose of household hazardous waste. The Board was also asked to approve the Fee Collection report for FY 2026. A link to the staff report is available here: [2026-HHW-Fee-Collection-Report.pdf](#)

Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [HHW-Fee-Collection-Report-Discussion](#).

Vice President Jensen opened the public hearing. There were no public comments, and the public hearing was closed. Board member Shao moved approval of the staff recommendation, and Board member Goldstein seconded. The motion carried 13-0. The Clerk called the roll:

(Ayes: Bowen, Duncan, Hansen-Romero, Gaidos, Goldstein, Jensen, Jorgens, Josey, Long, Mourra, Sadoff, Shao, Wang. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert)

3. Reappointment to the Recycling Board – Board member Wang (Timothy Burroughs)

That the Waste Management Authority Board reappoint Board member Wang to a two-year term on the Recycling Board ending June 27, 2027.

Timothy Burroughs provided a brief overview of the staff report. A link to the report is available here:

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[Recycling-Board-Reappointment.pdf](#). Board member Gaidos moved for approval of the reappointment of Board member Wang to the Recycling Board. Board member Shao seconded, and the motion carried 13-0. There were no public comments on this item. The Clerk called the roll:

(Ayes: Bowen, Duncan, Hansen-Romero, Gaidos, Goldstein, Jensen, Jorgens, Josey, Long, Mourra, Sadoff, Shao, Wang. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert)

4. Election of WMA Officers for Fiscal Year 2026 (Timothy Burroughs)

That the WMA Board elect officers for Fiscal Year 2026.

Timothy Burroughs provided an overview of the staff report. A link to the report is available here: [WMA-Elections-FY2026.pdf](#). The Board expressed appreciation for President Zermeño's leadership. Board member Josey nominated Board member Bowen to serve as Second Vice President. There were no other nominations. Board member Josey moved approval of the slate of Officers for the WMA Board for Fiscal Year 2026: Tracy Jensen, President, Dave Sadoff, First Vice President, and Xouhoa Bowen, Second Vice President. Board member Goldstein seconded, and the motion carried 13-0: The Clerk called the roll:

(Ayes: Bowen, Duncan, Hansen-Romero, Gaidos, Goldstein, Jensen, Jorgens, Josey, Long, Mourra, Sadoff, Shao, Wang. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert)

5. Election of Energy Council Officers for Fiscal Year 2026 (Timothy Burroughs)

That the Energy Council elect officers for Fiscal Year 2026.

Timothy Burroughs provided an overview of the staff report. A link to the report is available here: [EC-Elections-FY2026.pdf](#). Board Josey nominated moved for approval of the slate of Officers for Fiscal year 2026: Interim President Mourra to advance to serve as President, Board Member Zermeño as First Vice President, and Board member Hansen-Romero as Second Vice President. Board member Gaidos seconded and the motion carried 13-0. There were no public comments for this item.

The Clerk called the roll:

(Ayes: Bowen, Hansen-Romero, Gaidos, Goldstein, Jensen, Jorgens, Josey, Long, Mourra, Shao, Wang. Nays: None. Abstained: None. Absent: Barrientos, Haubert, Houston, Humbert)

6. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee & Recycling Board meeting will be held on Thursday, July 10, 2025 at 4:00 p.m. at StopWaste, 1537 Webster Street, Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

There were none.

VIII. ADJOURNMENT – TO WMA & EC MEETING ON JULY 23, 2025 AT 3:00 P.M.

The meeting was adjourned at 3:45 p.m.