

APPROVED

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)**

**Wednesday, September 24, 2025
3:00 P.M.**

***IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA***

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC (President)
City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Mark Humbert, WMA, EC
Castro Valley Sanitary District	Daniel Akagi, WMA (alternate)
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC (EC President)
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC
City of Newark	Matthew Jorgens, WMA, EC
City of Oakland	Ken Houston, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC
City of Union City	Jeff Wang, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Alma Freeman, Communications Manager
Arless Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Present

Curtis Below, Fairbank, Maslin, Maullin, Metz & Associates (FM3)
Garth Schultz, R3 Consulting Group, Inc. (R3)

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of July 23, 2025

There were no public comments for the Consent Calendar. Board member Josey moved approval of the Consent Calendar, and Board member Haubert seconded.

The Clerk called the roll: WMA Vote: 15-0 EC Vote: 15-0

(Ayes: Akagi, Barrientos, Bowen, Duncan, Gaidos, Haubert, Jensen, Jorgens, Josey, Mourra, Plimier, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Houston, Humbert)

VI. REGULAR CALENDAR

1. Cost Recovery Options for Regulatory Expenditures (Timothy Burroughs & Justin Lehrer)

Direct staff to develop a regulatory fee ordinance for Board consideration.

Timothy Burroughs presented findings from the regulatory fee study to assess Agency expenditures eligible for cost recovery through implementation of a regulatory fee and findings from the opinion research survey conducted to gather input on Agency programs and services. The Board directed staff to develop a regulatory fee ordinance for Board consideration and continue conversations with our partner jurisdictions and service providers to inform next steps. The regulatory fee would go into effect in FY 27, be collected on solid waste bills and remitted to the Agency by solid waste service providers operating within Alameda County. A link to the staff report and the presentation is available here: [Cost-Recovery-Options-memo-pdf](#)

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [Cost-Recovery-Options-Discussion](#). Board members stressed the importance of communicating to the public about the Agency's programs and services.

Communications Manager, Alma Freeman, is leading the revamp of the Agency's website to improve communication about the Agency's work as well as developing messaging and outreach strategies to explain the new regulatory fee to the community. There were no public comments on this item.

Board member Zermeño moved for approval to direct staff to develop a regulatory fee ordinance for Board consideration. Board member Barrientos seconded, and the motion carried 20-0. The Clerk called the roll:

(Ayes: Akagi, Barrientos, Bowen, Duncan, Gaidos, Hansen-Romero, Haubert, Houston, Humbert, Jensen, Jorgens, Josey, Mourra, Plimier, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: None)

2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee & Recycling Board meetings will be held on Thursday, October 9, 2025 at 6:00 p.m. at Castro Valley Sanitary District, 21195 Center Street, Castro Valley, CA)

The location address for the October 9 meeting was changed. The updated location is: 21040 Marshall St., Castro Valley, CA 94546. The Clerk will send a reminder of the change of address.

Board member Barrientos requested an interim appointment. Board member Duncan agreed to attend as the interim appointment. Board member Duncan moved for approval of the interim appointment, and Board member Bowen seconded. The motion carried 20-0. The Clerk called the roll:

(Ayes: Akagi, Barrientos, Bowen, Duncan, Gaidos, Hansen-Romero, Haubert, Houston, Humbert, Jensen, Jorgens, Josey, Mourra, Plimier, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: None)

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VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced the monthly topic brief for September highlights Food Donation & Recovery in Alameda County, available [here](#).

Board member Bowen stated that she would be meeting with DoorDash regarding a program, Project Dash, and will be sharing StopWaste' work around food recovery and explore potential partnerships with StopWaste and other opportunities within our jurisdictions.

VIII. ADJOURNMENT – TO WMA & EC MEETING ON October 22, 2025 AT 3:00 P.M.

The meeting was adjourned at 4:00 p.m.