

APPROVED

MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)

Wednesday, October 22, 2025
3:00 P.M.

IN PERSON MEETING LOCATION:
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC (President)
City of Albany	Jennifer Hansen-Romero, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC (EC President)
City of Fremont	Yang Shao, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC
City of Newark	Matthew Jorgens, WMA, EC
City of Oakland	Ken Houston, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC

ABSENT

City of Berkeley	Mark Humbert, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of Union City	Jeff Wang, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Alma Freeman, Communications Manager
Kelly Schoonmaker, Senior Program Manager
Jennifer West, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Present

Joe and Charlene Paulo, Paulo Farms
Marlene Dehlinger, Shute, Mihaly & Weinberger LLP
Dylan Hoffman, Shaw Yoder Antwih Schmelzer & Lange

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of July 23, 2025

There were no public comments for the Consent Calendar. Board member Josey moved approval of the Consent Calendar, and Board member Haubert seconded.

The Clerk called the roll: WMA Vote: 14-0 EC Vote: 15-0

(Ayes: Barrientos, Bowen, Duncan, Haubert, Houston, Jensen, Josey, Mourra, Plimier, Sadoff, Shao. Nays: None. Abstained: None. Absent: Gaidos, Hansen-Romero, Humbert, Jorgens, Wang, Zermeño)

VI. REGULAR CALENDAR

1. Grazing License at Altamont Property (Kelly Schoonmaker)

That the Board: 1) hold a public hearing concerning the proposed grazing license, 2) make a finding that states the use of the Property subject to the license will be compatible with other ongoing uses of the Property and that the license will be of public benefit, and 3) authorize the Executive Director to enter into a grazing license agreement with Joe and Charlene Paulo.

Timothy Burroughs introduced the item. Kelly Schoonmaker provided an overview of the proposed grazing license agreement at the Altamont property with Paulo Farms. Joe and Charlene Paulo were available to answer any questions, as were Marlene Dehlinger, the attorney assisting with property. A link to the staff report is available here: [Grazing-License-memo-pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [Grazing-License-Discussion](#). President Jensen opened the public hearing. There were no public comments, and the public hearing was closed. President Jensen thanked Ms. Schoonmaker for the presentation. Mr. Burroughs stated that staff will explore hosting a visit to the property in the spring.

Board member Hauber moved for approval to authorize the Executive Director to enter into a grazing license agreement with Joe and Charlene Paulo. Board member Houston seconded, and the motion carried 15-0. The Clerk called the roll:

(Ayes: Barrientos, Bowen, Duncan, Hansen-Romero, Haubert, Houston, Jensen, Jorgens, Josey, Mourra, Plimier, Sadoff. Nays: None. Abstained: None. Absent: Gaidos, Humbert, Shao, Wang, Zermeño)

2. Legislative Update 2025 – October (Jennifer West)

This item is for information only.

Timothy Burroughs introduced the item. Jennifer West provided a summary update of the Legislative session that concluded in September. The staff memo represents the status of bills and positions as of Oct. 14, 2025. A link to the staff report is available here: [2025-Legislative-Positions-memo.pdf](#).

Dylan Hoffman, Shaw, Yoder, Antwi, Schmelzer, and Lang, was present to answer any questions. Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is provided here: [2025-Legislative-Positions-Discussion](#). Mr. Burroughs provided an update on plastic bag regulations, noting that effective Jan. 1, 2026, state law now prohibits distribution of both thin and thick plastic bags at retail stores, building on Alameda County's reusable bag ordinance. Staff will send outreach materials to all Alameda County jurisdictions regarding the new regulations. There

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were no public comments on this item. President Jensen thanked Ms. West for the update.

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(The joint meeting of the WMA Board, Energy Council, and the Planning Committee & Recycling Board will be held on Wednesday, November 19, 2025, at 3:00 p.m., at StopWaste, 1537 Webster St., Oakland, CA)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced the monthly topic brief for October highlights StopWaste's board governance structure, available [here](#).

Mr. Burroughs announced that Pat Cabrera, Administrative Services Director, would be retiring at the end of the year. Ms. Cabrera has been with the Agency for nearly 30 years. Mr. Burroughs offered his personal sentiments to Ms. Cabrera and stated that it was an honor and a pleasure to work with her and added the Agency might honor her in a special way at a future Board meeting. Ms. Cabrera thanked the Board for their support and stated that it was a pleasure to work with such talented and committed colleagues. President Jensen thanked Ms. Cabrera for her contributions and wished her a happy retirement.

Board member Sadoff announced that the Castro Valley Sanitary District staff has moved into their new Operations and Engineering building at 21195 Center Street, Castro Valley. They are planning a grand opening in the spring.

VIII. ADJOURNMENT – TO JOINT WMA, EC, AND PC&RB MEEITNG ON WEDNESDAY, NOVEMBER 19, 2025, AT 3:00 P.M

The meeting was adjourned at 3:50 p.m.