

**APPROVED**

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY BOARD (WMA)**

**AND**

**THE ENERGY COUNCIL (EC)**

**Wednesday, October 23, 2024**

**3:00 P.M.**

***IN PERSON MEETING LOCATION:***  
**STOPWASTE BOARD ROOM**  
**1537 WEBSTER STREET, OAKLAND, CA**

**I. CALL TO ORDER**

President Zermeño called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions.](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC
City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Danny Akagi, WMA (alternate)
City of Dublin	Jean Josey, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Scott Sakakihara, WMA, EC (alternate)
City of Hayward	Francisco Zermeño, WMA, EC (WMA President)
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC (EC President)
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Kelly Schoonmaker, Senior Program Manager  
Jennifer West, Program Manager  
Arliss Dunn, Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**Others Participating**

John Bliss, SCI Consulting Group  
Priscilla Quiroz, Shaw Yoder Antwih Schmelzer & Lange

**III. ANNOUNCEMENTS BY PRESIDENTS**

Board member Young announced that Arthur Boone passed away and that she would pass along information regarding his memorial services. The Board directed staff to draft a resolution to honor his memory and his contributions to the environmental field.

**IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

There were no public comments.

**V. CONSENT CALENDAR**

**1. Approval of the Draft WMA & EC Minutes of September 25, 2024**

There were no public comments for the Consent Calendar. Board member Young moved approval of the Consent Calendar for the WMA & EC, and Board member Jensen seconded.

The Clerk called the roll: WMA Vote: 20-0 EC Vote: 20-0

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Jensen, Josey, Kalb, Mourra, Sakakihara, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None.)

**VI. REGULAR CALENDAR**

**1. Revenue Stabilization Recommendation (Timothy Burroughs and Pat Cabrera)**

Staff recommends that the WMA Board approve the next phase of revenue stabilization research, which includes conducting a regulatory fee study to assess projects eligible for a regulatory fee and to calculate potential rates and revenue, and conducting opinion research to gather input on Agency programs and services and to inform next steps.

Timothy Burroughs introduced the item, and Pat Cabrera provided an overview of the staff report. John Bliss, SCI Consulting, was present to provide input. A link to the staff report and the presentation is available here: [CalRecycle-Grant-Acceptance-Memo.pdf](#). Additional time was provided to the board for discussion and clarifying questions. An audio link to the discussion is available here: [Revenue-Stabilization-Discussion](#).

There were no public comments on this item. Board members expressed appreciation to staff for being proactive and stated their support for moving on to the next phase of research and input gathering related to revenue stabilization efforts.

Board member Carling moved approval of the staff recommendation, and Board member Cavanaugh seconded. The motion carried 20-0. The Clerk called the roll:

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Jensen, Josey, Kalb, Mourra, Sakakihara, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None.)

**2. Addressing SB 1383 Procurement Requirements: AB 2346 Update (Kelly Schoonmaker and Jennifer West)**

This item is for information only.

Timothy Burroughs introduced the item and Kelly Schoonmaker and Jennifer West provided an overview of the staff report. A link to the report is available here: [AB 2346-Update-Memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [AB 2346-Update-Discussion](#).

There were no public comments on this item. President Zermeño thanked staff for the update.

**3. 2024 Legislative Year-End Report (Jennifer West)**

This item is for information only.

Timothy Burroughs introduced the item. Jennifer West provided an update on 2024 Legislative Year-End Report. Priscilla Quiroz, Agency Lobbyist, was present to provide input. A link to the staff report is available here: [Legislative-Year-End-Report-Memo.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. An audio link is available here: [Legislative-Year-End-Report-Discussion](#). There were no public comments on this item. President Zermeño thanked staff for the update.

**APPROVED**

**4. Reappointment to the Recycling Board – Board member Jensen (Timothy Burroughs)**

That the Waste Management Authority Board reappoint Board member Jensen to a two-year term on the Recycling Board ending November 13, 2026.

Timothy Burroughs introduced the item. There were no public comments on this item. Board member Young moved approval of the staff recommendation. Board member Kalb seconded, and the motion carried 17-0. The Clerk called the roll:

(Ayes: Akagi, Balch, Carling, Cavanaugh, Hannon, Jensen, Josey, Kalb, Mourra, Sakakihara, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero, Haubert.)

**5. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)**

(The joint meeting of the WMA Board, Energy Council, and the Planning Committee & Recycling Board will be held on Wednesday, November 20, 2024 at 3:00 p.m., at StopWaste, 1537 Webster St., Oakland, CA)

There were no requests for an interim appointment.

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Mr. Burroughs announced the monthly topic brief, which highlights key takeaways from the waste characterization study. A link to the topic brief is available [here](#). Staff will prepare a resolution honoring Arthur Boone.

**VIII. ADJOURNMENT – TO JOINT WMA, EC, AND PC&RB MEETING ON NOVEMBER 20, 2024  
AT 3:00 P.M.**

The meeting adjourned in memory of Arthur Boone at 4:48 p.m.