

WMA Board & Energy Council

Tracy Jensen, **WMA President**
City of Alameda, WMA, EC

Dave Sadoff, **WMA 1st Vice President**
Castro Valley Sanitary District, WMA

Xouhoa Bowen, **WMA 2nd Vice President**
City of San Leandro, WMA, EC

David Mourra, **EC President**
City of Emeryville, WMA, EC

Francisco Zermeño, **EC 1st Vice President**
City of Hayward, WMA, EC

Jennifer Hansen-Romero, **EC 2nd Vice President**
City of Albany, WMA, EC

David Haubert, County of Alameda, WMA, EC

Mark Humbert, City of Berkeley, WMA, EC

Jean Josey, City of Dublin, WMA, EC

Yang Shao, City of Fremont, WMA, EC

Ben Barrientos, City of Livermore, WMA, EC

Matthew Jorgens, City of Newark, WMA, EC

Ken Houston, City of Oakland, WMA, EC

Rita Duncan, Oro Loma Sanitary District, WMA

Lorrel Plimier, City of Piedmont, WMA, EC

Matt Gaidos, City of Pleasanton, WMA, EC

Jeff Wang, City of Union City, WMA, EC

Timothy Burroughs, Executive Director

AGENDA

**MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA)
AND
THE ENERGY COUNCIL (EC)**

WEDNESDAY, DECEMBER 17, 2025

3:00 P.M.

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

This meeting will be conducted in a hybrid model with both in-person attendance and Teleconference participation:

Teleconference location #1 118 Glashaus Loop, Emeryville, CA

Teleconference location #2 Fremont City Hall, 3300 Capitol Ave. Building A, Fremont, CA

Teleconference location #3 Dublin City Hall, 100 Civic Plaza, Dublin, CA

Teleconference location #4 806 Pierce Street, Albany, CA

Teleconference location #5 2928 Linden Avenue, Berkeley, CA

Teleconference location #6 123 Main Street, Pleasanton, CA

Teleconference location #7 22493 Bayview Ave Hayward, CA

Teleconference location #8 David W. Smith City Hall, 37101 Newark Blvd., Conf. Rm 1, Newark, CA

Teleconference location #9 Heritage House, 4501 Pleasanton Ave, Pleasanton, CA

Teleconference location #10 115 Dale Ave., Piedmont, CA

Teleconference location #11 Castro Valley Sanitary District, 21195 Center St., Castro Valley, CA

Members of the public may attend in person at the Board Room, or the addresses listed above or by:

1. Calling US+1 669 900 6833 and using the Webinar ID 826 7544 6882
2. Using the [Zoom](#) website or App and entering meeting code 826 7544 6882

During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon, Wednesday, December 17, 2025.

The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comment will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CALL TO ORDER

II. ROLL CALL OF ATTENDANCE

III. ANNOUNCEMENTS BY PRESIDENTS - *(Members are asked to please advise the Board or the Council if you might need to leave before action items are completed.)*

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Boards or Council but not listed on the agenda.

V. CONSENT CALENDAR - The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion for both the WMA and EC, unless removed by a member of either Board. Members of the WMA who are not members of the EC will vote as part of the Consent Calendar vote, but their votes will not be considered in connection with any EC items.

Page

1 1. **Approval of the Draft Joint WMA, EC, and PC&RB Minutes of November 19, 2025**

VI. REGULAR CALENDAR

5 1. **SB 54 Update (Michelle Fay)**
This item is for information only.

7 2. **2026 Meeting Schedule (Timothy Burroughs)**
That the Waste Management Authority Board and the Energy Council approve the 2026 meeting schedule.

3. **Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs)**
(The joint meeting of the Planning Committee & Recycling Board will be held on Thursday, January 8, 2026 at 4:00 p.m. at StopWaste, 1537 Webster St., Oakland, CA)

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

VIII. ADJOURNMENT – TO WMA & EC MEETING JANUARY 28, 2026 AT 3:00 P.M.

DRAFT

**MINUTES OF THE JOINT MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT
AUTHORITY BOARD (WMA),
ENERGY COUNCIL (EC),
AND
SOURCE REDUCTION AND RECYCLING BOARD**

**Wednesday, November 19, 2025
3:00 P.M.**

***IN PERSON MEETING LOCATION:*
STOPWASTE BOARD ROOM
1537 WEBSTER STREET, OAKLAND, CA**

I. CALL TO ORDER

President Jensen called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

WMA & EC

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC, RB (President)
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Emeryville	David Mourra, WMA, EC, RB (EC President)
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Ben Barrientos, WMA, EC, RB
City of Newark	Matthew Jorgens, WMA, EC
City of Oakland	Ken Houston, WMA, EC
Oro Loma Sanitary District	Rita Duncan, WMA
City of Piedmont	Lorrel Plimier, WMA, EC
City of Pleasanton	Matt Gaidos, WMA, EC
City of San Leandro	Xouhoa Bowen, WMA, EC, RB
City of Union City	Jeff Wang, WMA, EC, RB
Environmental Educator	Ellen McClure, RB
Environmental Organization	Elaine Owyang, RB
Solid Waste Industry Representative	Virginia Harrington
Recycling Programs	Barun Singh, RB

ABSENT

City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Mark Humbert, WMA, EC
City of Dublin	Jean Josey, WMA, EC

Staff Participating

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Kelly Schoonmaker, Senior Program Manager
Rachel Balsley, Senior Program Manager
Cassie Bartholomew, Senior Program Manager
Shasta Phillips, Program Manager
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel
Farand Kan, County Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

V. CONSENT CALENDAR

- 1. Approval of the Draft WMA & EC Minutes of October 22, 2025 (WMA&EC only)**
- 2. Approval of the Draft PC&RB Minutes of October 9, 2025 (RB only)**
- 3. Board Attendance Record (RB only)**
- 4. Written Report of Ex Parte Communications (RB only)**

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar for the WMA & EC, and Board member Duncan seconded. Board member Harrington moved approval of the Consent Calendar for the RB, and Board member Jensen seconded.

The Clerk called the roll: WMA Vote: 16-0 EC Vote: 16-0 RB Vote: 7-0

(Ayes: Bowen, Duncan, Gaidos, Harrington, Haubert, Houston, Jensen, Jorgens, Mourra, McClure, Owyang, Plimier, Sadoff, Shao, Wang, Zermeño. Nays: None. Abstained: None. Absent: Barrientos, Hansen-Romero, Humbert, Josey, Singh)

VI. REGULAR CALENDAR

- 1. SB 1383/ORRO Implementation Update (Rachel Balsley, Cassie Bartholomew and Kelly Schoonmaker)**

This item is for information only.

Timothy Burroughs introduced the item. Rachel Balsley, Cassie Bartholomew and Kelly Schoonmaker provided an update on State law SB 1383 and the Organics Reduction and Recycling Ordinance (ORRO), which took effect on January 1, 2022, to reduce the amount of food and other compostable materials sent to landfill. Staff provided an update on how StopWaste supports member agencies with various implementation activities including compliance monitoring/enforcement, CalRecycle reporting, outreach and education, edible food recovery, recovered organic waste product procurement, and more. A link to the staff report and the presentation is available here: [SB1383-ORRO-Update-memo-pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. A link to the discussion is available here: [SB1383-ORRO-Update-Discussion](#). There were no public comments. President Jensen thanked staff for a very informative presentation.

- 2. Reducing Contamination in the Recycling and Composting Streams (Shasta Phillips)**

This item is for information only.

Timothy Burroughs introduced the item. Shata Phillips provided an update on StopWaste's ongoing work to implement SB 1383 and the Organics Reduction and Recycling Ordinance (ORRO), including working to ensure clean, properly sorted material streams. Both SB 1383 and ORRO rely on high levels of participation from residents and businesses to divert organic material from the landfill, reduce contamination, and meet state-mandated waste diversion targets. A link to the staff report and the presentation is available here: [Clean-Streams-Initiative-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is provided here: [Clean-Streams-Initiative-Discussion](#). There were no public comments on this item. President Jensen thanked Mr. Phillips for the update and added it is good to know that we are moving forward on this issue.

DRAFT

3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Timothy Burroughs) (WMA only)

(Planning Committee and Recycling Board meeting on December 11, 2025, at 6:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland, CA)

President Jensen requested an interim appointment and Board member Gaidos volunteered to attend the meeting. Board member Zermeño moved approval of the interim appointment and Board member Plimier seconded. The motion carried 12-0. The Clerk called the roll:

(Ayes: Barrientos, Bowen, Duncan, Gaidos, Houston, Jensen, Jorgens, Plimier, Sadoff, Zermeño.
Nays: None. Abstained: None. Absent: Haubert, Hansen-Romero, Humbert, Josey, Mourra, Shao, Wang)

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that the monthly topic brief for October highlights how to get the most out of our food over the holidays and ensure that good food goes to nourish people instead of being thrown out. The topic brief is available [here](#).

VIII. ADJOURNMENT TO:

P&A MEETING, December 11, 2025 AT 9:00 A.M.

PC&RB MEETING, December 11, 2025 AT 6:00 P.M.

WMA & EC MEETING, December 17, 2025 AT 3:00 P.M.

The meeting was adjourned at 4:35 p.m.

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DATE: December 17, 2025

TO: Waste Management Authority Board

FROM: Michelle Fay, Program Manager

SUBJECT: SB 54 Update

SUMMARY

The long-awaited regulations for state law SB 54 are anticipated to be finalized in the coming months. A second round of rulemaking kicked off in May of this year after the initial regulatory package was rejected by the Governor’s Office in March. Throughout the 2-year rulemaking process, staff have been actively engaging with member agency representatives as well as local government stakeholders across the state to discuss implications and inform guidance to CalRecycle and the selected Producer Responsibility Organization (PRO), Circular Action Alliance. Comments have been rooted in advocating for local jurisdiction interests, advancement of reuse and refill infrastructure, the development of responsible end markets, and advocating against significant expansions to categorically exclude a wide swath of materials from being covered by the law. As the rulemaking process concludes, staff will continue to work collaboratively with stakeholders for successful implementation of the law.

DISCUSSION

[Senate Bill 54 \(Allen, 2022\)](#) sets ambitious goals to reduce plastic packaging and foodware and requires that all forms of packaging and foodware sold or distributed in California be recyclable or compostable by 2032. The law is the nation’s most comprehensive legislation to date that reduces dependence on single-use packaging and foodware, while shifting the cost burden of collecting, processing, and recycling materials from local jurisdictions to the producers of those materials. The law will also raise \$5 billion from the packaging industry over 10 years to help mitigate the impacts of plastic pollution and support disadvantaged communities hurt most by the impacts of plastic waste and disposal. The SB 54 Advisory Board plays an important role, providing a regular public forum for engagement and continues to meet monthly in Sacramento, with Timothy Burroughs serving a three-year term (through June 2026) as the board’s chair.

In addition to preparing comprehensive regulations, CalRecycle has embarked on a Needs Assessment process to assess the state’s current collection and processing capacity and infrastructure, responsible end market development needs, education and outreach needs, as well as reuse, refill, and other source reduction infrastructure. The study findings will serve as a roadmap between the current waste management system and the investment in infrastructure needed to achieve SB 54 goals and inform Circular Action Alliance’s program plan and budget. The Needs Assessment is scheduled to be completed by year end.

While the bulk of the responsibility for implementing the law falls on producers of packaging and foodware, there is one requirement of local jurisdictions: jurisdictions must collect all materials deemed to be recyclable (per state law SB 343) or compostable (per state law AB 1201) by the time the producer program plan is approved, which is due by January 1, 2027. For a material to be deemed recyclable, at least 60 percent of the state’s population must have access to recycle the material, and at least 60 percent of facilities must sort the material for recycling. Materials that don’t meet the thresholds may no longer be labeled as “recyclable” and cannot be stamped with the “chasing arrows” symbol starting October 2026. For a material to be considered and labeled compostable in California, products must meet ASTM standards (i.e., related to rate and timeline for a given product to disintegrate and biodegrade), they cannot contain PFAS, and they must be distinguishable from non-compostable products. Additionally, starting July 2027, they must be accepted in feedstocks used to produce compost used in organic agriculture. For reference, compostable plastics are not currently accepted as feedstock in organic agriculture.

Using these guidelines, CalRecycle annually publishes a list of packaging materials and foodware considered recyclable and compostable in the state. The first list was published in December 2023, the second list in December 2024, and the third list is anticipated this month. Fewer than 40 of the 98 material categories for packaging and foodware currently meet the recyclability and compostability criteria. Essentially, only glass and aluminum containers, paper and cardboard, and rigid plastics #1, 2, and 5 are considered recyclable in the State. It is anticipated that the December 2025 list will include compostable plastic packaging due to a June 2025 extension made by CalRecycle to the AB 1201 compostability labeling rules.

At the December 17 WMA meeting, staff will present an overview of the law and updates from the current draft of the regulations, and staff will discuss implications for local governments and next steps in the implementation process, including compliance with the requirement to collect all recyclable and compostable covered materials by January 1, 2027.

RECOMMENDATION

This item is for information only.



WASTE MANAGEMENT AUTHORITY BOARD AND THE ENERGY COUNCIL

2026 MEETING SCHEDULE

The regular meeting schedule for the Authority Board and the Energy Council is held on the fourth Wednesday of each month at 3:00 p.m., except where noted differently (*). Meetings are held at StopWaste, 1537 Webster Street, Oakland, CA.

All meetings held at an in-person location will also include hybrid meeting access, e.g., via Zoom or telephone.

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 28	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
February 25	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
March 25	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
April 22 *Joint Meeting WMA/EC/RB	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
May 27	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
June 24	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
July 22	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
August - NO MEETING	RECESS	
September 23	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
October 28	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
November 18 *3rd Wednesday *Joint Meeting WMA/EC/RB	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
December 16 *3rd Wednesday	3:00 p.m.	StopWaste, 1537 Webster St., Oakland

Recommendation

That the Waste Management Authority Board and the Energy Council approve the 2026 meeting schedule.

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**January 2026
Meetings Schedule**

**Alameda County Waste Management Authority, the Energy Council, Source Reduction &
Recycling Board, and Programs and Administration Committee**

(Hybrid meetings are held at StopWaste Offices unless otherwise noted)

SUN	MON	TUES	WED	THURS	FRI	SAT
				1 AGENCY HOLIDAY	2	3
4	5	6	7	8 9:00 AM Programs & Administration Committee Key Items: 1. FY 24/25 Audit <hr/> 4:00 PM Planning Committee & Recycling Board Key Items: 1. FY 24/25 Audit	9	10
11	12	13	14	15	16	17
18	19 AGENCY HOLIDAY	20	21	22	23	24
25	26	27	28 3:00 P.M. Waste Management Authority & Energy Council, Key Items: 1. FY 24/25 Audit 2. Fee ordinance – first reading 3. Legislative priorities	29	30	31

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Energy Council
TECHNICAL ADVISORY GROUP (TAG)
Tuesday, November 18, 2025 – 1:00 pm to 2:00 pm

Attendance (all virtual):

Alameda County: Karen Cook

City of Albany: Michelle Plouse

City of Berkeley: Sarah Moore, Mia Loo (Fellow)

City of Emeryville: Violet Rice

City of Hayward: Erik Pearson, Mireille Vargas, Stephanie Dumont, Melany Chavez Ugalde (Fellow)

City of Oakland: Nick Kordesch, Calvin Hao (Public Library), Abby Golde (Fellow), Jordan Villar (Fellow)

City of Pleasanton: Megan Campbell

City of San Leandro: Kimberly Anderson

City of Union City: Mayank Patel, Meliya Soller (Fellow)

Guests: Cait Cady, Ava Community Energy; Sean Youra, BayREN; Mark Wieland, Alameda County Mosquito Abatement District (ACMAD)

StopWaste: Jennifer West, Emily Alvarez, Maria Hart, Ben Cooper

Introductions

BayREN Public Programs

TDS and IES Overview – Jennifer West, StopWaste

- Jennifer West is Alameda County contact for BayREN public programs: Targeted Decarbonization Services (TDS) and Integrated Energy Services (IES)
- The Decarb Showcase is reopening for applications in January 2026. This program provides no cost TA, project management support, and gap funding to help local governments implement building decarb projects
- The Energy Roadmapping program has a number of projects in the pipeline, and rolling applications are always open
 - Next year we are piloting application support for grants/funding, and also implementation support to get projects started
 - Berkeley is interested in resources for small municipal facilities to help buildings tune up performance on existing equipment that may not be functioning optimally - roadmapping does provide some support for this
- Sean Youra leads the IES program
 - New trainings are being offered for facilities staff and finance staff

Oakland Temescal Library (TDS) – Nick Kordesch and Calvin Hao, City of Oakland & Oakland Public Library

- Oakland Temescal Library branch upgrades: <https://www.bayren.org/news/bayren-welcomes-first-decarbonization-showcase-projects>
- The project is an old library with a gas furnace that is not operating properly, there are comfort complaints from staff, and they are interested in replacing with a heat pump
 - It is critical for Oakland's library to have a functioning HVAC system with good ventilation because they serve as resilience/respice centers for residents

- The experience with the BayREN program has been positive so far; Calvin is the capital projects coordinator for Oakland libraries; this program provides needed TA/funding help
 - KW Engineering has good knowledge of municipal projects
 - They will also have to hire architects to draft construction specs for replacing this large system, but up-front help with planning is appreciated
- The completion of the project is delayed because of lack of funding, but BayREN's program support has laid the foundation for hitting the ground running next year in 2026
 - One pot of money is shared with 3 other branches – this program provides gap funding to cover the cost of a major HVAC replacement
 - Gap funding with a deadline is helpful and pushes things along. As long as they implement the project as planned, they will get full funding (~\$100k)
- Learned from the Energy Concierge about other sources of funding and financing to support the project
 - Check out Energy Concierge open office hours!
<https://www.bayren.org/events/energy-concierge-office-hours-2025-11-20>

Alameda County Mosquito Abatement District (IES) – Mark Wieland, ACMAD

- ACMAD has 20 person staff and their purpose is to contain mosquitos and the vectors they carry; Mark is the mechanical specialist in charge of fleet and facilities
 - They first learned about this BayREN program through a local newsletter
 - Going more green was part of their strategic plan
- The BayREN team was very thorough and provided various paths to follow
 - The team created phases for planned upgrades along with a timeline and specs
 - The plan includes lighting upgrades, additional solar and battery storage, EV chargers, and heat pumps installed.
- The Energy Concierge resource will be crucial as each phase starts, helping with RFPs, possible contractors, additional resources and potential funding

Announcements

- Energy Council Board update - next meeting is 11/19/25 at 3:00 pm
- [Topic Brief](#) on “Making the Most Out of Your Food this Holiday Season” linked
- BayREN announcements
 - BayREN Forum 11/19/25 on local government options on CA’s evolving energy policy landscape. Link to the event is [here](#).
- BAAD Rules 9-6 and 9-4: local government resolutions are welcome to show general support for the Rules. Any comments on the Concept Paper were due by 11/24/25. About 30 councilmembers have signed onto [this advocacy letter](#) already. Rising Sun also has a letter to sign onto through H RTP.
- Construction Materials Working Group meeting was 11/18/25, next meeting likely in January 2026 (in person?)
- SB 1221 Priority Decarb Zones – list of 142 census tracts, with about 30 in Alameda County (<https://docs.cpuc.ca.gov/PublishedDocs/Efile/G000/M587/K231/587231604.PDF>)
- Pleasanton: who is working on community EV charging in collaboration with Ava? Berkeley has a preliminary plan for a site but is waiting on PG&E; Hayward is also working on this and it has been slow moving; Oakland has one up and running.