

APPROVED

**MINUTES OF MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD
AND
ENERGY COUNCIL (EC)**

Wednesday, June 22, 2022

3:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Young called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

II. ROLL CALL OF ATTENDANCE

WMA, EC & RB

County of Alameda	David Haubert, WMA, EC
City of Alameda	Trish Herrera Spencer, WMA, EC
City of Albany	Preston Jordan, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC
City of Fremont	Jenny Kassin, WMA, EC
City of Hayward	Sara Lamnin, WMA, EC (alternate)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC (EC President)
Oro Loma Sanitary District	Shelia Young, WMA (President)
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Deborah Cox, WMA, EC
City of Union City	Jaime Patiño, WMA, EC

Absent

City of Livermore	Bob Carling, WMA, EC
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Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Emily Alvarez, Program Manager
Nisha Patel, Management Analyst
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Participating

Bruce Fritz, Alameda County Department of Environmental Health, HHW Division

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Rudolf Labaniego, Alameda County Department of Environmental Health, HHW Division
Ken Pianin, Solid Waste Manager, City of Fremont

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

V. CONSENT CALENDAR

1. **Approval of the Draft WMA & EC Minutes of May 25, 2022**
2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution WMA# 2022-09.
3. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution EC# 2022-08.

4. **BayREN Contract Amendment and Extension**

Adopt the attached Resolution authorizing the Executive Director to enter into a contract amendment for Bay Area Regional Energy Network (BayREN) and other related actions.

There were no public comments for the Consent Calendar. Board member Jordan moved approval of the Consent Calendar and Board member Martinez seconded. The motion carried 13-0 (WMA) and 13-0 (EC): The Clerk called the roll:

(Ayes: Balch, Cox, Haubert, Hernandez, Jordan, Kassan, Lamnin, Martinez, Sadoff, Spencer, Wengraf, Young. Nays: None. Abstained: None. Absent: Carling, Cavanaugh, Hannon, Kalb, Patiño)

VI. REGULAR CALENDAR

1. **Executive Director Contract Amendment (Shelia Young, WMA President)**

That the Waste Management Authority Board amend the Executive Director Employment Agreement.

President Young presented the staff report. President Young stated that the Board discussed the Executive Director contract at the May meeting and based on his outstanding performance, the Executive Director Evaluation Committee (Board Members Carling, Cox, Martinez, and Young) recommends approval of the amendment to Mr. Burroughs' Employment Agreement which includes a 5.2% salary increase based on CPI, effective the first pay period for FY 2022-23. Board members thanked Mr. Burroughs for his leadership.

Board member Wengraf moved approval of the Executive Director Contract Amendment and Board member Hernandez seconded. The motion carried 15-0. The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kassan, Lamnin, Martinez, Sadoff, Spencer, Wengraf, Young. Nays: None. Abstained: None. Absent: Carling, Kalb, Patiño)

2. **Public Hearing and Annual Adoption of Fee Collection Report for Household Hazardous Waste Fee (Pat Cabrera)**

That the WMA Board hold a public hearing on the Fee Collection Report and approve by resolution the Fee Collection Report for FY 2022-23.

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Pat Cabrera provided an overview of the staff report. A link to the report is available here: [HHW-Fee-Collection-Memo.pdf](#). Bruce Fritz and Rudolf Labaniego, Alameda County HHW, and Ken Pianin, City of Fremont, were available to answer questions. Additional time was provided to the Board for discussion and clarifying questions. An audio link is available here: [HHW-Fee-Collection-Discussion](#). Board member Sadoff asked if there was a need to consider a mid-course correction to the fee. Ms. Cabrera stated that the forecast is on point and there were no changes needed at this time. The Board reviews the fee every five years. Board member Hannon inquired about how the offsite event locations are determined. Bruce Fritz stated that to expand public access to services, offsite events are held in cities that are farthest away from the HHW facilities. Board member Hannon requested that staff schedule a future conversation with the Board to discuss any opportunities to provide additional services to residents.

President Young opened the public hearing. There were no public comments and the public hearing was closed. Board member Cox moved approval of the staff recommendation and Board member Balch seconded. The motion carried 19-0. The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Kassan, Lamnin, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young. Nays: None. Abstained: None. Absent: Carling)

3. Reappointment to the Recycling Board – Board member Kalb (Timothy Burroughs)

That the Waste Management Authority Board reappoint Board member Kalb to a two-year term on the Recycling Board ending June 24, 2024.

President Young introduced the item. There were no public comments on this item. Board member Patiño moved approval of the staff recommendation and Board member Jordan seconded. The motion carried 19-0. The Clerk of the Board called roll.

(Ayes: Balch, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Kassan, Lamnin, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young. Nays: None. Abstained: None. Absent: Carling)

4. Election of WMA Officers for Fiscal Year 2022-23 (Timothy Burroughs)

Staff recommends that the WMA Board elect officers for Fiscal Year 2022-23.

Timothy Burroughs introduced the item. President Young opened the floor for nominations. Board member Martinez nominated Board member Patiño for 2nd Vice President and Board member Hannon seconded the nomination. President Young made a substitute motion to nominate a slate of officers: 1st VP Martinez as President, 2nd VP Carling as 1st Vice President, and Board member Patiño as 2nd Vice President. There was no objection to the substitute motion and by a vote of 19-0 the slate of officers was approved. There were no public comments for this item. The Clerk called the roll:

(Ayes: Balch, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Kassan, Lamnin, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young. Nays: None. Abstained: None. Absent: Carling)

5. Election of EC Officers for Fiscal Year 2022-23 (Timothy Burroughs)

Staff recommends that the Energy Council elect officers for Fiscal Year 2022-23.

EC President Kalb introduced the item. Board member Martinez nominated Board member Balch as President, Board member Jordan as 1st Vice-President, and Board member Haubert as 2nd Vice-President. Board member Jordan seconded and the motion carried 19-0. There were no public comments for this item. The Clerk called roll.

(Ayes: Balch, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Kassan, Lamnin, Martinez, Patiño, Spencer, Wengraf. Nays: None. Abstained: None. Absent: Carling)

6. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliiss Dunn) (WMA only)

(The Planning Committee/Recycling Board meeting on Thursday, July 14, 2022 at 6:00 p.m. The meeting will be held via teleconference).

There were no requests for an interim appointment and no action required for this item.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board member Cox notified the Board that she would not be attending the July 27 meeting. Incoming President Martinez notified the Board that she would not seek re-election to the Emeryville Council and will serve as WMA President through December. Board member Lamnin stated that she also will not seek re-election to the Hayward City Council and enjoyed serving on the StopWaste Board. Board members thanked outgoing President Young for her leadership and extended congratulations to the incoming officers. Outgoing President Young commented that she will seek re-election to the Oro Loma Sanitary District Board in November and if successful will have served 20 years on the StopWaste Board. Incoming 2nd VP Patiño thanked the Board for their confidence in his election as 2nd VP.

Mr. Burroughs announced that the upcoming monthly Topic Brief highlights the StopWaste Efficiency Awardees. A link is available here: [2022-StopWaste-Efficiency-Awards.pdf](#). Mr. Burroughs announced that Jeff Becerra, StopWaste Communications Manager, is retiring at the end of June. Board members thanked Mr. Becerra for his commitment to the agency and extended best wishes on his retirement. Mr. Becerra thanked the Board for its commitment and support of the agency and stated that although leaving StopWaste, he will continue to focus on issues of sustainability.

Board member Balch invited everyone to support the Alameda County Fair in Pleasanton, June 17-July 10.

VIII. ADJOURNMENT – to July 27, 2022 at 3:00 P.M.

The meeting adjourned at 3:52 p.m.