I. CALL TO ORDER
President Cox called the meeting to order at 3:00 p.m. Wendy Sommer explained the process that would be utilized during the meeting. A link to the process is available here: Virtual-Meetings-Instructions

II. ROLL CALL OF ATTENDANCE
WMA & EC
County of Alameda
City of Alameda
City of Albany
City of Berkeley
Castro Valley Sanitary District
City of Dublin
City of Emeryville
City of Fremont
City of Livermore
City of Newark
City of Oakland
Oro Loma Sanitary District
City of Piedmont
City of Pleasanton
City of San Leandro
City of Union City

ABSENT:
City of Hayward

Staff Participating:
Wendy Sommer, Executive Director
Timothy Burroughs, Deputy Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Karen Kho, Principal Program Manager
Candis Mary-Dauphin, Program Manager
Chris Hunter, Program Services Specialist
Arliss Dunn, Clerk of the Board
Richard Taylor, WMA Legal Counsel
III. ANNOUNCEMENTS BY PRESIDENTS
There were no announcements by the Presidents. Wendy Sommer introduced Timothy Burroughs as
the new Deputy Director. Mr. Burroughs provided a summary of his background and experience and
stated that he was pleased to be on board.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR
There were no public comments on the remote call and no public comments were received via the
public comments email portal.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of June 24, 2020 (Wendy Sommer)

There were no public comments for the Consent Calendar. Board member Hannon made the motion to
approve the Consent Calendar. Board member Wengraf seconded and the motion carried 18-0. The
Clerk called the roll:
(Ayes: Carling, Cox, Duncan, Haggerty, Hannon, Hernandez, Kalb, Kassan, Martinez, Pentin, Pilch, Rood,

VI. REGULAR CALENDAR

1. Executive Director Contract Amendment (Tim Rood, WMA Past President)
   That the Waste Management Authority Board amend the Executive Director Employment
   Agreement.

Past WMA President Rood introduced the item. Board member Rood stated that the Board discussed
the Executive Director contract at the June meeting and based on her outstanding performance, the
Executive Director Evaluation Committee (Board Members Cox, Rood, Sadoff, and Young) recommends
approval of the amendment to her Employment Agreement which includes a 3% salary increase (CPI of
2.9% + 0.1% merit increase) retroactive to the first pay period for FY 2020-21, and an additional $1,500
bonus that would not be subject to PERS. Board member Rood thanked Ms. Sommer for her leadership.

There were no public comments on this item. Board member Rood made the motion to amend the
Executive Director Employment Agreement. Board member Hernandez seconded and the motion
carried 18-0. The Clerk called the roll:
(Ayes: Carling, Cox, Duncan, Haggerty, Hannon, Hernandez, Kalb, Kassan, Martinez, Pentin, Pilch, Rood,

2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future
   Board Meeting(s) (Arliss Dunn) (WMA only)
   (Planning Committee and Recycling Board meetings, August 13, 2020, 4:00 p.m. and September 10,
   2020, 7:00 p.m. Meetings will be held via teleconference).

There were no requests for an interim appointment.
3. **BayREN Residential Programs Update (Karen Kho)**

   This item is for information only.

Karen Kho provided a summary of the staff report. A link to the report is available here: [BayREN-Residential-Programs-memo.pdf](#). Ms. Kho introduced Candis Mary-Dauphin, Program Manager, and Chris Hunter, Program Services Specialist. Ms. Mary-Dauphin provided a presentation of the BayREN Multifamily program and Mr. Hunter provided a presentation of the BayREN Single Family program. A link to the presentation is available here: [BayREN-Residential-Programs-Presentation.pdf](#)

Board member Oddie arrived during the presentation. Board member Pilch commented that there are many rebates available from various entities such as EBCE, PG&E, EBMUD, etc. and inquired if there is a central hub that the public can easily access. Ms. Mary-Dauphin stated that they try and stay abreast of other incentives and through the no-cost technical assistance, connect properties to the incentives that they may be eligible for. Board member Pilch inquired about the eligibility requirements for the no-cost technical assistance services. Ms. Mary-Dauphin stated that for the residential multifamily program, the property must be a PG&E or EBCE customer with five or more units and located in the Bay Area. Board member Hannon inquired if we are ensuring that permits have been obtained upon completion of the project. Ms. Mary-Dauphin stated yes, we are ensuring that permits are obtained when required and filing them in our database. Board member Hannon inquired if there is a link to the 127 projects served in Alameda County. Ms. Mary-Dauphin stated no, but there is a dashboard provided to the TAG (Technical Advisory Group) that can be provided upon request.

Board member Pilch inquired about the new structure and scope of the Energy Upgrade CA program, and further inquired if the 45 contractors are sufficient for the number of bids required for a project. Ms. Kho stated that Energy Upgrade CA was formerly a rebate program but is currently being utilized as a general awareness campaign for California. Mr. Hunter stated, yes, there are a sufficient number of contractors available to consumers. Board member Kassan inquired if Covid has had any effect on doing assessments. Mr. Hunter stated that there was a drop in requests for assessments in March and April as public health orders restricted such services but requests are slowly rebounding.

There were no public comments on this item. President Cox thanked staff for the presentation.

VII. **MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Ms. Sommer announced the monthly topic brief “SMART Cafeteria Initiative.” Ms. Sommer stated that there are still inconsistencies among stores in implementing the updated allowances for reusable bags and we are continuing to work with the stores in implementing the updated health orders.

VIII. **ADJOURNMENT**

The meeting was adjourned at 4:10 p.m.