MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD  
AND  
ENERGY COUNCIL (EC)  

Wednesday, July 28, 2021  
3:00 P.M.  
TELECONFERENCE MEETING

I. CALL TO ORDER  
President Young called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: Virtual-Meetings-Instructions

II. ROLL CALL OF ATTENDANCE  
WMA & EC  
City of Alameda  
City of Albany  
City of Berkeley  
Castro Valley Sanitary District  
City of Dublin  
City of Fremont  
City of Emeryville  
City of Hayward  
City of Livermore  
City of Newark  
City of Oakland  
Oro Loma Sanitary District  
City of Piedmont  
City of Pleasanton  
City of San Leandro  
City of Union City  
Trish Herrera Spencer, WMA, EC  
Preston Jordan, WMA, EC  
Susan Wengraf, WMA, EC  
Dave Sadoff, WMA  
Melissa Hernandez, WMA, EC  
Jenny Kassan, WMA, EC  
Dianne Martinez, WMA, EC  
Sara Lammian, WMA, EC (alternate)  
Bob Carling, WMA, EC  
Mike Hannon, WMA, EC  
Dan Kalb, WMA, EC (President)  
Shelia Young, WMA (President)  
Jen Cavenaugh, WMA, EC  
Valerie Arkin, WMA, EC (alternate)  
Deborah Cox, WMA, EC  
Jaime Patiño, WMA, EC  
Absent:  
County of Alameda  
Trish Herrera Spencer, WMA, EC  

Staff Participating  
Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Justin Lehrer, Operations Manager  
Rachel Balsley, Senior Program Manager  
Karen Kho, Principal Program Manager  
Meri Soll, Senior Program Manager  
Emily Alvarez, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Assistant Clerk of the Board  
Richard Taylor, WMA Legal Counsel
III. ANNOUNCEMENTS BY PRESIDENTS
President Young stated that this was her first meeting as President of the WMA Board and thanked the Board for electing her to serve.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR
There was none.

V. CONSENT CALENDAR

1. Approval of the Draft WMA & EC Minutes of June 23, 2021 (Timothy Burroughs)

2. Adoption of Ordinance 2021-02: Organics Reduction and Recycling Ordinance (Timothy Burroughs & Rachel Balsley)
   That the WMA Board (1) adopt the attached Organics Reduction and Recycling Ordinance and repeal the existing Mandatory Recycling Ordinance effective January 1, 2022 and (2) authorize the Executive Director to enter agreements with member agencies accepting their designation of the WMA as an Enforcement Agency for ORRO within their jurisdictions.

Clerk Arliss Dunn read into the record a public comment received via the public comment email portal. Brian Sano, member of the public and advocate and employee of Compology, submitted a comment urging the Agency to consider applying for a grant program offered by Compology to test the recent advancements in waste metering technology. A copy of the email is attached. There were no other public comments.

Board member Sadoff made the motion to approve the Consent Calendar. Board member Kalb seconded, and the motion carried 18-0: The Clerk called the roll:

VI. REGULAR CALENDAR

1. Update on Recycling Market Development Zone Countywide Expansion (Timothy Burroughs, Emily Alvarez & Meri Soll)
   This item is for information only.

Timothy Burroughs and Meri Soll provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: RMDZ-Memo.pdf

Additional time was provided for board members to ask clarifying questions. A link to the discussion is available here: RMDZ-Discussion. There were no public comments on this item.

Mr. Burroughs informed the board that staff will come back in the fourth quarter of the calendar year for the Board to consider approval of an application to CalRecycle to formally expand the Recycling Market Development Zone countywide. President Young thanked staff for the presentation.

2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)
   (Planning Committee and Recycling Board meeting, Thursday, August 12 at 4:00 p.m. and September 9, 2021 at 7:00 p.m. The meetings will be held via teleconference)

Board member Sadoff requested an interim appointment for the August 12 meeting. President Young
volunteered to attend as the interim appointment. Board member Hannon made the motion to approve the interim appointment and Board member Lamnin seconded. The motion carried 18-0. The Clerk called the roll:

3. **BayREN 2020-22 Contract Amendment #3 for Heat Pump Water Heater Program and Other Services (Karen Kho) (EC only)**
   Adopt the attached Resolution authorizing the Executive Director to enter into a contract amendment for Bay Area Regional Energy Network (BayREN) services and other related actions.

EC President Kalb chaired the item. Karen Kho provided an overview of the staff report. A link to the report is available here: [BayREN-Amendment-2020-22.pdf](#)

Additional time was provided for board members to ask clarifying questions. A link to the discussion is available here: [BayREN-Discussion](#). There were no public comments on this item.

Board member Jordan made the motion to approve the staff recommendation and Board member Cox seconded. The motion carried 18-0. The Clerk called the roll:

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**
President Young recognized Sara Lamnin, alternate for the City of Hayward, and Valerie Arkin, alternate for the City of Pleasanton. Board member Cavenaugh provided a report on a circular economy course that she attended at UC Berkeley Extension. Board member Cavenaugh thanked the Agency for allocating funding for board members to attend trainings and conferences and encouraged board members to avail themselves of these opportunities.

Timothy Burroughs reminded the Board that the Agency provides funding in the budget to reimburse board members for workshops and trainings.

**VIII. ADJOURNMENT**
The meeting was adjourned at 4:13 p.m.