

**APPROVED**

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, October 27, 2021**

**3:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

President Young called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Trish Herrera Spencer, WMA, EC
City of Albany	Preston Jordan, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Fremont	Jenny Kassan, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC (President)
Oro Loma Sanitary District	Shelia Young, WMA (President)
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Deborah Cox, WMA, EC
City of Union City	Jaime Patiño, WMA, EC

**Absent**

City of Dublin	Melissa Hernandez, WMA, EC
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**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Jeff Becerra, Communications Manager  
Justin Lehrer, Operations Manager  
Karen Kho, Principal Program Manager  
Jeanne Nader, Senior Program Manager  
Emily Alvarez, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Assistant Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

**IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

There were no public comments on the remote call and no public comments were received via the public comments email portal.

**V. CONSENT CALENDAR**

**1. Approval of the Draft WMA & EC Minutes of September 22, 2021 (Timothy Burroughs)**

Board member Jordan made the motion to approve the Consent Calendar. Board member Wengraf seconded and the motion carried 18-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Jordan, Kalb, Kassan, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hernandez, Patiño)

**VI. REGULAR CALENDAR**

**1. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB361 (Timothy Burroughs)**

Adopt Resolution WMA# 2021-04.

Timothy Burroughs provided an overview of the staff report and Authority Counsel Richard Taylor was available to answer questions. A link to the staff report is available here: [AB361-Memo.pdf](#)

Additional time was provided for discussion and for board members to ask clarifying questions. A link to the discussion is available here: [AB361-Discussion](#). Board member Hannon requested that staff include in the monthly item an update on any changes to state or local COVID guidance that would affect the board's consideration for continuing to meet remotely.

Board member Kalb made the motion to approve Resolution 2021-04. Board member Zermeño seconded and the motion carried 18-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Jordan, Kalb, Kassan, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hernandez, Patiño)

**2. 2021 Legislative Year End Review (Jeff Becerra)**

This item is for information only.

Jeff Becerra provided an overview of the staff report. A link to the report is available here: [Legislative-Update-memo.pdf](#).

Additional time was provided for discussion and for board members to ask clarifying questions. A link to the discussion is available here: [Legislative-Update-Discussion](#). Board member Hannon reminded staff that when presenting legislation that may affect local jurisdictions to also include any costs that may be incurred by the local jurisdictions. Board member Cavanaugh asked that staff continue to focus on circular economy issues and producer responsibility. Board member Jordan suggested that staff continue to track and, as appropriate, support legislation related to responsible disposal of batteries.

Mr. Becerra thanked the board for its input in providing direction and helping to establish legislative priorities for the coming year and stated that staff will come back to the board in November for consideration of those priorities. There were no public comments on this item.

**3. StopWaste Resources for Drought (Jeanne Nader)**

This item is for information only.

Timothy Burroughs provided an introduction on the context of the presentation, which highlights

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StopWaste's efforts to help promote water-saving practices in Alameda County. Jeanne Nader, Senior Program Manager, provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [Drought-Resources-Memo.pdf](#).

Additional time was provided for discussion and for board members to ask clarifying questions. A link to the discussion is available here: [Drought-Resources-Discussion](#). There were no public comments on this item. President Young thanked staff for a very informative discussion.

**4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliiss Dunn) (WMA only)**

(The November 11, 2021 Planning Committee and Recycling Board meeting will not be held in lieu of a joint meeting of the WMA Board, Energy Council, and Recycling Board on Wednesday, November 17, 2021 at 3:00 p.m.)

**5. Home Energy Score Statewide Demonstration Project (Emily Alvarez) (EC only)**

Adopt the attached Resolution authorizing the Executive Director to enter into a contract with PG&E through December 2022 of up to \$339,240.22 for implementation of the contract and other related actions.

EC President Kalb chaired the item. Karen Kho, Principal Program Manager, provided context on StopWaste's involvement in the project. Emily Alvarez, Program Manager, provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [PGE-Demonstration-Project-Memo.pdf](#).

Additional time was provided for discussion and for board members to ask clarifying questions. A link to the discussion is available here: [PGE-Demonstration-Project-Discussion](#). There were no public comments on this item.

Board member Wengraf made the motion to approve the staff recommendation and Board member Cavanaugh seconded. The motion carried 17-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Jordan, Kalb, Kassan, Martinez, Patiño, Spencer, Wengraf, Zermeño. Nays: None. Abstained: None. Absent: Haubert, Hernandez)

## VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board member Hannon thanked Rachel Balsley, Senior Program Manager, for her excellent work helping to address questions regarding SB 1383 at the recent Newark City Council meeting. Mr. Burroughs announced the monthly topic brief on sheet mulching and how to produce a drought tolerant garden. A link to the topic brief is available [here](#) and staff will email a copy to the board along with a social media/e-newsletter toolkit that features messaging and resources related to drought and the benefits of compost. Mr. Burroughs reminded the board to reply to him if they are able to visit the Altamont site the week of Nov 1.

Mr. Burroughs informed the board that the agency issued an RFQ for reusable foodware support and services to help identify providers of reusable foodware solutions and services that can help restaurants shift from single use to reusable foodware and the agency will allocate grant funding next year to assist some of those entities in doing the work. The RFQ can be found at [StopWaste-Reusable-Foodware-Support-and-Services](#)

## VIII. ADJOURNMENT

The meeting was adjourned at 4:50 p.m.