

APPROVED
MINUTES OF THE MEETING
OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA)
And
THE ENERGY COUNCIL (EC)

Wednesday, November 16, 2016

3:00 P.M.

StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500

I. CALL TO ORDER

Dan Kalb, President, WMA, called the meeting to order at 3.02 p.m.

II. ROLL CALL

WMA & EC:

County of Alameda	Scott Haggerty, WMA, EC
City of Alameda	Jim Oddie, WMA, EC
City of Albany	Peter Maass, WMA, EC
City of Berkeley	Kriss Worthington, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Emeryville	Dianne Martinez, WMA, EC
City of Hayward	Al Mendall, WMA, EC
City of Livermore	Bob Woerner, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Tim Rood, WMA, EC
City of Pleasanton	Jerry Pentin, WMA, EC
City of San Leandro	Deborah Cox, WMA, EC

Absent:

City of Dublin	Don Biddle, WMA, EC
City of Fremont	Suzanne Lee Chan, WMA, EC
City of Union City	Lorin Ellis, WMA, EC

Staff Participating:

Wendy Sommer, Executive Director
Tom Padia, Deputy Executive Director
Pat Cabrera, Administrative Services Director
Kelly Schoonmaker, Program manager
Richard Taylor, Legal Counsel, Authority Board
Chinwe Omani, Executive Assistant

III. ANNOUNCEMENTS BY THE PRESIDENTS

There were none.

IV. CONSENT CALENDAR

1. Approval of the Draft Minutes of October 26, 2016 (Wendy Sommer)

Action

DRAFT

- 2. Executive Director Contract Amendment (Dan Kalb, WMA President) Action**
The Board's negotiating team recommends that the Board approve an amendment to the Executive Director's contract approving a salary increase

- 3. Grants Under \$50,000 (Wendy Sommer) Information**

There was no public comment on the consent calendar. Board member Young thanked the Executive Committee for their service in evaluating the Executive Director and recommending the contract amendment. President Kalb added we are fortunate to have Ms. Sommer as our Executive Director and she has earned the recommended salary increase. Ms. Sommer distributed copies of the approved priorities for 2017 and added these will be the basis of her 2017 performance evaluation.

Board member Young made the motion to approve the Consent calendar. Board member Martinez seconded and the motion carried 15-0.

(Ayes: Cox, Hannon, Kalb, Maass, Martinez, Mendall, Oddie, Pentin, Rood, Sadoff, Worthington, Woerner, Young. Nays: None. Abstain: None. Absent: Biddle, Chan, Ellis, Haggerty).

V. OPEN PUBLIC DISCUSSION

There was none.

VI. REGULAR CALENDAR

- 1. Contract/Vendor Authorization (Pat Cabrera) Action**
Staff recommends that the Authority Board approve the contracts, vendors and/or Spending authority as listed in the staff report.

Pat Cabrera provided a summary of the staff report. The report is available here: [Contract-Vendor-Authorization memo-11-16-16.pdf](#)

There was no public comment on this item. Board Member Hannon requested that future contract/vendor authorizations include a paragraph or sentence stating what the expenses are for. Ms. Cabrera stated that this will be included in future authorizations.

Board member Worthington made the motion to approve the staff recommendation. Board member Cox seconded and the motion carried 15-0.

(Ayes: Cox, Hannon, Kalb, Maass, Martinez, Mendall, Oddie, Pentin, Rood, Sadoff, Worthington, Woerner, Young. Nays: None. Abstain: None. Absent: Biddle, Chan, Ellis, Haggerty).

- 2. Priority Setting: Guiding Principles (Wendy Sommer) Action**
Adopt the Guiding Principles outlined in the staff report to be used for programmatic strategy and budgetary planning through 2018.

Wendy Sommer provided a brief overview of the staff report. The report is available here: [Priority Setting memo-11-16-16.pdf](#)

There was no public comment on this item. Board member Martinez made the motion to approve the staff recommendation. Board member Pentin seconded and the motion carried 15-0.

(Ayes: Cox, Hannon, Kalb, Maass, Martinez, Mendall, Oddie, Pentin, Rood, Sadoff, Worthington, Woerner, Young. Nays: None. Abstain: None. Absent: Biddle, Chan, Ellis, Haggerty).

- 3. Decline DROPS Funding and Amend FY16/17 Budget (Cassie Bartholomew & Kelly Schoonmaker) Action**

Wendy Sommer provided an overview of the staff report. The report is available here: [Decline DROPS Grant memo.pdf](#)

DRAFT

Board Member Martinez noted a typo on page 19 of the staff report. The sentence should state “finalize a \$1.5million grant.” Board member Martinez inquired if there would be future opportunities for DROPS funding. Kelly Schoonmaker responded no. The DROPS funding is an aggregate of three separate pots of bond funding and a primary reason for the hard deadline is that this funding will be expiring. However for the schools that would like to participate in stormwater projects, Prop 1 funding is becoming available from a different source through the Water Board. Board member Martinez inquired if staff feels that the Water Board has received clear feedback from the declining grantees of the obstacles and factors of not accepting the grant. Ms. Schoonmaker replied yes, staff has been in communication with them. Board member Martinez inquired if any of the projects that were going to be funded through stormwater projects will be going forward. Ms. Schoonmaker replied that there are four school sites in the grant and one school site has some projects that will be moving forward but the remaining three sites do not have project designs to move forward.

Board member Woerner inquired if the Water Board was concerned about the flaws in the program. Ms. Schoonmaker replied they are concerned and indicated that that they would not repeat the same request for a conceptual proposal. Board Member Rood expressed that he was sorry that it fell through and requested a copy of the grant application as they may try and do something locally in Piedmont. Ms. Schoonmaker stated one of the positives of the program is that each of the school sites has a proposal that they can use to look for other funding. President Kalb asked if there will be opportunity to revisit this in the future. Ms. Sommer stated that staff will be reviewing all of the grants using the criteria set during the priority setting process.

Board member Rood made a motion to approve the staff recommendation, Board member Worthington seconded and the motion carried 17-0.

(Ayes: Cox, Haggerty, Hannon, Kalb, Maass, Martinez, Mendall, Oddie, Pentin, Rood, Sadoff, Worthington, Woerner, Young. Nays: None. Abstain: None. Absent: Biddle, Chan, Ellis).

4. Reappointments to the Recycling Board-Board members Peter Maass and Tim Rood Action (Wendy Sommer)

Board member Haggerty made the motion to approve the staff recommendation. Board member Worthington seconded and the motion carried 17-0 (Ayes: Cox, Haggerty, Hannon, Kalb, Maass, Martinez, Mendall, Oddie, Pentin, Rood, Sadoff, Worthington, Woerner, Young). Nays: None. Abstain: None. Absent: Biddle, Chan, Ellis,).

5. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Wendy Sommer) Action
(P&O and Recycling Board meeting, December 8, 2016 at 4:00 pm – StopWaste, 1537 Webster St, Oakland, CA)

There were no requests for interim appointments.

VII. COMMUNICATION/MEMBER COMMENTS Information

VIII. ADJOURNMENT

The meeting adjourned at 3:24 p.m.