

Bob Carling, **WMA 1st Vice President**
City of Livermore, WMA, EC
Jaime Patiño, **WMA 2nd Vice President**
City of Union City, WMA, EC
Jack Balch, **EC President**
City of Pleasanton, WMA, EC
Preston Jordan, **EC 1st Vice President**
City of Albany, WMA, EC
David Haubert, **EC 2nd Vice President**
County of Alameda, WMA, EC
Trish Herrera Spencer, City of Alameda, WMA, EC
Susan Wengraf, City of Berkeley, WMA, EC
Dave Sadoff, Castro Valley Sanitary District, WMA
Melissa Hernandez, City of Dublin, WMA, EC
Vacant, City of Emeryville, WMA, EC
Jenny Kassar, City of Fremont, WMA, EC
Francisco Zermeño, City of Hayward, WMA, EC
Michael Hannon, City of Newark, WMA, EC
Dan Kalb, City of Oakland, WMA, EC
Shelia Young, Oro Loma Sanitary District, WMA
Jen Cavanaugh, City of Piedmont, WMA, EC
Deborah Cox, City of San Leandro, WMA, EC
Timothy Burroughs, Executive Director

**MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY
(WMA) BOARD
AND
THE ENERGY COUNCIL (EC)**

December 14, 2022

3:00 P.M.

TELECONFERENCE MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be held by teleconference. The meeting is being conducted in compliance with the Brown Act, which was amended by AB 361, suspending certain teleconference rules due to the ongoing state of emergency and state and local health officials recommendations to maintain social distancing. The purpose of these amendments was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public may attend and participate in the meeting by:

1. Calling US: +1 669 900 6833 and using the webinar id 812 8844 7654
2. Using the [Zoom](#) website or App and entering meeting code 812 8844 7654

Board members and any other individuals scheduled to speak at the meeting will be sent a unique link via email to access the meeting as a panelist. All Board members MUST use their unique link to attend the meeting by teleconference. During the meeting the chair will explain the process for members of the public to be recognized to offer public comment. Public comment is generally limited to three minutes per person for each agenda item. The process will be described on the StopWaste website at <http://www.stopwaste.org/virtual-meetings> no later than noon Wednesday, December 14, 2022. The public may also comment by sending an e-mail to publiccomment@stopwaste.org. Written public comment will be accepted until 3:00 p.m. on the day prior to the scheduled meeting. Copies of all written comments submitted by the deadline above will be provided to each Board Member and will be added to the official record. Comments will not be read into the record.

In accordance with the Americans with Disabilities Act and Brown Act, if you need assistance to participate in this meeting due to a disability, please contact the Clerk of the Board at (510) 891-6517. Notification 24 hours prior to the meeting will enable the agency to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

I. CALL TO ORDER

II. ROLL CALL OF ATTENDANCE

III. ANNOUNCEMENTS BY PRESIDENTS - *(Members are asked to please advise the Board or the Council if you might need to leave before action items are completed.)*

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

An opportunity is provided for any member of the public wishing to speak on any matter within the jurisdiction of the Boards or Council, but not listed on the agenda.

V. CONSENT CALENDAR - The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion for both the WMA and EC, unless removed by a member of either Board. Members of the WMA who are not members of the EC will vote as part of the Consent Calendar vote, but their votes will not be considered in connection with any EC items.

Page

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|---------------------------------|--|
| 1 | 1. Approval of the Draft Joint WMA, EC and PC & RB Minutes of November 16, 2022 |
| 5 | 2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361
Adopt Resolution WMA# 2022-16. |
| 9 | 3. Amended and New Conflict of Interest Codes
Staff recommends that the Waste Management Authority (Attachment A) and the Energy Council (Attachment B) each adopt their respective resolutions stating their amended Conflict of Interest Code. |
| 19 | 4. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361
Adopt Resolution EC# 2022-14. |
|
VI. REGULAR CALENDAR | |
| 23 | 1. 2023 Waste Characterization Study Recommendation (Meghan Starkey & Emily Alvarez)
Staff recommends that the Waste Management Authority Board authorize the Executive Director to enter into a contract with SCS Engineers for a total of \$910,000 to include the Main Project and Sub-Project. |
| 27 | 2. Reusable Foodware Project and Model Ordinance Update (Justin Lehrer)
This item is for information only. |
| 31 | 3. 2023 Meeting Schedule (Arliss Dunn)
That the Waste Management Authority Board and the Energy Council approve the 2023 meeting schedule. |
| | 4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn)
(The meeting of the the Planning Committee & Recycling Board will be held on Thursday, January 12, 2023 at 4:00 p.m. The meeting will be held via teleconference) |

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

VIII. ADJOURNMENT – TO WMA & EC MEETING JANUARY 25, 2023 AT 3:00 P.M.

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**MINUTES OF THE JOINT MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD,
THE
ENERGY COUNCIL (EC),
AND
PLANNING COMMITTEE AND RECYCLING BOARD**

Wednesday, November 16, 2022

3:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Martinez called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

II. ROLL CALL OF ATTENDANCE

WMA, EC & RB

City of Alameda	Trish Herrera Spencer, WMA, EC
City of Albany	Preston Jordan, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA, RB
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC (President)
City of Hayward	Francisco Zermeño, WMA, EC, RB (RB President)
City of Livermore	Bob Carling, WMA, EC, RB
City of Oakland	Dan Kalb, WMA, EC, RB
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC (EC President)
City of San Leandro	Deborah Cox, WMA, EC, RB
Environmental Educator	Eric Havel, RB
Environmental Organization	Darby Hoover, RB
Recycling Programs	Chiman Lee, RB
Solid Waste Industry Representative	Talia Wise, RB
Source Reduction Specialist	Grace Liao, RB

Absent

County of Alameda	David Haubert, WMA, EC
City of Fremont	Jenny Kassan, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Union City	Jaime Patiño, WMA, EC
Recycling Materials Processing Industry	Laura McKaughan, RB

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Rachel Balsley, Senior Program Manager

Cassie Bartholomew, Program Manager
Kelly Schoonmaker, Program Manager
Meri Soll, Senior Program Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Farand Kan, County Counsel
Richard Taylor, WMA Legal Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

V. CONSENT CALENDAR

- 1. Approval of the Draft WMA & EC Minutes of October 26, 2022**
- 2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution WMA# 2022-15.
- 3. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution EC# 2022-13.
- 4. Approval of the Draft PC & RB Minutes of October 13, 2022**
- 5. Recycling Board Attendance Record**
- 6. Written Report of Ex Parte Communications**
- 7. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution RB# 2022-13.

There were no public comments for the Consent Calendar. Board member Cox moved approval of Items 1-3 of the Consent Calendar for the WMA & EC and Board member Carling seconded. The motion carried 15-0 (WMA) and 14-0 (EC): The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

Board member Lee moved approval of Items 4-7 of the Consent Calendar for the Recycling Board and Board member Havel seconded. The motion carried 10-0. The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Hoover, Kalb, Lee, Liao Sadoff, Wise, Zermeño. Nays: None. Abstained: None. Absent: McKaughan)

VI. REGULAR CALENDAR

- 1. SB 1383/ORRO Implementation Update (Rachel Balsley, Cassie Bartholomew & Kelly Schoonmaker)**

This item is for information only.

Timothy Burroughs introduced the item and provided a summary of the staff report. Rachel Balsley, Cassie Bartholomew, and Kelly Schoonmaker provided a PowerPoint presentation to update the Board on how StopWaste is supporting member agencies with various implementation activities of the Organics Reduction and Recycling Ordinance (ORRO), including compliance monitoring/enforcement, reporting to CalRecycle, outreach and education, edible food recovery, recycled organics product

procurement, and more. A link to the staff report and the presentation is available here: [SB1383-ORRO-Presentation.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [SB1383-ORRO-Discussion](#). There were no public comments on this item. President Martinez thanked staff for a very informative presentation.

2. Waste Prevention Grants Program Update (Meri Soll & Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item and provided a summary of the staff report. Meri Soll and Cassie Bartholomew gave a PowerPoint presentation that provided an overview of the upstream grants program. A link to the staff report and the presentation is available here [Upstream-Grants-Presentation.pdf](#)

Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [Upstream-Grants-Discussion](#)

There were no public comments on this item. The Board thanked Ms. Soll and Ms. Bartholomew for a very informative and inspiring presentation.

3. Appointments to fill upcoming vacancies on the Recycling Board (Timothy Burroughs)

Staff recommends that the WMA Board fill two vacancies on the Recycling Board by January 25, 2023.

Timothy Burroughs provided an overview of the staff report. A link to the staff report is available here: [RB-Vacancies.pdf](#). Mr. Burroughs thanked Board members Cox and Sadoff for their service on the Recycling Board.

President Martinez informed the Board that Board member Patiño indicated a willingness to serve as a WMA appointee to the Recycling Board. Board member Jordan moved to nominate Board member Patiño, in his absence, as a WMA appointee and Board member Cavanaugh seconded the nomination. There were no further nominations and the motion carried 15-0. The Clerk called the roll: (Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

Board members elected to fill one of the two vacancies at the current meeting and defer the remaining vacancy to the January 2023 meeting. Board member Zermeño moved to defer the remaining vacancy to the January 2023 meeting and Board member Young seconded. The motion carried 15-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

There were no public comments on this item.

4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, December 8, 2022 at 6:00 p.m. The meeting will be held via teleconference)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Vice President Carling read a proclamation presented to President Martinez on behalf of her final meeting as a StopWaste Board member. Board members acknowledged President Martinez, thanked her for her service and remarked on the excellent manner of which she conducted board meetings as President. The agency presented her with a recycled picture frame, water bottle, and reusable tote bag. President Martinez provided remarks on her tenure as a Board member and

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thanked the members for their support.

Mr. Burroughs announced that the monthly topic brief highlights holiday sustainability tips. The topic brief is available [here](#).

Mr. Burroughs extended thanks and appreciation to President Martinez for her service.

VIII. ADJOURNMENT – to WMA & EC MEETING DECEMBER 14, 2022 at 3:00 P.M.

The meeting adjourned 4:45 p.m.



DATE: December 14, 2022

TO: Waste Management Authority Board

FROM: Timothy Burroughs, Executive Director

SUBJECT: Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

SUMMARY

On September 16, 2021, the Governor signed into law as an urgency measure, AB 361 (Rivas), which allows local legislative bodies to continue to meet by teleconference in order to promote public health and safety, subject to certain conditions, which must be reconsidered every 30 days. At its December 14, 2022, meeting, the Waste Management Authority (WMA) Board will consider a resolution to approve and direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed.

DISCUSSION

In light of the continued state of emergency declared by the Governor related to COVID-19, state and local officials have imposed or recommended measures to promote social distancing. This direction from state and local health officials is based on the increased safety protection that social distancing provides as one method to reduce the risk of COVID-19 transmission.

The state of emergency and associated direction from state and local health officials to promote social distancing continues to impact the ability for the WMA Board to meet safely in person. The direction from public health officials that informs the findings in the attached resolution has not changed. Therefore, staff recommends that the Board approve the attached resolution to direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed. The Board will need to revisit the need to conduct meetings remotely at least every 30 days.

RECOMMENDATION

Adopt resolution #WMA 2022-16.

Attachment: Waste Management Authority Board Resolution #WMA 2022-16

**ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY
RESOLUTION #WMA 2022- 16**

**MOVED:
SECONDED:**

AT THE MEETING HELD DECEMBER 14, 2022

**RESOLUTION REGARDING MEETING VIA TELECONFERENCE TO PROMOTE SOCIAL DISTANCING,
PURSUANT TO AB 361**

WHEREAS, in response to the COVID-19 pandemic, the Governor adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Brown Act were followed; and

WHEREAS, on September 16, 2021, the Governor signed into law as an urgency measure, AB 361, which allows for the continued use of remote meetings by local legislative bodies subject to certain conditions, which must be reconsidered every 30 days; and

WHEREAS, on behalf of all legislative bodies for the Alameda County Waste Management Authority (WMA), the WMA Board has considered the current state of health guidance related to public meetings in Alameda County and finds it necessary to continue with remote meetings to promote public health and safety.

NOW THEREFORE BE IT RESOLVED, that the WMA Board approves and directs the continued use of teleconferencing for public meetings of the WMA's legislative bodies based on the following findings required by Government Code Section 54953(e), as amended by AB 361:

- The entire State of California remains under a proclaimed state of emergency as declared by the Governor of the State of California related to the COVID-19 pandemic.
- State and local officials have imposed or recommended measures to promote social distancing. For example, on September 23 the Alameda County Health Care Services Agency Director recommended social distancing at all meetings of the Board of Supervisors and its committees. This recommendation is consistent with the Division of Occupational Safety and Health of California's (Cal/OSHA) Emergency Temporary Standards, which require employers to train and instruct employees that the use of social distancing helps combat the spread of COVID-19 (8 Cal. Code Regs. 3205(c)(5)(D).).
- The state of emergency continues to directly impact the ability to meet safely in person. For example, given the constraints of the WMA's available meeting spaces, social distancing is difficult without severely limiting space for members of the public to attend.
- The Board anticipates this resolution will appear on its consent calendar for review and ratification or update at each regular Board meeting for as long as the Governor's proclaimed state of emergency related to the COVID-19 pandemic remains in effect,

social distancing continues to be recommended, and the Board desires to continue remote public meetings.

BE IT FURTHER RESOLVED, that this determination by the WMA Board shall apply to all of the WMA's legislative bodies, as defined by the Ralph M. Brown Act. Those legislative bodies include:

Programs & Administration Committee
Planning Committee

BE IT FURTHER RESOLVED, that:

1. WMA Board and Committee meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361, to better ensure the health and safety of the public.
2. The WMA Board will revisit the need to conduct meetings remotely at least every 30 days following adoption of this resolution.
3. If the Board determines the need still exists at each 30-day review, this resolution will be ratified by a vote of the Board documented in the minutes of that meeting.

Passed and adopted this 14th day of December 2022 by the following vote:

AYES:

NOES:

ABTAIN:

ABSENT:

Arliss Dunn, Clerk of the Board

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DATE: December 14, 2022

TO: Waste Management Authority Board
Energy Council

FROM: Pat Cabrera, Administrative Services Director

SUBJECT: Amended and New Conflict of Interest Codes

SUMMARY

At the December 14, 2022 Waste Management Authority and Energy Council meetings, staff will recommend that both the WMA Board and the EC adopt resolutions amending their respective conflict of interest code. The changes are administrative in nature and include amending the Agency's list of positions required to disclose any conflicts of interest consultants (if applicable) board members and employees holding these positions may have pursuant to the disclosure categories listed in the attached resolutions. These positions are also required to complete an annual form 700 each year (and if applicable report these conflicts as directed on the form).

BACKGROUND

The Political Reform Act (Government Code section 81000 et. seq) requires every local government agency to review its conflict of interest code for accuracy. A review of the designated positions for the Agency indicates that some changes are needed to reflect current positions authorized in the Agency's budget.

With respect to both the WMA (which also covers Recycling Board Members) and the EC, the following changes to their respective codes are recommended: 1) the addition of the Communications Manager and the Senior Technology Officer and the deletion of the Information Systems Manager positions. These positions are part of the authorized position list adopted as part of the budget process.

For the WMA, attachment A shows these changes in underscore format and in the "clean" (changes accepted) version. For the EC, attachment B shows these changes in underscore format and in a clean version. The County of Alameda requires that both versions be submitted for Board of Supervisors' approval.

As a Joint Powers Authority, the County of Alameda provides oversight in this area. Therefore, the changes to the conflict of interest code will not fully take effect until approved by the Board of Supervisors. A single Form 700 form can be filed covering all three legal entities (WMA, Recycling Board, and Energy Council).

RECOMMENDATION

Staff recommends that the Waste Management Authority (Attachment A) and the Energy Council (Attachment B) each adopt their respective resolutions stating their amended Conflict of Interest Code.

Attachment A: WMA Resolution: Amended Conflict of Interest Code

Attachment B: Energy Council Resolution: Amended Conflict of Interest Code

ATTACHMENT A

ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY RESOLUTION # 2022-XX

**MOVED:
SECONDED:**

**AT THE MEETING HELD DECEMBER 14, 2022
ADOPTION OF CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and,

WHEREAS, the Fair Political Practices Commission, pursuant to its powers under the Political Reform Act, has promulgated a regulation containing the terms of a standard conflict of interest code, 2 California Code of Regulations section 18730; and,

WHEREAS, the Alameda County Board of Supervisors, by Resolution in 1993, approved a conflict of interest code for the Alameda County Waste Management Authority also referred to as the Authority; and,

WHEREAS, the Authority has modified its staff job descriptions and titles since last adopting a conflict of interest code, making it appropriate to revise the language of the conflict of interest code to reflect the current List of Designated Positions.

NOW, THEREFORE BE IT RESOLVED, that the Alameda County Waste Management Authority:

- (1) Hereby (1) adopts and incorporates by reference the terms of 2 California Code of Regulations, section 18730 and any amendments to it duly adopted by the FPPC and (2) adopts the attached Appendices designating officials and employees and establishing disclosure categories. These regulations and the Appendix constitute the Conflict of Interest Code for the Authority and supersede any earlier Code; and
- (2) Hereby resolves that designated employees shall file statements of economic interest with the Authority's Executive Director or designee. The Authority shall make all statements available for public inspection and reproduction pursuant to Government Code Section 81008; and,
- (3) Directs staff to submit this Conflict of Interest code to the Alameda County Board of Supervisors, as the code reviewing body, for approval.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

Arliss Dunn
Clerk of the Board

LIST OF DESIGNATED POSITIONS (REDLINED)

Designated Positions	Disclosure Categories
Authority Board Member/Alternate	1 through 5
Recycling Board Member/Interim Member	1 through 5
Executive Director	1 through 5
Administrative Services Director	1 through 5
Deputy Executive Director	1 through 5
Authority Counsel	1 through 5
Principal Program Manager	1 through 5
Operations Manager	1 through 5
<u>Communications Manager</u>	<u>1 through 5</u>
Senior Program Manager	1 through 5
Program Manager (I, II and III)	1 through 5
Senior Management Analyst	1 through 5
Management Analyst (I, II and III)	1 through 5
Information Systems Manager	1 through 5
<u>Senior Technology Officer</u>	<u>1 through 5</u>
Legislative and Regulatory Affairs Manager	1 through 5
Financial Services Manager	1 through 5
Accountant	1 through 5
Clerk of the Board	1 through 5
Executive Assistant – Assistant Clerk of the Board	1 through 5
Webmaster/Graphic Designer	1 through 5
Consultants*	1 through 5

*The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

DISCLOSURE CATEGORIES

- Category 1 All interests in real property located within the County of Alameda. Any interests in real property located within the contiguous counties, that is or may be used as any type of hazardous or solid waste facility or for any solid waste or recycling enterprise.
- Category 2 Investments and business positions in business entities, and income from such sources or from persons that contract with the Authority or Recycling Board or that provide services, supplies, materials or equipment of the type used by the Authority or Recycling Board.

- Category 3 Investments and business positions in business entities, and income from such sources or from persons that utilize contractual services, or other services, supplies, materials or equipment of the type provided by the Authority or Recycling Board including but not limited to financial or technical assistance.
- Category 4 Investments and business positions in business entities, and income from such sources, whose property or operations are subject to solid waste facility permits or findings of conformance with the Alameda County Integrated Waste Management Plan.
- Category 5 Investments and business positions in business entities, and income from such sources, that are engaged in the operation of any type of hazardous or solid waste facility solid waste or recycling enterprise.

For the purpose of the above categories, the terms "solid waste", "solid waste enterprise", "solid waste facility", and "recycling" shall be defined as set forth in California Integrated Waste Management Act (Public Resources Code Sections 40,000 et seq.).

LIST OF DESIGNATED POSITIONS (FINAL)

Designated Positions	Disclosure Categories
Authority Board Member/Alternate	1 through 5
Recycling Board Member/Interim Member	1 through 5
Executive Director	1 through 5
Administrative Services Director	1 through 5
Authority Counsel	1 through 5
Principal Program Manager	1 through 5
Deputy Executive Director	1 through 5
Operations Manager	1 through 5
Communications Manager	1 through 5
Senior Program Manager	1 through 5
Program Manager (I, II and III)	1 through 5
Senior Management Analyst	1 through 5
Management Analyst (I, II and III)	1 through 5
Senior Technology Officer	1 through 5
Legislative and Regulatory Affairs Manager	1 through 5
Financial Services Manager	1 through 5
Accountant	1 through 5
Clerk of the Board	1 through 5
Executive Assistant – Assistant Clerk of the Board	1 through 5
Webmaster/Graphic Designer	1 through 5
Consultants*	1 through 5

*The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

DISCLOSURE CATEGORIES

- Category 1 All interests in real property located within the County of Alameda. Any interests in real property located within the contiguous counties, that is or may be used as any type of hazardous or solid waste facility or for any solid waste or recycling enterprise.
- Category 2 Investments and business positions in business entities, and income from such sources or from persons that contract with the Authority or Recycling Board or that provide services, supplies, materials or equipment of the type used by the Authority or Recycling Board.

- Category 3 Investments and business positions in business entities, and income from such sources or from persons that utilize contractual services, or other services, supplies, materials or equipment of the type provided by the Authority or Recycling Board including but not limited to financial or technical assistance.
- Category 4 Investments and business positions in business entities, and income from such sources, whose property or operations are subject to solid waste facility permits or findings of conformance with the Alameda County Integrated Waste Management Plan.
- Category 5 Investments and business positions in business entities, and income from such sources, that are engaged in the operation of any type of hazardous or solid waste facility or solid waste or recycling enterprise.

For the purpose of the above categories, the terms "solid waste", "solid waste enterprise", "solid waste facility", and "recycling" shall be defined as set forth in California Integrated Waste Management Act (Public Resources Code Sections 40,000 et seq.).

ATTACHMENT B

ENERGY COUNCIL RESOLUTION # 2022-XX

**AT THE MEETING HELD DECEMBER 14, 2022 ADOPTION
OF CONFLICT OF INTEREST CODE**

**MOVED:
SECONDED:**

WHEREAS, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes; and,

WHEREAS, the Fair Political Practices Commission, pursuant to its powers under the Political Reform Act, has promulgated a regulation containing the terms of a standard conflict of interest code, 2 California Code of Regulations section 18730; and,

WHEREAS, the Alameda County Board of Supervisors, by board action in 2015, approved a conflict of interest code for the Energy Council; and,

WHEREAS, the Energy Council has modified its staff job descriptions and titles since last adopting a conflict of interest code, making it appropriate to revise the language of the conflict of interest code to reflect the current List of Designated Positions.

NOW, THEREFORE BE IT RESOLVED, that the Energy Council:

- (1) Hereby adopts and incorporates by reference the terms of 2 California Code of Regulations, section 18730 and any amendments to it duly adopted by the FPPC and adopts the attached Appendices designating officials and employees and establishing disclosure categories. These regulations and the Appendix constitute the Conflict of Interest Code for the Energy Council; and,
- (2) Hereby resolves that designated officials and employees shall file statements of economic interest with the Authority's Executive Director or designee. The Authority shall make all statements available for public inspection and reproduction pursuant to Government Code Section 81008; and,
- (3) Directs staff to submit the conflict of interest code to the Alameda County Board of Supervisors, as the code reviewing body, for approval.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSENT:

ABSTAIN:

Arliss Dunn
Clerk of the Board

LIST OF DESIGNATED POSITIONS (REDLINED)

Designated Positions	Disclosure Categories
Energy Council Member/Alternate	1-3
Executive Director	1-3
Administrative Services Director	1-3
Deputy Executive Director	1-3
Authority Counsel	1-3
Principal Program Manager	1-3
Operations Manager	1-3
<u>Communications Manager</u>	<u>1-3</u>
Senior Program Manager	1-3
Program Manager (I, II and III)	1-3
Senior Management Analyst	1-3
Management Analyst (I, II and III)	1-3
<u>Information Systems Manager</u>	<u>1-3</u>
<u>Senior Technology Officer</u>	<u>1-3</u>
Legislative and Regulatory Affairs Manager	1-3
Financial Services Manager	1-3
Accountant	1-3
Clerk of the Board	1-3
Executive Assistant – Assistant Clerk of the Board	1-3
Webmaster/Graphic Designer	1-3
Consultants*	1-3

* The Executive Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply with the disclosure requirements described in this section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

DISCLOSURE CATEGORIES

- Category 1 Any interest in real property within Alameda County or within the nine Bay Area Counties (Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano and Sonoma) containing a habitable structure.
- Category 2 Investments and business positions in business entities, and income from such sources or from persons that contract with the Energy Council or that provide contractual services, or other services, supplies, materials or equipment of the type utilized by the Energy Council.
- Category 3 Investments and business positions in business entities, and income from such sources or from persons that utilize contractual services, or other services, supplies, materials or equipment of the type provided by the Energy Council including but not limited to financial or technical assistance.

LIST OF DESIGNATED POSITIONS (FINAL)

Designated Positions	Disclosure Categories
Energy Council Member/Alternate	1-3
Executive Director	1-3
Administrative Services Director	1-3
Authority Counsel	1-3
Principal Program Manager	1-3
Operations Manager	1-3
Communications Manager	1-3
Senior Program Manager	1-3
Program Manager (I, II and III)	1-3
Senior Management Analyst	1-3
Management Analyst (I, II and III)	1-3
Senior Technology Officer	1-3
Legislative and Regulatory Affairs Manager	1-3
Financial Services Manager	1-3
Accountant	1-3
Clerk of the Board	1-3
Executive Assistant –Assistant Clerk of the Board	1-3
Webmaster/Graphic Designer	1-3
Consultants*	1-3

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DATE: December 14, 2022

TO: Energy Council

FROM: Timothy Burroughs, Executive Director

SUBJECT: Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

SUMMARY

On September 16, 2021, the Governor signed into law as an urgency measure, AB 361 (Rivas), which allows local legislative bodies to continue to meet by teleconference in order to promote public health and safety, subject to certain conditions, which must be reconsidered every 30 days. At its December 14, 2022, meeting, the Energy Council (EC) will consider a resolution to approve and direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed.

DISCUSSION

In light of the continued state of emergency declared by the Governor related to COVID-19, state and local officials have imposed or recommended measures to promote social distancing. This direction from state and local health officials is based on the increased safety protection that social distancing provides as one method to reduce the risk of COVID-19 transmission.

The state of emergency and associated direction from state and local health officials to promote social distancing continues to impact the ability for the Energy Council to meet safely in person. The direction from public health officials that informs the findings in the attached resolution has not changed. Therefore, staff recommends that the Energy Council approve the attached resolution to direct the continued use of teleconferencing for its public meetings to enable social distancing, as long as the findings required by AB 361 are met and other provisions of the Brown Act are followed. The Energy Council will need to revisit the need to conduct meetings remotely at least every 30 days.

RECOMMENDATION

Adopt resolution #EC 2022-14.

Attachment: Energy Council Resolution #EC 2022-14

**ENERGY COUNCIL
RESOLUTION #EC 2022 – 14
MOVED:
SECONDED:**

AT THE MEETING HELD DECEMBER 14, 2022

WHEREAS, in response to the COVID-19 pandemic, the Governor adopted a series of Executive Orders allowing the legislative bodies of local governments to meet remotely via teleconference so long as other provisions of the Brown Act were followed; and

WHEREAS, on September 16, 2021, the Governor signed into law as an urgency measure, AB 361, which allows for the continued use of remote meetings by local legislative bodies subject to certain conditions, which must be reconsidered every 30 days; and

WHEREAS, the Energy Council has considered the current state of health guidance related to public meetings in Alameda County and finds it necessary to continue with remote meetings to promote public health and safety.

NOW THEREFORE BE IT RESOLVED, that the Energy Council approves and directs the continued use of teleconferencing for its public meetings based on the following findings required by Government Code Section 54953(e), as amended by AB 361:

- The entire State of California remains under a proclaimed state of emergency as declared by the Governor of the State of California related to the COVID-19 pandemic.
- State and local officials have imposed or recommended measures to promote social distancing. For example, on September 23 the Alameda County Health Care Services Agency Director recommended social distancing at all meetings of the Board of Supervisors and its committees. This recommendation is consistent with the Division of Occupational Safety and Health of California's (Cal/OSHA) Emergency Temporary Standards, which require employers to train and instruct employees that the use of social distancing helps combat the spread of COVID-19 (8 Cal. Code Regs. 3205(c)(5)(D).).
- The state of emergency continues to directly impact the ability to meet safely in person. For example, given the constraints of the Energy Council's available meeting spaces, social distancing is difficult without severely limiting space for members of the public to attend.
- The Energy Council anticipates this resolution will appear on its consent calendar for review and ratification or update at each regular Board meeting for as long as the Governor's proclaimed state of emergency related to the COVID-19 pandemic remains in effect and the Board desires to continue remote public meetings.

BE IT FURTHER RESOLVED, that:

1. Energy Council meetings will continue to be conducted remotely for the next 30 days in compliance with AB 361, to better ensure the health and safety of the public.
2. The Energy Council will reconsider the circumstances of the state of emergency and the need to conduct meetings remotely at least every 30 days following adoption of this resolution.
3. If the Energy Council determines the need still exists at each 30-day mark, the determination will be ratified by a vote of the Board documented in the minutes of that meeting.

Passed and adopted this 14TH day of December 2022 by the following vote:

AYES:

NOES:

ABTAIN:

ABSENT:

Arliss Dunn, Clerk of the Board

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DATE: December 14, 2022

TO: Waste Management Authority

FROM: Meghan Starkey, Senior Management Analyst
Emily Alvarez, Program Manager

SUBJECT: 2023 Waste Characterization Study Recommendation

SUMMARY

As part of the FY 22-23 Agency budget, the Waste Management Authority approved funding for a Waste Characterization Study (WCS). This type of study identifies predominant materials in the waste stream and changes in composition over time and will be used by StopWaste and member agencies to refine programs and track progress toward the long-term goal of landfill obsolescence. In addition to these general study purposes, the WCS will satisfy the organics processing capacity planning requirements of SB 1383, quantify contamination levels of the organics and recycling streams, and identify the prevalence of items such as single-use plastics, packaging, and food across all three waste streams.

Staff issued an RFP in September 2022 and is recommending selection of SCS Engineers to conduct the study for a not-to-exceed total of \$910,000. This includes \$785,000 of previously identified FY 22-23 funds for the Main Project and Board approval of an additional \$125,000 for a sub-project focusing on contamination and contingency funds.

DISCUSSION

Study Purpose

This study (including two sub-projects detailed below) will meet several Agency needs:

- 1) Providing a detailed understanding of the waste stream to identify or refine priorities for material type or sector.
- 2) Assessing the entire stream of materials (landfill, recycling, and organics) and quantifying capture rates of curbside materials.
- 3) Meeting requirements of SB 1383 for organics processing capacity planning.
- 4) Understanding contamination in recycling and organics streams to increase recovery rates and decrease the loss of valuable commodities.

Methodology, Main Project, and Sub-Projects

As in the four past studies (between 1995 and 2018), the 2023 Waste Characterization Study (WCS) methodology will focus on physical sampling by hand-sorting and weighing materials, visual sampling to estimate material weight for loads not suitable for sorting and weighing, and additional data collection from haulers. This methodology is standard and meets CalRecycle's requirements. As in previous studies, the 2023 study will break down the results in five generator sectors/delivery methods: single family, multifamily, commercial, roll-off, and self-haul. Two seasons will be sampled, tentatively scheduled for May and September 2023, with results available in late 2023/early 2024.

The Main Project will sample all three streams (landfill, recycling, and organics). Previous studies conducted by the Agency have only sampled the landfill stream. To inform progress toward the landfill obsolescence goal set in the Alameda County Integrated Waste Management Plan (CoIWMP) and move toward a more circular economic system, where fewer materials are entering these streams to begin with, the Agency must better understand what is in the entirety of waste and diversion streams. In addition, understanding what percentage of materials are being captured in diversion programs as compared to the landfill stream can inform member agency programs and priorities.

Sub-Project 1 includes secondary sorting of samples in the Main Project to further study contamination and categorize materials. The study will consider alternative or supplemental sorting processes and identify metrics other than weight that will be useful for program design and evaluation. For example, the WCS methodology sorts plastics by material type such as plastic film or rigid plastics or number (i.e., #1-2s, #3-7s, etc.). This information is useful in identifying how materials are sorted at facilities and understanding the market for a particular material (and required by the standard methodology). However, it may be more relevant for Agency programs to sort by product type (i.e., beverage bottles, takeout containers, or packaging) in addition to material type. Quantifying the types of products that enter our waste stream will help us understand consumption and waste behaviors, and thus, how to prioritize when developing upstream waste reduction and reusables programs. In addition to sorting by different categories, Sub-Project 1 would consider other metrics for identifying contamination aside from weight. Many problematic materials, like film plastics and plastic bags, do not weigh much but cause problems in the sorting line by getting tangled in machinery or around other materials. It may therefore be more beneficial to count these items to understand their scope and impact. Since Sub-Project 1 relies on secondary sampling from the Main Project, it must be done concurrently, or the Agency will not be able to collect this information until the next WCS.

Sub-Project 2 would analyze residuals from organics processing facilities. Compost residuals consist of organic material that was screened out (for example, larger woody items) as well as physical contaminants such as plastic and glass. If compost residuals are clean, they can be re-composted, but this material is often disposed or used as Alternate Daily Cover due to physical contamination.

Anecdotally, composters estimate that one-third to one-half of the organics processed are not recovered due to contamination. Characterizing residuals will be useful to quantify the percentage of organics lost due to contamination, as well as the types and amounts of contamination preventing residuals to be recovered. While this information is also helpful to understand the entirety of the waste system and informing programs, it is not required to be done concurrently with the Main Project, and staff will consider it in the upcoming FY 23-24 budget year.

Process and Consultant Selection

Staff issued an [RFP](#) in September 2022 for the 2023 WCS. While only one firm submitted a proposal (SCS Engineers), the second firm from which we anticipated a proposal, Cascadia Consulting, is a sub-consultant on the project team. SCS Engineers estimated \$794,261 for the Main Project, \$111,676 for Sub-Project 1, and \$98,138 for Sub-Project 2. Staff evaluated the proposal and interviewed SCS Engineers and determined that, due to the thoughtfulness of their proposal, past experience conducting studies for the Agency, and composition of the full project team, that SCS is an appropriate choice for the 2023 Study.

The Agency has \$785,000 available in the FY 22-23 Agency budget for the Main Project and have identified opportunities to bring the Main Project costs down to match that budget. Staff is recommending that the Board approve an additional \$125,000 for Sub-Project 1 (primarily for secondary sorting) and a small contingency fund, using Agency fund balance.

RECOMMENDATION

Staff recommends that the Waste Management Authority Board authorize the Executive Director to enter into a contract with SCS Engineers for a total of \$910,000 to include the Main Project and Sub-Project 1.

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DATE: December 14, 2022

TO: Waste Management Authority Board

FROM: Justin Lehrer, Operations Manager

SUBJECT: Reusable Foodware Project and Model Ordinance Update

SUMMARY

Single-use foodware items like plastic and paper cups, plates, and utensils are prevalent in daily life. They serve a very short useful life of just minutes, while their impact on human health and the environment is significant and long lasting. Replacing single-use foodware with durable reusable alternatives is essential to preventing the waste and litter that disposables create.

StopWaste's Reusable Foodware project focuses on developing policy, infrastructure, and capacity for greater adoption of reusable foodware in Alameda County. Project activities include grants, technical assistance, outreach, and development of a model ordinance, among others. At the December 2022 Waste Management Authority Board meeting, staff will provide an update on these efforts and request input from the Board to guide development of the model ordinance.

DISCUSSION

At its January 2020 meeting, the WMA Board directed staff to conduct research and fund pilot projects to better understand the challenges and opportunities of implementing reusable foodware for various types of foodservice operations in Alameda County. COVID-19 impacted the timing of this effort; impacts on food service businesses and public perception of the safety of reusables curtailed reusable foodware activities. In light of these challenges, the project team responded by providing outreach materials to address safety concerns during the pandemic while also funding four pilot projects in FY 2022. This year, the team has continued to focus on development of pilot projects, and has expanded activity on several fronts, including increasing technical assistance for food-serving businesses, developing outreach materials and plans, and working to develop a model reusable foodware ordinance for potential adoption by member agencies.

Pilot Projects

The Agency's Reuse and Repair Grants, solicited annually in January, have attracted a growing field of organizations interested in launching reusable foodware projects in the county. In the current fiscal year, we have supported six additional projects so far with \$175,000 in funding to test and

launch innovative reuse activities. Through these projects we aim to test new solutions, further develop both market supply and demand for reusables, and gain a better understanding of the opportunities, requirements, and challenges we must address to build a more robust reuse infrastructure in the county.

Technical Assistance (TA)

Working directly with food service businesses to help them make the switch from single-use to reusable foodware has been the foundation of our work in this realm for over five years. Food businesses that serve dine-in meals on single-use foodware are particularly good candidates and are easier scenarios to realize financial savings and implement solutions quickly. This year the Agency has expanded our work with Clean Water Fund's Rethink Disposable program to offer field support that extends beyond these "low hanging fruit" opportunities to include support and resources for implementing reusables in other scenarios, such as takeout, corporate/institutional campuses, meal delivery, and more. This technical assistance is available countywide, and includes turnkey, hands-on support as well as financial incentives up to \$2,500 to help businesses cover the up-front costs of switching to reusables. In addition, we have established a framework for interested member agencies to contribute additional funds to the TA contract and receive increased, targeted support in their jurisdiction for recruiting additional businesses and supporting their transition to reusables.

Outreach and Education

Our outreach to date has primarily focused on the safety of reusables and includes a one-page flyer that StopWaste developed in partnership with the County Environmental Health Department, designed to inform businesses that it is safe to accept customer provided reusables and to use reusables of any type as long as they are properly cleaned and sanitized between use.

Additional outreach work has been geared toward attracting reusable food service vendors to our region. This effort has been successful; we are aware of approximately 20 operators offering various services, and we actively work to facilitate connections between interested parties and these service providers.

We are now developing additional outreach materials for businesses in multiple languages, updating our website with more resources, and exploring concepts for an outreach campaign in support of reusables.

Model Ordinance

In tandem with the above activities, development of a model reusable foodware ordinance is in progress. The primary objective of the ordinance is to reduce consumption of certain problematic single-use foodware items, such as plastic and paper cups, plates, and utensils. These items have a short useful life (often only used for minutes) and must be managed, sorted, and successfully routed to a landfill at considerable expense and environmental impact. There are multiple benefits that can be realized through a policy addressing foodware, including a reduction in litter, plastic pollution, and compost contamination. However, switching from single-use plastics to other materials that may be considered "less bad," or "friendlier to the environment," such as compostable fiber or plastic, will not reduce consumption, and the foodware must still be managed

and sent to compost facilities that, due to regulatory and/or technical issues, increasingly will not accept such materials, or will screen them out as contaminants and send them to landfill. Compostable plastics can also contaminate recycling streams, and vice versa—recyclables can contaminate the composting stream. Reusable foodware is the best option for reducing food packaging waste at the source and shifting away from the disposable culture that has become a societal norm.

Development of the model ordinance involves leveraging a significant amount of work that precedes this effort. Over 15 jurisdictions in California have passed reuse for onsite dining ordinances, and many more have passed foodware ordinances prohibiting plastic straws and defining acceptable disposable foodware materials.

StopWaste’s model ordinance incorporates concepts and lessons learned from these prior efforts, and introduces some innovative concepts designed to advance progress and further incentivize reuse while minimizing unintended consequences, especially related to regrettable disposable substitutes. Some key provisions could include:

1. Reusable foodware required for all dine-in establishments
2. Requirement to accept customer-provided reusables
3. Fees to disincentivize single-use foodware combined with incentives for reusables
4. Defined criteria for acceptable single-use foodware

Some innovative concepts that may further increase the impact of the ordinance include:

1. Reusable cup requirement for large venues and events
2. Adequate washing capacity a requirement for new business permits
3. Reusables requirements for government facilities

The model ordinance is structured to suggest implementation in sequential phases, advancing from the most impactful and simple measures in the first year of adoption, such as dine-in and closed campus environments, then advance to address reusables for takeout, venues/special events, and other more challenging scenarios. The model ordinance offers comprehensive policy language while preserving maximum flexibility for member agencies to advance an approach that meets their needs, such as opting to include some elements while leaving others out or scheduling them for a later implementation phase.

StopWaste’s Role

In addition to developing the model ordinance language, StopWaste can play a supportive role to member agencies interested in implementing the ordinance in several ways:

- Assist member agency staff to customize elements based on local priorities
- Support stakeholder engagement and data gathering/analysis efforts
- Support City Council presentations for ordinance adoption
- Offer various levels of technical assistance, including incentive funding for businesses
- Develop general outreach materials (geared for countywide use, but customizable)

- Provide grant funding for development of a reuse infrastructure in the county

Member agencies will be responsible for implementation, enforcement, and direct outreach to their affected communities.

Implications of SB 54

There is a clear nexus between the work we are currently undertaking to reduce single-use foodware and the goals of SB 54, which mandates a 25% reduction of single-use plastic packaging and foodservice products by 2032, with half coming from reuse and refill systems or direct elimination of plastic packaging. StopWaste plans to participate actively in the upcoming rulemaking process, contributing input and local government perspective as CalRecycle defines a list of covered materials deemed recyclable and compostable by January 1, 2024, and continuing through adoption of the full regulations in January 2025. Member agencies considering adopting the model reusable foodware ordinance can plan to complete the process before these dates to avoid conflicts with state law.

Feedback Requested on Model Ordinance

At the December 14 meeting, staff will request Board input on several provisions being developed for inclusion in the model ordinance, including defining fees that consumers would pay for single-use items (similar to existing fees on plastic bags), prohibiting or reducing single-use foodware in local government operations and city-sponsored events, effective ordinance implementation, and more.

Next Steps

Staff will continue to work through open issues and incorporate stakeholder feedback, obtain legal analysis of the ordinance language, and return to the Board in early 2023 with a proposed version of the model ordinance for consideration.

RECOMMENDATION

This item is for information only.



WASTE MANAGEMENT AUTHORITY BOARD AND THE ENERGY COUNCIL

2023 MEETING SCHEDULE

The regular meeting schedule for the Authority Board and the Energy Council is the fourth Wednesday of each month at 3:00 p.m., except where noted differently (*). Meetings are held at StopWaste, 1537 Webster Street, Oakland, CA.

All meetings held at an in-person location will also include hybrid meeting access, e.g., via Zoom or telephone.

<u>DATE</u>	<u>TIME</u>	<u>LOCATION</u>
January 25	3:00 p.m.	Teleconference
February 22	3:00 p.m.	Teleconference
March 22	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
April 26 *Joint Meeting WMA/EC/RB	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
May 24	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
June 28	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
July 26	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
August - NO MEETING	RECESS	
September 27	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
October 25	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
November 15 *3rd Wednesday *Joint Meeting WMA/EC/RB	3:00 p.m.	StopWaste, 1537 Webster St., Oakland
December 20 *3rd Wednesday	3:00 p.m.	StopWaste, 1537 Webster St., Oakland

RECOMMENDATION

That the Waste Management Authority Board and the Energy Council approve the 2023 meeting schedule.

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**January 2023
Meetings Schedule**

**Alameda County Waste Management Authority, the Energy Council, Source Reduction &
Recycling Board, and Programs and Administration Committee**

(Meetings will be held **via teleconference** unless otherwise noted)

SUN	MON	TUES	WED	THURS	FRI	SAT
1	2 AGENCY HOLIDAY	3	4	5	6	7
8	9	10	11	12 9:00 A.M. Programs & Administration Committee Key Items: 1. FY 20/21 Audit 2. 2023 Meeting schedule <hr/> 4:00 P.M. Planning Committee & Recycling Board Key Items: 1. FY 20/21 Audit	13	14
15	16 AGENCY HOLIDAY	17	18	19	20	21
22	23	24	25 3:00 P.M. Waste Management Authority & Energy Council Key Items: 1. FY 21/22 Audit 2. Legislative Priorities 3. WMA appointees to RB 4. Teleconferencing Rules of Procedure	26	27	28
29	30	31				