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**MINUTES OF THE ALAMEDA COUNTY WASTE
MANAGEMENT AUTHORITY MEETING
OF THE
PROGRAMS AND ADMINISTRATION COMMITTEE**

Thursday, December 8, 2016

9:00 A.M.

**StopWaste Offices
1537 Webster Street
Oakland CA 94612
510-891-6500**

Members Present:

County of Alameda	Keith Carson
City of Berkeley	Susan Wengraf
City of Dublin	Don Biddle
City of Hayward	Al Mendall
City of Newark	Mike Hannon
Oro Loma Sanitary District	Shelia Young
City of San Leandro	Deborah Cox

Absent:

Castro Valley Sanitary District	Dave Sadoff
City of Fremont	Suzanne Lee Chan
City of Livermore	Laureen Turner
City of Oakland	Dan Kalb
City of Union City	Lorrin Ellis

Staff Present:

Tom Padia, Deputy Executive Director
Debra Kaufman, Senior Program Manager
Judi Ettliger, Senior Program Manager
Arliss Dunn, Clerk of the Board

Others Present:

Heidi Sanborn, CA Product Stewardship Council
Bill Pollock, Household Hazardous Waste Program (Alameda County Environmental Health Dept.)

1. Convene Meeting

Vice Chair Shelia Young called the meeting to order at 9:10 a.m. Due to the lack of a quorum Item #4 was presented first and Item #3 was held until a quorum of the members arrived. Tom Padia announced that he would staff the meeting in the absence of Executive Director Wendy Sommer and staff Debra Kaufman respectively.

2. Public Comments

There were none.

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3. Approval of the Draft Minutes of October 13, 2016 (Tom Padia) Action

Board member Carson made the motion to approve the draft minutes of October 13, 2016. Board member Cox seconded and the motion was carried 7-0 (Ayes: Biddle, Carson, Cox, Hannon, Mendall, Wengraf, Young. Nays: None. Abstain: None. Absent Chan, Ellis, Kalb, Sadoff, Turner).

4. Extended Producer Responsibility Update (Debra Kaufman) Information

This item is for information only.

Tom Padia provided a summary of the staff report and introduced Heidi Sanborn, CA Product Stewardship Council, and Bill Pollock, Program Manager, Household Hazardous Waste Program. Ms. Sanborn presented a PowerPoint presentation and an overview of CPSC's legislative priorities for the coming year and an update on the status of existing statewide EPR programs. Ms. Sanborn also presented Board member Carson with an award for his leadership on the Alameda County sharps EPR ordinance. Mr. Pollock provided an update on the implementation of the County pharmaceutical and sharps ordinance as well as local implementation of the statewide paint EPR program.

The staff report is available here: [EPR Update 2016-memo.12-08-16.pdf](#). The PowerPoint presentation is available here: [EPR Update 2016-12-08-16](#)

Board member Biddle thanked Board member Carson for his leadership on the sharps ordinance and inquired if there are other legislative issues at the state level that can be addressed locally. Ms. Sanborn stated yes, particularly with respect to any EPR legislation, it would be helpful to have model language that could be input into local franchise agreements that would state any time any EPR legislation is passed it could be automatically integrated into the waste hauling contract and not require reopening the contract. This would allow cost savings to be automatically implemented. Ms. Sanborn added there can be local effort to address procurement and collaborating with regional parks to help reduce disposable small propane canisters by buying refillable ones.

Vice Chair Young extended thanks to staff Debra Kaufman for joining the Board of the Product Stewardship Council and commended Ms. Sanborn and Mr. Pollock on an excellent report. At the request of Vice Chair Young, a copy of the 2015-16 CPSC Annual report is available here: [2015-16 CPSC Annual Report.pdf](#)

5. Fremont Food Scrap Composting Pilot Results (Judi Ettlinger) Information

This item is for information only.

Tom Padia provided an overview of the staff report and Judi Ettlinger presented a PowerPoint presentation outlining the results of the Fremont Food Scrap Composting Pilot project. The staff report is available here: [Fremont Pilot Update-memo.12-08-16.pdf](#). The PowerPoint presentation is available here: [Fremont Pilot Presentation-12-08-16.pdf](#)

Board member Wengraf inquired about the size of the countertop pail used to collect food scraps. Mr. Padia stated it is approximately 1.5-2 gallon size and the bag liners are approximately 3 gallon size. Ms. Ettlinger added the countertop pails are not intended as a substitute for the outside green bins. They are purposed to transport the food scraps from indoors to outside. Board member Wengraf inquired about the cost of the bag liners. Mr. Padia stated they are approximately \$0.20 a piece. Ms. Ettlinger stated that the cost of the bags may be prohibitive and there are alternative liners listed on the agency website, such as newspaper, paper bags, etc. and information on simply washing the pails after usage. Vice Chair Young inquired about a definitive list of materials that can go into the compost bin. Ms. Ettlinger stated that the Ready, Set, Recycle website has a list of cities and each city's list of the items that are acceptable in the compost bins.

Vice Chair Young thanked Ms. Ettlinger for her presentation.

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6. 2017 Meeting Schedule (Tom Padia)

Action

It is recommended that the WMA/EC, P&A Committee, and the Recycling Board/P&O Committee, each adopt their respective regular meeting schedules for 2017.

Tom Padia provided an overview of the staff report. The report is available here:

[2017 Meeting Schedule-memo.12-08-16.pdf](#)

Board member Mendall commented that the 9:00 meeting schedule causes difficulty for him with respect to commuting and would recommend that staff delay informational items to a future meeting and make an effort to consider including on the agenda items that require action and not solely informational items. Mr. Padia stated on behalf of Chair Sadoff, in his absence, that it is the Chair's preference to not cancel meetings due to informational items only. Vice Chair Young stated that she would apprise Board member Mendall of other Board members' similar sentiments offline.

Board member Wengraf made the motion to approve the staff recommendation. Board member Biddle seconded and the motion carried 6-0 (Ayes: Biddle, Cox, Hannon, Mendall, Wengraf, Young. Nays: None. Abstain: None. Absent: Carson, Chan, Ellis, Kalb, Sadoff, Turner).

7. Member Comments

Board member Wengraf was attending her final meeting and Tom Padia presented her with a recycled content glass gift in acknowledgment of her service on the Board. Board member Wengraf stated that StopWaste is an extraordinary agency that does important work and she has been privileged to serve on the Board. Board member Wengraf extended thanks to Wendy Sommer, Tom Padia, Arliss Dunn and staff for their tremendous work.

8. Adjournment

The meeting adjourned at 10:10 a.m.