



**DATE:** September 27, 2017  
**TO:** Energy Council  
**FROM:** Wendy Sommer, Executive Director  
**BY:** Jennifer West, Program Manager  
**SUBJECT:** 2017 EBEW Contract Amendment

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**SUMMARY**

The Energy Council has an open contract with PG&E for Local Government Partnership activities, which was renewed in 2016 to be valid through December 31, 2018. PG&E proposes to amend our contract by \$80,000 to include the Your Energy Manager (YEM) program, which provides water and energy system upgrades for businesses.

**DISCUSSION**

In December 2016, the Energy Council approved a resolution authorizing the Executive Director to enter into a contract of up to \$600,000 with PG&E for the Local Government Partnership activities, including administering the East Bay Energy Watch (EBEW) Strategic Advisory Committee (SAC). EBEW supports multiple energy efficiency programs for commercial, residential and municipal customers, along with innovative pilot programs.

In the proposed contract amendment, the Energy Council will provide a pass through for Community Energy Services Corporation (CESC) for \$80,000 for the YEM program for 2017. The YEM program provides a cost benefit analysis on energy upgrades including incentives and financing options. It goes beyond direct install projects to provide other innovative options. The goal is to make utility costs as low as they can go and help businesses become Certified Green Businesses. It is targeting businesses with 25 or more employees located in Alameda or Contra Costa Counties.

**RECOMMENDATION**

That the Energy Council adopt the attached resolution to authorize the Executive Director to enter into an amended contract with PG&E and with CESC and other related actions.

Attachment A: CESC Scope of Work

Attachment B: Resolution authorizing PG&E Local Government Partnership contract amendment

**Attachment A**  
**Scope of Work**  
**CESC Your Energy Manager**

Your Energy Manager specifies and installs energy efficiency and operational efficiency measures beyond the core Small Medium Business direct install measure offering from the East Bay Energy Watch program. YEM provides owners a cost benefit analysis on energy and water efficiency upgrades including incentives and financing options, a loading order of what projects are most cost effective, and operational modifications. Your Energy Manager trains business employees to be 'Energy Champions' to further drive operational changes and partners with the Green Business program to promote more comprehensive sustainability practices and Green Business Certification. The Energy Council will pass through funding to CESC for the following activities:

- Enroll 24 businesses and provide technical assistance.
- Install 10 non-lighting projects.
- Develop operational plan for new measures offered through East Bay Energy Watch program offerings in the future.
- Request new measures to be added to PG&E Program measure map for Direct Install programs.

**Total Budget \$80,000**

**Attachment B**

**ENERGY COUNCIL  
RESOLUTION #EC 2017 –**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD SEPTEMBER 27, 2017**

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND PG&E LOCAL GOVERNMENT  
PARTNERSHIP CONTRACT AND OTHER RELATED ACTIONS**

**WHEREAS**, the Energy Council recognizes that it is in the interest of local, regional, state, and federal agencies to stimulate the economy; create and retain jobs; reduce fossil fuel emissions; and reduce total energy usage and improve energy efficiency; and

**WHEREAS**, the Energy Council has embarked on an ongoing, coordinated effort to reduce emissions that cause global warming, thus improving air quality, reducing waste, cutting energy use and saving money; and

**WHEREAS**, the Energy Council has entered into a Local Government Partnership with PG&E and has provided support to the East Bay Energy Watch (EBEW); and

**WHEREAS**, Alameda and Contra Costa County jurisdictions have elected the Energy Council as the Independent Administrator of the EBEW Strategic Advisory Committee; and

**WHEREAS**, the Energy Council was awarded \$600,000 for administrative and program coordination activities in 2017; and

**WHEREAS**, PG&E will add \$80,000 to the Energy Council's scope of work for the Your Energy Manager program;

**NOW THEREFORE, BE IT RESOLVED**, that the Energy Council hereby authorizes the Executive Director to:

- Enter into all necessary contracts and agreements with PG&E and CESC in order to amend the current Local Government Partnership contract and add \$80,000 to that contract, and make any necessary changes to the FY 2017/18 budget for Project 1348.
- Approve any required time extensions, modifications, or amendments thereto.
- Allocate the necessary resources to implement and carry out the amended scope of work.

**ADOPTED this 27th day of September 2017, BY THE FOLLOWING VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

I certify that under the penalty of perjury that the foregoing is a full, true and correct copy of Resolution #EC 2017 –

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Wendy Sommer  
Executive Director