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**DATE:** March 24, 2021

**TO:** Energy Council

**FROM:** Candis Mary-Dauphin, Program Manager  
Ben Cooper, Program Manager

**SUBJECT:** Bay Area Air Quality Management District Multifamily Electric Vehicle Pilot

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**SUMMARY**

Staff is requesting Energy Council approval to enter into a contract with the Bay Area Air Quality Management District (BAAQMD) for a pilot project to layer electric vehicle technical assistance onto the BayREN Multifamily program.

**DISCUSSION**

Multifamily properties are underrepresented in programs that incentivize the installation of electric vehicle charging infrastructure, due to issues such as split incentives and parking access. BAAQMD seeks to address these barriers to market adoption and has solicited a proposal that leverages the BayREN Multifamily program. The proposed pilot project will deliver technical assistance to twenty properties and incentive application assistance to four properties in the region, including Alameda County. It will document lessons learned to help inform future program design for BAAQMD *Charge! Grants*.

This project supports the Agency’s guiding principle of advancing equity in program design. Eligible properties must be located in AB617 communities, which are designated by the California Air Resources Board to participate in programs that improve air quality. In Alameda County this includes communities in West and East Oakland and the Tri-Valley area. BAAQMD requested that technical assistance work be performed by a BIPOC consultant with connections to one of the AB 617 communities. The proposed consultant, ECO, is a black, woman-owned consultancy and electrical contracting business based in Oakland. Staff and ECO will engage property owners and coordinate closely with EBCE and local governments in targeting outreach.

BAAQMD will be issuing a contract of \$70,000 for this scope of work, summarized in Attachment A.

**RECOMMENDATION**

Adopt the attached Resolution authorizing the Executive Director to enter into a 2021 contract of \$70,000 for implementation of the BAAQMD contract and other related actions.

Attachments:

Attachment A: Resolution #EC 2021- 02

Attachment B: Proposed Scope of Work

**Attachment A**

**ENERGY COUNCIL  
RESOLUTION #EC 2021 – 02**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD MARCH 24, 2021  
RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO ENTER INTO A CONTRACT FOR THE  
MULTIFAMILY ELECTRIC VEHICLE PILOT AND OTHER RELATED ACTIONS**

**WHEREAS**, the Energy Council recognizes that it is in the interest of the local, regional, state, and federal agencies to stimulate the economy; create and retain jobs; reduce fossil fuel emissions; and reduce total energy usage and improve energy efficiency; and

**WHEREAS**, the Energy Council was formed to seek funding to develop and implement programs and policies that reduce energy demand, increase energy efficiency, advance the use of clean, efficient and renewable resources, and help create climate resilient communities; and

**WHEREAS**, the Energy Council implements the Bay Area Multifamily Building Enhancements (BAMBE) program for the Bay Area Regional Energy Network; and

**WHEREAS**, the Bay Area Air Quality Management District (BAAQMD) seeks to increase multifamily participation in its *Charge!* Grant program and overcome market adoption barriers; and

**WHEREAS**, BAAQMD seeks to provide targeted support in communities that have adverse air quality impacts;

**WHEREAS**, BAAQMD intends to provide the Energy Council with a contract of \$70,000 for the scope of work described in Attachment A;

**NOW THEREFORE, BE IT RESOLVED**, that the Energy Council hereby authorizes the Executive Director to:

1. Enter into all necessary contracts and agreements with BAAQMD in order to accept funds in the amount of \$70,000, and make any necessary changes to the FY 2020-21 budget to add Project 1312 BAAQMD Multifamily Electric Vehicle Pilot.
2. Approve any required time extensions, modifications, or amendments thereto.
3. Allocate the necessary resources to implement and carry out the amended scope of work.

BE IT FURTHER RESOLVED that the Executive Director as the Board President's designee, is hereby authorized to execute on behalf of the Energy Council all grant-related documents, including, but not limited to, applications, payment requests, agreements (including the hiring of temporary staff), and amendments necessary to secure grant funds and to implement the approved grant projects;

**ADOPTED this 24th day of March 2021, by the following votes:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

I certify that under the penalty of perjury that the foregoing is a full, true and correct copy of Resolution #EC 2021 – 02

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Arliss Dunn, Clerk of the Board

**Attachment B**  
**Multifamily Electric Vehicle Pilot Scope of Work**

<b>Deliverables</b>	<b>Totals</b>	<b>Description</b>
Operations and Oversight	\$9,500	Kick-off meeting, project tracking and bi-weekly calls, administration
Outreach and Technical Assistance	\$31,000	Identification of interested properties 20 feasibility site visits
Permit and incentive documentation	\$11,000	Full permit and incentive documentation for 4 properties
Assist application process	\$6,000	Assistance during incentive and permit application submission and approval
Final report	\$12,500	Final report describing the project scope, activities undertaken, and major results/recommendations for increasing installations at multifamily buildings.
Budget	\$70,000	