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**DATE:** October 23, 2019

**TO:** Energy Council

**FROM:** Jennifer West, Program Manager

**SUBJECT:** 2019 PG&E Local Government Partnership Contract Extension and Amendment

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## **SUMMARY**

The Energy Council has an open contract with PG&E for Local Government Partnership (LGP) activities, which was renewed in January 2019 to be valid through December 31, 2019. Staff is recommending that the existing agreement with PG&E be amended to extend through the first half of 2020, with specific activities, for an additional \$176,500. After June 30, 2020, our LGP work will conclude.

## **DISCUSSION**

East Bay Energy Watch (EBEW) is a collaboration between PG&E, local governments, and energy service providers dedicated to providing energy efficiency solutions for residents, businesses and government buildings throughout Alameda and Contra Costa Counties. The EBEW Strategic Advisory Committee (SAC) is comprised of staff from jurisdictions in Alameda and Contra Costa Counties and, in partnership with PG&E, has decision-making authority over the activities and budget of the EBEW programs. In 2016, the Energy Council (StopWaste) was elected to serve as the co-administrator for EBEW by the SAC members, along with the Department of Conservation and Development in Contra Costa County. This role allowed our staff to facilitate meetings of the SAC and administer and implement the decisions of that body. The Energy Council Technical Advisory Group (TAG) has provided ongoing input on their priorities for LGP activities and coordination with EBEW.

In January 2019, the Energy Council approved a resolution authorizing the Executive Director to enter into a contract of up to \$515,000 with PG&E for the LGP activities for 2019, including administering the EBEW SAC.

In the proposed contract extension amendment, the Energy Council will continue the administration of the EBEW SAC for the first half of 2020 (January through June). We plan to implement the following programs during this budget extension:

- Administering EBEW SAC meetings
- Communications and engagement with local governments on EE programs
- Climate Action Planning and greenhouse gas (GHG) inventory support
- Hosting one EBEW Fellow

- Municipal facilities energy management software program pilot
- Data access support
- Identification of projects for EE programs

Please see details in Attachment B.

The California Public Utilities Commission (CPUC) recently directed PG&E and other investor-owned utilities to outsource more energy efficiency (EE) programs and achieve greater cost-effectiveness in these programs. In response to these new regulatory directives, PG&E narrowed the range of eligible Local Government Partnership activities to focus on municipal buildings and established a Request for Proposal (RFP) process to select LGP programs for 2020 and beyond. The EBEW SAC met to develop its response to the solicitation and identified local capacity building as the top priority of their communities. In June 2019, EBEW submitted an abstract proposing to continue coordinating peer sharing of best practices, and implementing three programs: 1. identifying public sector projects, 2. increasing capacity for local government for energy efficiency through policies and planning, and 3. pursuing “hard to reach” projects and projects in disadvantaged communities. In August, PG&E did not select EBEW’s abstract to move forward in the RFP process. Therefore, the East Bay Energy Watch and Energy Council’s work as co-administrator for the SAC will conclude with this contract extension on June 30, 2020.

Staff will be available to respond to questions at the Board meeting.

#### **RECOMMENDATION**

That the Energy Council adopt the attached resolution to authorize the Executive Director to enter into an amended contract with PG&E and other related actions.

Attachment A: Resolution authorizing PG&E Local Government Partnership contract extension & amendment

Attachment B: 2019 Extension of PG&E Local Government Partnership Scope of Work

**Attachment A**

**ENERGY COUNCIL  
RESOLUTION #EC 2019 -**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD October 23, 2019**

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO AMEND PG&E LOCAL GOVERNMENT PARTNERSHIP  
CONTRACT WITH AN EXTENSION AND OTHER RELATED ACTIONS**

**WHEREAS**, the Energy Council recognizes that it is in the interest of local, regional, state, and federal agencies to stimulate the economy; create and retain jobs; reduce fossil fuel emissions; and reduce total energy usage and improve energy efficiency; and

**WHEREAS**, the Energy Council has embarked on an ongoing, coordinated effort to reduce emissions that cause global warming, thus improving air quality, reducing waste, cutting energy use and saving money; and

**WHEREAS**, the Energy Council has entered into a Local Government Partnership with PG&E and has provided support to the East Bay Energy Watch (EBEW); and

**WHEREAS**, Alameda and Contra Costa County jurisdictions have elected the Energy Council as the Independent Administrator of the EBEW Strategic Advisory Committee; and

**WHEREAS**, on January 23, 2019, the Energy Council authorized the 2019 EBEW Contract as an amendment; and

**WHEREAS**, the Energy Council was awarded \$515,000 for administrative and program coordination activities in 2019; and

**WHEREAS**, PG&E has amended our previous contract to include \$176,500 for administrative and program coordination activities as well as limited programs for the first half of 2020 as an extension of the 2019 contract;

**NOW THEREFORE, BE IT RESOLVED**, that the Energy Council hereby authorizes the Executive Director to:

- Enter into all necessary contracts and agreements with PG&E and other partners in order to amend the current Local Government Partnership contract, and make any necessary changes to the FY 2019-20 budget for Project 1348.
- Approve any required time extensions, modifications, or amendments thereto.
- Allocate the necessary resources to implement and carry out the amended scope of work.

**ADOPTED this 23rd day of October 2019, BY THE FOLLOWING VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

I certify that under the penalty of perjury that the foregoing is a full, true and correct copy of Resolution #EC 2019 -

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Arliss Dunn  
Clerk of the Board

## Attachment B

### 2019 Extension of PG&E Local Government Partnership Scope of Work

#### East Bay Energy Watch (EBEW) Strategic Advisory Committee (SAC) Administration

Independent EBEW Administrator core responsibilities include (but are not limited to) the items listed below:

- Convening the SAC and sub-committees
- Administering pass-through stipends to SAC leadership positions in local governments
- Administering and managing pilot projects and programs
- Coordinating EBEW programmatic activity with Energy Council, BayREN, MCE, East Bay Community Energy (EBCE) and ACWMA programs
- Ensuring equitable resource distribution and decision-making between Alameda and Contra Costa Counties

The 2019 Budget Extension (January to June 2020) includes the following activities:

- Identification of Energy Efficiency projects in the public sector
- Climate Action Plan GHG Data Inventory Project for community-based emissions
- One Fellow position supporting EBEW work
- Energy management software pilot program
- Data access support

The total 2019 contract budget is \$176,500

- \$65,000 will support Energy Council staff time and materials
- \$111,500 will be passed through as sub-contracts and stipends