



DATE: September 28, 2016

TO: Waste Management Authority

FROM: Wendy Sommer, Executive Director

BY: Pat Cabrera, Administrative Services Director

SUBJECT: Financial Services Manager Position

SUMMARY

At the September 8, 2016 Programs and Administration (P&A) Committee meeting, staff recommended replacing the Chief Financial Officer (CFO) position with a Financial Services Manager position, including approving the Financial Services Manager job description and corresponding salary range. The staff memo to the P&A Committee can be found at: [Financial Services Manager-memo-09-08-16.pdf](#)

P&A COMMITTEE ACTION

With a vote of **9-0 (Carson, Ellis, Turner absent)**, the P&A Committee unanimously recommended forwarding the staff recommendation below to the Authority Board for approval.

RECOMMENDATION

The P&A Committee recommends that the WMA Board approve the new Financial Services Manager position, job description and new monthly salary range of \$8,866- \$10,773. Furthermore, the P&A Committee recommends that the WMA Board eliminate the Chief Financial Officer position, job description and monthly salary range of \$9,598 - \$11,661.