



**DATE:** March 23, 2016

**TO:** Waste Management Authority Board

**FROM:** Wendy Sommer, Executive Director

**BY:** Pat Cabrera, Administrative Services Director

**SUBJECT:** Mandatory Recycling Ordinance (MRO) – Site Inspector Analysis

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### **SUMMARY**

On March 10, 2016 the Programs and Administration (P&A) Committee heard a presentation from staff regarding the feasibility of hiring in-house MRO site inspectors instead of continuing the use of contractors (currently employed by Stealth Marketing Services). The report submitted to the P&A Committee can be found at: [MRO Site Inspector Analysis-03-10-16](#)

### **COMMITTEE ACTION**

Based on the compensation and classification study findings, the equivalent cost of three in-house positions would be at least \$360,000 per year, not including one-time costs for furniture and equipment that would range from \$15,000 - \$20,000. The current contract for three inspectors is \$320,000. To obtain a better basis for forecasting long term enforcement workload which would include evaluating the ordinance's effectiveness as currently written and implemented, staff believes that , approximately three years from now would seem the most opportune time to revisit the issue of converting contract inspectors to in-house positions.

The P&A Committee by a 9-0 vote (Carson, Kalb and Turner absent) recommended that the Authority Board direct staff to continue engaging contracted services for MRO site inspections.

### **RECOMMENDATION**

The P&A Committee recommends that the WMA Board direct staff to continue the use of contracted services for MRO site inspectors.