

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, February 9, 2023

6:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President McKaughan called the meeting to order at 6:00 p.m. Timothy Burroughs explained the virtual meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#). President McKaughan announced that this is the last meeting under AB 361, and she is looking forward to in-person meetings. Mr. Burroughs welcomed the new WMA appointees: Tracy Jensen, City of Alameda, David Mourra, City of Emeryville, and Fred Simon, City of San Leandro.

II. ROLL CALL OF ATTENDANCE

Bob Carling, ACWMA
Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Tracy Jensen, ACWMA
Dan Kalb, ACWMA
Laura McKaughan, Recycling Materials Processing Industry (President)
David Mourra, ACWMA
Fred Simon, ACWMA
Talia Wise, Solid Waste Industry Representative

Absent:

Chiman Lee, Recycling Programs
Grace Liao, Source Reduction Specialist

Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Cassie Bartholomew, Program Manager
Jennifer West, Program Manager
Meri Soll, Senior Program Manager
Arliss Dunn, Clerk of the Board
Farand Kan, Deputy County Counsel

Others Present:

Sara Webber, Berkeley Food Network
Jonathan Kitchens, Berkeley Food Network
Lisa Klein, Loved Twice

III. ANNOUNCEMENTS BY THE PRESIDENT

There were none.

IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received via the public comments email address.

V. CONSENT CALENDAR

1. Approval of the Draft PC & RB Minutes of January 12, 2023

2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution #RB 2023-02.

3. Board Attendance Record

4. Written Report of Ex Parte Communication

Item #V3 was removed from the Consent Calendar for clarification and further discussion. There were no public comments for the Consent Calendar. Board member Carling moved approval of items V 1, 2, 4 & 5 of the Consent Calendar. Board member Havel seconded, and the motion carried 7-0-2. The Clerk called the roll:

(Ayes: Carling, Havel, Hoover, Kalb, McKaughan, Mourra, Wise. Nays: None. Abstain: Jensen, Simon. Absent: Lee, Liao).

VI. REGULAR CALENDAR

1. Request by City of Berkeley to utilize Measure D funds for a Contract Exceeding Five Years (Jennifer West)

Approve the City of Berkeley's request to utilize Measure D funds to pay for a contract with an initial five-year term, with the option to extend the contract for another five years (for a total of 10 years) for the hauling, sorting, recycling, and marketing services of C&D materials.

This item was removed from the Consent Calendar. Jennifer West summarized the staff report and clarified that the Recycling Board must approve a request for any contract longer than five years (for contracts utilizing Measure D funds). The City of Berkeley submitted a request to the Recycling Board to utilize Measure D funds to pay for a five-year contract, with the option to extend the contract for another five years (for a total of 10 years) for the hauling, sorting, recycling, and marketing services of construction and demolition debris materials (C&D). Time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [Berkeley-MeasureD-Funds](#)

There was no public comment on this item. President McKaughan moved approval of the staff recommendation and Board member Kalb seconded. The motion carried 9-0. The Clerk called the roll:

(Ayes: Carling, Havel, Hoover, Jensen, Kalb, McKaughan, Mourra, Simon, Wise. Nays: None. Abstain: None. Absent: Lee, Liao).

2. Waste Prevention Grants Update and Grantee Presentations (Meri Soll & Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item. Meri Soll and Cassie Bartholomew provided an overview of the upcoming grants program and introduced the grantees: Sara Webber and Jonathan Kitchens from Berkeley Food Network, and Lisa Klein from Loved Twice. The grantees provided the Board with an overview of their organization and the communities they serve, how they have utilized grant funds, and the impacts made because of the funding support. A link to the staff report and the presentation is available here: [Waste-Prevention-Grants-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Waste-Prevention-Grants-Discussion](#)

There was no public comment on this item. President McKaughan thanked staff and the presenters for an uplifting presentation.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Board member Wise announced that Supervisor Nate Miley's office would be hosting the 3rd Annual Statewide Conference on Illegal Dumping April 19th - April 21st, 2023. Board member Wise stated that she has five sponsor tickets available to attend either in-person or online. All are invited and encouraged to attend. A link to the event details is available [here](#).

Board member Havel announced that the Altamont Education Advisory Board grant cycle has begun. There is \$5 million in funding available including mini grants up to \$4,000, project grants up to \$4,000-\$50,000, and multi-year project grants up to \$50,000 per year for 2-3 years. More information on the grant program is available [here](#).

Mr. Burroughs informed the Board that he would be emailing to them social media templates and outreach verbiage to publicize StopWaste's \$1.1 million waste prevention [grant funding opportunities](#). The deadline is March 3, 2023.

Mr. Burroughs announced the passing of Alameda County Supervisor Richard Valle. Mr. Valle previously served on the Recycling Board and was a champion of social and environmental justice.

VIII. ADJOURNMENT – to March 9, 2023 at 4:00 pm.

The meeting adjourned at 7:13 p.m.