

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, July 14, 2022

6:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

Vice President Laura McKaughan called the meeting to order at 6:00 p.m. Timothy Burroughs explained the virtual meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

Deborah Cox, ACWMA
Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Chiman Lee, Recycling Programs
Grace Liao, Source Reduction Specialist
Laura McKaughan, Recycling Materials Processing Industry
Dave Sadoff, ACWMA
Talia Wise, Solid Waste Industry Representative

ABSENT:

Bob Carling, ACWMA
Dan Kalb, ACWMA
Chiman Lee, ACWMA
Francisco Zermeño, ACWMA, President

Staff Present:

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Operations Manager
Angelina Vergara, Program Manager
Arielle Conway, Program Services Specialist
Cristian Aguilar, Program Services Specialist
Adrienne Ramirez, Assistant Clerk of the Board
Arless Dunn, Clerk of the Board
Farand Kan, Deputy County Counsel

III. ANNOUNCEMENTS BY THE PRESIDENT

Vice President McKaughan stated that she was honored to chair the meeting in the absence of President Zermeño.

IV. OPEN PUBLIC COMMENT

There were no public comments on the remote call and no public comments were received via the public comments email address.

V. CONSENT CALENDAR

- 1. Approval of the Draft Joint PC & RB Minutes of June 9, 2022**
- 2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution #RB 2022-09.
- 3. Board Attendance Record**
- 4. Written Report of Ex Parte Communication**

There were no public comments for the Consent Calendar. Board member Cox moved approval of the Consent Calendar and Board member Hoover seconded. The motion carried 7-0. The Clerk called the roll: (Ayes: Cox, Havel, Hoover, Liao, McKaughan, Sadoff, Wise. Nays: None. Abstain: None. Absent: Carling, Kalb, Lee, Zermeño).

VI. REGULAR CALENDAR

- 1. StopWaste Schools Program Overview (Angelina Vergara)**
This item is for information only.

Timothy Burroughs introduced the item and acknowledged the Schools Team, Angelina Vergara, Program Manager, Arielle Conway, Program Services Specialist, and Cristian Aguilar, Program Service Specialist for their excellent work. The Schools Team presented a PowerPoint presentation that highlighted the services the program provides, including supporting schools to comply with SB 1383 and advancing efforts to empower youth to reduce, reuse, and recycle materials that would otherwise go to the landfill. A link to the presentation is available here: [Schools-Program-Presentation.pdf](#)

Additional time was provided to the Board for discussion and clarifying questions. A link to the audio discussion is available here: [Schools-Update-Discussion](#)

There were no public comments on this item. The Board thanked staff for their presentation and offered their assistance in providing opportunities for the continued success of the program.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Timothy Burroughs announced that the Board of Supervisors reappointed Board member Hoover to a second two-year term and thanked her for her service. Board member Wise announced that two weeks ago, the Davis Street Transfer Station began accepting free mattresses for drop-off for any California resident. A resident can drop-off up to 5 mattresses per load. The program is a partnership with the Mattress Recycling Council and Bye Bye Mattress. Waste Management will be sending out a press release.

VIII. ADJOURNMENT – to August 11, 2022 at 4:00 pm.

The meeting adjourned at 6:47 p.m.