

DRAFT

**MINUTES OF THE REGULAR MEETING OF THE
PLANNING COMMITTEE
AND
ALAMEDA COUNTY RECYCLING BOARD**

Thursday, September 14, 2023

6:00 P.M.

***IN PERSON MEETING LOCATION:*
CIVIC CENTER MEETING HALL
(MENDENHALL ROOM)
1016 SOUTH LIVERMORE AVE., LIVERMORE, CA**

I. CALL TO ORDER

President McKaughan called the meeting to order at 4:00 p.m. Timothy Burroughs explained the meeting process being utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

II. ROLL CALL OF ATTENDANCE

Eric Havel, Environmental Educator
Darby Hoover, Environmental Organization
Tracy Jensen, ACWMA
Chiman Lee, Recycling Programs
Grace Liao, Source Reduction Specialist
Laura McKaughan, Recycling Materials Processing Industry (President)
David Mourra, ACWMA
Fred Simon, ACWMA
Jeff Wang, ACWMA
Talia Wise, Solid Waste Industry Representative

Absent:

Dan Kalb, ACWMA

Staff Present:

Timothy Burroughs, Executive Director
Alma Freeman, Communications Manager
Angelina Vergara, Program Manager
Arielle Conway, Program Manager
Cassie Bartholomew, Senior Program Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Management Analyst
Andrew Massey, Deputy County Counsel

III. ANNOUNCEMENTS BY THE PRESIDENT

President McKaughan thanked City of Livermore staff, Judy Erlandson, for hosting the meeting in Livermore.

IV. OPEN PUBLIC COMMENT

There were no public comments.

V. CONSENT CALENDAR

- 1. Approval of the Draft PC & RB Minutes of August 10, 2023**
- 2. Board Attendance Record**
- 3. Written Report of Ex Parte Communication**

There were no public comments for the Consent Calendar. Board member Wang moved for approval of the Consent Calendar. Board member Wise seconded, and the motion carried 10-0. The Clerk called the roll:

(Ayes: Havel, Hoover, Jensen, Lee, Liao, McKaughan, Mourra, Simon, Wang, Wise. Nays: None. Abstain: None. Absent: Kalb).

VI. REGULAR CALENDAR

1. 2023 Waste Prevention Grant Solicitation Funding Awards (Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item. Cassie Bartholomew provided an overview of the Agency's approach to awarding grants to support waste prevention and build upstream infrastructure in Alameda County. A link to the staff report and the presentation is available here: [Grants-Presentation.pdf](#).

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Grants-Presentation-Discussion](#). There were no public comments for this item. President McKaughan thanked staff for a very informative presentation.

2. StopWaste Schools Program Overview (Angelina Vergara & Arielle Conway)

This item is for information only.

Timothy Burroughs introduced the item. Angelina Vergara and Arielle Conway provided an overview and updated the Board of the services that the Schools Program provides and the evolving approach to serving the larger school community both online and in person. A link to the staff report and the presentation is available here: [Schools-Program-Update-memo.pdf](#). Ms. Vergara thanked the Schools team for their efforts.

Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Schools-Program-Update-Discussion](#). There were no public comments for this item. President McKaughan thanked staff for a very inspiring presentation.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Mr. Burroughs announced that on October 5, 10-11:30am, StopWaste would be co-hosting a webinar with the League of CA Cities and others focused on how California's new single-use packaging and plastic pollution prevention law (SB 54) impacts local governments. Staff will send out information in advance of the event.

VIII. ADJOURNMENT – TO PC & RB MEETING OCTOBER 12, 2023 AT 4:00 p.m.

The meeting adjourned at 7:10 p.m.