



**DATE:** May 9, 2024  
**TO:** Recycling Board  
**FROM:** Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
**SUBJECT:** Fiscal Year 2025 Budget Adoption

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### **SUMMARY**

At its May 9, 2024, meeting, staff will recommend that the Recycling Board adopt its FY 2025 budget.

### **DISCUSSION**

The proposed budget for FY 2025 was presented at a joint meeting of the Waste Management Authority, Energy Council, and Recycling Board on April 24, 2024. The staff memo and PowerPoint presentation from the meeting are available at [FY2025-Budget-Presentation](#).

The presentation at the April 24 meeting was well received, and there were no requests for changes to the budgeted amounts. The combined proposed FY 2025 budget totals approximately \$37.6 million, with the following breakdown:

- Recycling Board: \$10,548,534
- WMA: \$16,721,222
- Energy Council: \$10,361,311

As outlined in the budget document, some projects are funded using both WMA and Recycling Board funds. The Agency's discretionary budget is \$12.6 million, funded primarily by tonnage fee revenue and an allocation from fund balance (\$1.5 million). Based on fiscal forecasting models developed as part of a comprehensive analysis of the Agency's fund balance and reserves, the Agency can draw on its fund balance in FY 2025 and still maintain an appropriate contingency moving forward. The Agency's FY 2025 contingency, which includes both discretionary fund balances and reserves, is projected to total \$20.9 million. The Agency continues to meet its financial goals as well as operational and programmatic goals and objectives through prudent spending, a team of resourceful and resilient staff, and the ongoing support of our Boards.

### **RECOMMENDATION**

That the Recycling Board hold a public hearing and adopt the RB FY 2025 Budget Resolution (Attachment A).

Attachment A: RB Budget Resolution

Attachment B: [FY2025-Annual Budget](#) (link)

**ATTACHMENT A**

**ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD  
RESOLUTION #RB 2024 - 01**

**MOVED:  
SECONDED:**

**AT THE MEETING HELD MAY 9, 2024  
THE ALAMEDA COUNTY SOURCE REDUCTION AND RECYCLING BOARD  
AUTHORIZES ADOPTION OF THE FISCAL YEAR 2025 BUDGET**

**WHEREAS**, a preliminary budget for Fiscal Year 2025 has been developed that incorporates programs and projects based on Board-adopted guiding principles and consistent with the Countywide Integrated Waste Management Plan and Recycling Plan; and,

**WHEREAS**, this budget was presented to the Alameda County Waste Management Authority, the Alameda County Source Reduction and Recycling Board, and the Energy Council at the meeting held on April 24, 2024, for review and comment; and,

**WHEREAS**, legal notice of the public hearing on the budget has been provided, and the matter scheduled on the May 9, 2024, Recycling Board agenda for adoption.

**NOW THEREFORE, BE IT RESOLVED** that the Alameda County Source Reduction and Recycling Board hereby:

1. Adopts the Recycling Board's portion of the Fiscal Year 2025 Budget with expenditures totaling \$10,548,534 and authorizes staff to proceed with Recycling Board administration, programs and operations in accordance with the adopted budget, effective July 1, 2024.
2. Authorizes the following new or augmented contracts and/or spending authority subject to approval as to form by Legal Counsel, and consistent with the Agency's purchasing policy:

**Recycling Board Five Year Audit**

TBD pending results of bid process and Executive Director or designee approval not to exceed \$110,000.

**Passed and adopted this 9<sup>th</sup> day of May 2024 by the following vote:**

**AYES:  
NOES:  
ABSTAIN:  
ABSENT:**

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Arliss Dunn, Clerk of the Board