



Date: October 11, 2018

TO: Source Reduction and Recycling Board

FROM: Wendy Sommer, Executive Director

SUBJECT: Grants Issued Under Executive Director Signature Authority

SUMMARY

The purchasing and grant policies were amended to simplify paperwork and Board agendas by giving the Executive Director authority to sign contracts and grant agreements less than \$50,000. A condition of the grant policy is that staff informs the Board of recently issued grants.

Grants: September – October 2018

PROJECT NAME	GRANT RECIPIENT	PROJECT TYPE/DESCRIPTION	LOCATION	VERIFICATION	GRANT AMOUNT	BOARD
Community Outreach Mini-grant	A-1 Community Housing Services	Stop Food Waste awareness. The grantee will engage 20 members to conduct the fridge reality check and share 5 reminders to their community of food waste prevention tips – through social media, e-newsletters, in-person meetings	Hayward	September 2018	\$5,000	RB