

**DRAFT**

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY (WMA) BOARD  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, January 25, 2023**

**3:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

First Vice President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA, EC & RB**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Jenny Kassan, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC, RB (WMA First Vice President)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC, RB
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC (EC President)
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**ABSENT:**

City of Albany	Jennifer Hansen-Romero, WMA, EC
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**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Jennifer West, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Assistant Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**Others Participating**

Priscilla Quiroz, Shaw Yoder Antwih Schmelzer & Lange

### III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

### IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

### V. CONSENT CALENDAR

#### 1. Approval of the Draft WMA & EC Minutes of December 14, 2022

#### 2. WMA Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution WMA# 2023-01.

#### 3. Annual Audit for Fiscal Year 2021-22

That the WMA Board and Energy Council review, accept and file the Fiscal Year 2021-22 Annual Comprehensive Financial Report.

#### 4. EC Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution RB# 2023-01.

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar and Board member Wengraf seconded. The motion carried 18-0-1 (WMA) and 18-0-1 (EC): The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: Simon. Absent: Hansen-Romero)

### VI. REGULAR CALENDAR

#### 1. Rules of Procedure for Teleconferencing at Waste Management Authority Board and Committee Meetings (Timothy Burroughs)

The P&A Committee recommends that the WMA Board adopt resolution 2023-02 to amend its Rules of Procedure to remove the limit on the number of Board Members who may utilize teleconferencing for board and committee meetings; to not incorporate the Just Cause and Personal Emergency provisions of AB 2449 into the Rules of Procedure; and to require that Board Members provide the Clerk of the Board at least six days' notice in advance of the affected board meeting if they wish to utilize teleconferencing from a noticed location; and that the Board evaluate these changes to the Rules of Procedure in nine months (by November 2023).

Timothy Burroughs provided an overview of the staff report. A link to the report is available here: [Revised-Rules-of-Procedure.pdf](#). Additional time was provided for discussion and for clarifying questions. An audio link to the discussion is available here: [Revised-Rules-of-Procedure](#)

There were no public comments on this item. Board member Simon moved approval of the P&A Committee's recommendation to adopt Resolution 2023-02 to amend the WMA Board and Committee Rules of Procedure. Board member Haubert seconded, and the motion carried 18-1. The Clerk called the roll: (Ayes: Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: Balch. Abstain: None. Absent: Hansen-Romero)

#### 2. Legislative Priorities for 2023 (Jennifer West)

That the WMA Board discuss and adopt legislative priorities for calendar year 2023.

Timothy Burroughs introduced the item and Jennifer West gave an overview of the staff report and led a discussion of current key policy issues and legislative priorities for 2023. Priscilla Quiroz, the agency's lobbyist, was available to answer questions. A link to the staff report is available here: [Leg-Priorities-Memo.pdf](#).

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Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [Legislative-Discussion](#)

Board member Hannon asked that staff place an item on the agenda to discuss the environmental benefits and impacts of electrification and the costs that residents would incur if switching from gas to electric appliances. Mr. Burroughs stated that staff plans to bring forth an item in February focused on electrification that will outline the environmental benefits, costs, and incentives that are available.

There were no public comments on this item. Board member Haubert moved approval to adopt the legislative priorities for calendar year 2023. Board member Wengraf seconded, and the motion carried 19-0. The Clerk called the roll. (Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

### **3. Appointing members to the Recycling Board (Timothy Burroughs)**

Staff recommends that the WMA Board fill the vacancies on the Recycling Board.

Timothy Burroughs introduced the item. Board members Mourra, Jensen and Simon were nominated to the Recycling Board. Mr. Burroughs added that there would also be a vacancy in 2023 and Board Member Wang expressed interest in being nominated at that time.

Board member Mourra moved to approve the appointments of Board members Jensen, Mourra, and Simon to the Recycling Board. Board member Zermeño seconded, and the motion carried 19-0. There were no public comments on this item. The Clerk called the roll: (Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

### **4. Election of Second Vice President (WMA) (Timothy Burroughs)**

Elect a Second Vice President.

Timothy Burroughs introduced the item. Board member Hannon nominated Jeff Wang for second Vice President and Board member Jensen seconded. Board member Carling made a substitute nomination of Francisco Zermeño as second Vice President and Board member Wengraf seconded. Board member Wang graciously withdrew his nomination, and the Board approved the substitute motion and elected Board member Zermeño as WMA Second Vice President by a vote of 19-0. There were no public comments on this item. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

### **5. Election of First and Second Vice President (EC) (Timothy Burroughs)**

Elect a First and Second Vice President.

Timothy Burroughs introduced the item. Board member Hannon nominated himself to serve as Second Vice President and to promote David Haubert to serve as First Vice President. Board member Zermeño seconded, and the Board approved the slate of Officers by a vote of 19-0. There were no public comments on this item. The Clerk called the roll.

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Kassan, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstain: None. Absent: Hansen-Romero)

### **6. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)**

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, February 9, 2023 at 6:00 p.m. The meeting will be held via teleconference)

There were no requests for an interim appointment.

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**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Mr. Burroughs announced that the monthly topic brief highlights electric induction cooking benefits. The topic brief is available [here](#).

Mr. Burroughs asked the Board to help spread the word that StopWaste is currently offering \$1.1 million in grant funding to nonprofits, institutions, and businesses for projects focused on waste prevention and upstream infrastructure. Interested organizations are encouraged to attend StopWaste's grant information webinar on January 31. Information on the grant opportunities is available here: [2023-Grant-Cycle](#)

**VIII. ADJOURNMENT – TO WMA & EC MEETING FEBRUARY 22, 2023 AT 3:00 P.M.**

The meeting adjourned at 4:31 p.m.