

DRAFT

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY (WMA) BOARD  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, February 22, 2023**

**3:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

First Vice President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#). Mr. Burroughs notified the Board that this would be the final meeting under AB 361 and that in-person/hybrid meetings will begin in March.

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Tracy Jensen, WMA, EC
City of Albany	Jennifer Hansen-Romero, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC, RB (WMA First Vice President)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC, RB
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC (EC President)
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Robin Plutchok, Program Manager  
Cassie Bartholomew, Program Manager  
Jennifer West, Program Manager  
Emily Alvarez, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Assistant Clerk of the Board  
Richard Taylor, WMA Legal Counsel

### III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

### IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

### V. CONSENT CALENDAR

#### 1. Approval of the Draft WMA & EC Minutes of January 25, 2023

#### 2. WMA Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution WMA# 2023-03.

#### 3. EC Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361

Adopt Resolution RB# 2023-02.

There were no public comments for the Consent Calendar. Board member Shao abstained from the minutes.

Board member Zermeño moved approval of the Consent Calendar with the correction to the minutes, and Board member Wengraf seconded. (Correction to minutes: Remove members Sadoff and Young from the Energy Council vote for Election of First and Second Vice President. The vote tally remains the same.)

The Clerk called the roll:

WMA Vote: 17-0-1 for the minutes and 18-0 for items 2-3

EC Vote: 16-0-2 for the minutes and 18-0 for items 2-3

(Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Hernandez, Jensen, Kalb, Mourra, Sadoff, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: Shao. Absent: Haubert)

### VI. REGULAR CALENDAR

#### 1. Stop Food Waste Campaign (Robin Plutchok)

This item is for information only.

Timothy Burroughs introduced the item and Robin Plutchok presented an overview of the Stop Food Waste Campaign and how it has evolved to serve a broader and more inclusive audience through input from community partners, translation of campaign messaging and outreach materials, and shifts in marketing strategies and distribution. A link to the staff report and the PowerPoint presentation is available here: [SFWCampaign-memo.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link of the discussion is available here: [SFWCampaign-Discussion](#)

There were two public comments on this item and staff addressed them. More information on our current grant solicitation and grant categories is located on StopWaste's website: <https://www.stopwaste.org/at-work/stopwaste-grants>. The Board thanked Ms. Plutchok for the presentation.

#### 2. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, March 9, 2023 at 4:00 p.m. The meeting will be held in-person in a hybrid format at StopWaste offices, 1537 Webster Street, Oakland, CA).

There were no requests for an interim appointment.

## DRAFT

### **3. Bay Area Regional Energy Network Contract Amendment (Karen Kho & Emily Alvarez) (EC only)**

Adopt the attached Resolution authorizing the Executive Director to enter into a contract amendment for Bay Area Regional Energy Network (BayREN) and other related actions.

EC President Balch chaired the item. Timothy Burroughs introduced the item and Emily Alvarez provided a brief overview of BayREN and StopWaste's role in the program. A link to the staff report and the presentation is available here: [BayREN-Contract-Amendment.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link of the discussion is available here: [BayREN-Contract-Amendment-Discussion](#)

There were no public comments on this item. Board member Zermeño moved to approve the staff recommendation. Board member Haubert seconded, and the motion carried 20-0. The Clerk called the roll. (Ayes: Balch, Carling, Cavanaugh, Hannon, Hansen-Romero, Haubert, Hernandez, Jensen, Kalb, Mourra, Shao, Simon, Wang, Wengraf, Zermeño. Nays: None. Abstain: None. Absent: None)

### **4. Decarbonization and Electrification update (Jennifer West)**

This item is for information only.

Timothy Burroughs introduced the item and Jennifer West provided an overview of how electrification can create multiple benefits in communities, the role StopWaste plays in advancing this work, and some of the challenges and barriers associated with accelerating the transition from gas to electricity in our buildings. A link to the staff report and the presentation is available here: [Electrification-Memo.pdf](#). Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [Electrification-Update-Discussion](#)

Board members asked that staff, at a future Board meeting, provide an overview of the roles of the Energy Council and East Bay Community Energy (EBCE) with respect to how they interact/overlap. The Board thanked Ms. West for her presentation.

## **VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Mr. Burroughs announced that the monthly topic brief highlights the Stop Food Waste Campaign. The topic brief is available [here](#).

Mr. Burroughs thanked the Board for helping to spread the word that StopWaste is currently offering \$1.1 million in grant funding to nonprofits, institutions, and businesses for projects focused on waste prevention and upstream infrastructure. Information on the grant opportunities is available here: [2023-Grant-Cycle](#)

Board member Kalb inquired about the timeline for reviewing the reusable foodware model ordinance. Mr. Burroughs stated that the model ordinance is scheduled for the March Board and Committee meetings.

## **VIII. ADJOURNMENT – TO WMA & EC MEETING MARCH 22, 2023 AT 3:00 P.M.**

The meeting adjourned at 4:34 p.m.