

DRAFT

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT  
AUTHORITY BOARD (WMA)  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, February 28, 2024  
3:00 P.M.**

***IN PERSON MEETING LOCATION:  
STOPWASTE BOARD ROOM  
1537 WEBSTER STREET, OAKLAND, CA***

**I. CALL TO ORDER**

President Carling called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#).

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	David Haubert, WMA, EC, (EC President)
City of Alameda	Tracy Jensen, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	David Mourra, WMA, EC
City of Fremont	Yang Shao, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC (WMA President)
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Fred Simon, WMA, EC
City of Union City	Jeff Wang, WMA, EC

**Absent**

City of Albany	Jennifer Hansen-Romero, WMA, EC
----------------	---------------------------------

**Staff Participating**

Timothy Burroughs, Executive Director  
Pat Cabrera, Administrative Services Director  
Alma Freeman, Communications Manager  
Justin Lehrer, Operations Manager  
Meri Soll, Senior Program Manager  
Elese Lebsack, Program Manager  
Michelle Fay, Program Manager  
Arliss Dunn, Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

## DRAFT

### IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments.

### V. CONSENT CALENDAR

#### 1. Approval of the Draft WMA & EC Minutes of January 24, 2024

#### 2. Grants Issued Under Executive Director Signature Authority- WMA 2023-04

There were no public comments for the Consent Calendar. Board member Zermeño moved approval of the Consent Calendar. Board member Sadoff seconded, and the motion carried:

The Clerk called the roll: WMA Vote: 19-0 and EC Vote: 19-0.

(Ayes: Balch, Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Sadoff, Shao, Simon, Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hansen-Romero)

### VI. REGULAR CALENDAR

#### 1. Update on Reusable Bag Laws (Meri Soll & Else Lebsack)

This item is for information only.

Timothy Burroughs introduced the item. Meri Soll and Else Lebsack provided an update on the Reusable Bag ordinance as well as state and local laws affecting bags distributed at point of sale, including recently proposed amendments to State legislation related to plastic bags. A link to the staff report and the presentation is available here: [RBO-Update-memo](#). The California legislature introduced AB 2236 and SB 1053 in an effort to ban film plastic shopping bags statewide. The bills would remove the option to have any kind of film plastic bags, including thicker plastic bags, at stores currently affected by SB 270. Staff is coordinating with Californians Against Waste to provide comments and input related to draft bill language. Staff provided an overview of these laws, and the Board was provided time for discussion and clarifying questions around potential areas of opportunity for StopWaste to influence state and local legislation. An audio link to the discussion is available here: [RBO-Update-Discussion](#). Mr. Burroughs outlined next steps for staff to come back to the Board with updates on the bills and a potential set of recommended actions for further reducing single-use bags and the implications of each.

There were no public comments on this item. President Carling thanked staff for the presentation.

#### 2. SB 54 Update (Timothy Burroughs & Michelle Fay)

This item is for information only.

Timothy Burroughs and Michelle Fay presented an overview of SB 54, known as the Plastic Pollution Prevention and Packaging Producer Responsibility Act, and a summary of the regulatory documents CalRecycle released in December and the implications for local governments and next steps for engaging in the regulatory process. A link to the staff report and the presentation is available here: [SB54-Update-memo](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link is available here: [SB54-Update-Discussion](#).

There were no public comments on this item. President Carling thanked staff for the presentation.

#### 3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)

(Planning Committee & Recycling Board, Thursday, March 14, 2024, at 4:00 p.m. The meeting will be held at StopWaste, 1537 Webster Street, Oakland CA)

Board member Kalb requested an interim appointment and Board member Young volunteered to serve as the interim appointment. There were no public comments for this item. Board member Board Kalb moved approval of the interim appointment. Board member Wang seconded, and the motion carried 18-0:

The Clerk called the roll:

(Ayes: Carling, Cavanaugh, Hannon, Haubert, Hernandez, Jensen, Kalb, Mourra, Sadoff, Shao, Simon,

**DRAFT**

Wang, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Balch, Hansen-Romero)

**VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Board member Zermeño inquired about the Agency’s plans for Earth Day. Mr. Burrough stated that staff would update the Board on the Earth Day activities as the date gets closer.

Mr. Burroughs announced the monthly topic brief, which highlights the reusable bag laws in California. A link to the topic brief is available [here](#).

Mr. Burroughs reminded the Board that the Waste Prevention Grants Cycle will end on March 14. StopWaste is offering \$1.1 million in grant funding for projects in Alameda County that focus on waste prevention, reuse, and recovery of food, goods, and materials as well as development, marketing, and products made with recovered materials. For additional information and application [visit our website](#).

Mr. Burroughs announced that the annual StopWaste Environmental Leadership Awards program will be held at the Recycling Board meeting on June 13, 2024. The awards honor Alameda County businesses, nonprofits, multifamily properties, and institutions for their leadership and innovations in advancing environmental sustainability, waste prevention, and contributions to building healthy, climate resilient communities in Alameda County. Staff will send more information in the coming weeks.

**VIII. ADJOURNMENT – TO WMA & EC MEETING – MARCH 27, 2024 at 3:00 P.M.**

The meeting was adjourned at 4:55 P.M.