



**Date:** March 16, 2016

**TO:** Authority & Recycling Boards

**FROM:** Wendy Sommer, Executive Director

**SUBJECT:** Informational Report on Grants Issued Under ED Signature Authority

The purchasing and grant policies were amended to simplify paperwork and board agendas by giving the Executive Director authority to sign contracts and grant agreements less than \$50,000. A condition of the new grant policy is that staff informs Board members of the small grants issued at the next regularly scheduled Board meeting.

**Grants – February 15, 2016 through March 15, 2016**

PROJECT NAME	GRANT RECIPIENT	PROJECT TYPE/DESCRIPTION	LOCATION	VERIFICATION	GRANT AMOUNT	BOARD
Community Outreach Grants	Vietnamese Community Center	Non-profit grant funds to promote food scrap recycling to difficult to reach audiences. Grantees utilize Agency outreach materials to reach their communities using their networks and social media.	Oakland	Final Reports/Pledge	\$15,000	RB