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**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD
AND
THE ENERGY COUNCIL (EC)**

Wednesday, January 27, 2016

3:00 P.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

I. CALL TO ORDER

First Vice President Kalb, WMA, called the meeting to order at 3:00 p.m.

II. ROLL CALL

WMA & EC

County of Alameda	Keith Carson, WMA, EC
City of Alameda	Jim Oddie, WMA, EC
City of Albany	Peter Maass, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Don Biddle, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC
City of Fremont	Suzanne Lee Chan, WMA, EC
City of Hayward	Greg Jones, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Tim Rood, WMA, EC
City of Pleasanton	Kathy Narum, WMA
City of San Leandro	Deborah Cox, WMA, EC

Absent:

City of Livermore	Laureen Turner, WMA
City of Union City	Lorin Ellis, WMA, EC

Staff Participating:

Wendy Sommer, Executive Director
Tom Padia, Deputy Executive Director
Cassie Bartholomew, Program Manager
Karen Kho, Senior Program Manager
Richard Taylor, Legal Counsel, Authority Board
Arliiss Dunn, Clerk of the Board

III. ANNOUNCEMENTS BY THE PRESIDENTS

Vice President Kalb announced that StopWaste received the 2015 Sustaining Partner Award from Build it Green (BIG) at their Big Bash in December. Vice President Kalb and President Pentin attended the event and accepted the award on behalf of StopWaste. StopWaste also received a Certificate of Recognition from the State Senate presented by Senator Mark Leno.

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V. CONSENT CALENDAR (WMA & EC)

- 1. Approval of the Draft Joint Minutes of December 16, 2015 (WMA & EC-Separate Votes) Action**
- 2. Reappointment to the Recycling Board – Board member Jerry Pentin (WMA only) Action**
- 3. Minutes of the December 15, 2015 Technical Advisory Group (TAG) (EC only) Information**

Board member Biddle made the motion to approve the Consent Calendar for the WMA Board. Board member Wengraf seconded and the motion carried 16-0 (Carson, Ellis, and Turner absent).

Board member Wengraf made the motion to approve the Consent Calendar for the Energy Council. Board member Rood seconded and the motion carried 15-0 (Carson and Ellis absent).

V. OPEN PUBLIC DISCUSSION (WMA & EC)

There was none.

VI. REGULAR CALENDAR (WMA & EC)

- 1. Rethink Disposable: Sacred Wheel – Local Case Study (WMA only) Information**
(Cassie Bartholomew)

This item is for information only.

Clean Water Fund, a current StopWaste grantee and program partner, was awarded last week with the Governor’s Environmental and Economic Leadership Award for the ReThink Disposable program. Cassie Bartholomew provided background on the Rethink Disposable program that provides food service establishments with tools and technical assistance to reduce the use of single use disposable foodware such as plastic forks, spoons, cups, etc. and in some cases works with businesses to transition to reusables. Ms. Bartholomew shared a video featuring the story of one of our 2014 StopWaste Business Efficiency Award recipients, Sacred Wheel, a cheese shop and cafe in Oakland. A link to the video is available here: [Sacred Wheel Video](#)

- 2. Strategic Workplan 2020 – Midpoint Assessment (WMA only) Wendy Sommer Information**

This item is for information only.

Wendy Sommer provided an overview of the staff report and presented a PowerPoint presentation. The combined report is available here: [Strategic Plan Update-01-27-16](#)

Board member Sadoff inquired about the locations and proposed operational start dates for the proposed organics facilities. Mr. Padia stated there is no certainty for development of these facilities. Waste Management at the Altamont Landfill has been trying to locate a covered aerated static pile composting facility for plant debris and food waste for residential green cart material for some time. They received a conditional use permit a few years ago but the project has stalled at the air permit stage. In their contract with the City of Oakland, they have a commitment to make all reasonable efforts to get it online in the next year and they have indicated that they are making every effort to do so. A private landscaping company has approached us about a COIWMP commitment regarding a green waste only windrow compost facility combined with a wood waste chipping operation at the edge of Livermore. He is unsure of the current status.

Board member Kalb inquired about the agency’s commitment and proposed actions with regard to the EBMUD facility. Ms. Sommer stated that we had set aside \$1 million in reserve to assist EBMUD with the organics facility but it appears that EBMUD is expanding and they do not require our assistance at this time. Staff is proposing that we reallocate the \$1 million back to the OPD reserve and repurpose it for other organics related diversion projects. Board member Kalb asked that we obtain EBMUD’s intentions in writing or at a presentation at a WMA Board meeting. Mr. Padia stated the \$1 million commitment was made over

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five years ago when they were proposing to expand their digester capacity to accept commercial food scraps from Alameda County sources. They were never able to meet the conditions and commitments that were part of the \$1 million grant and in their most recent meeting with Gary Wolff indicated that they were moving ahead with the Oakland contract to build a pre-processing facility to be able to take commercial organics separate from their commitment with us. Mr. Padia added they will be required to appear before the WMA Board for the COIWMP amendment and conformance finding for any new processing facility at that location and they can indicate their intentions at that meeting.

Board member Hannon suggested that staff provide a breakdown of categories that comprise the total of good stuff, i.e. multi-family, single family, commercial, etc. Board member Chan stated that Fremont staff is waiting to see the staff recommendations for criteria with respect to the product decisions targets. Ms. Sommer stated that staff will present the criteria to the TAC in February.

Board members thanked Ms. Sommer for the presentation.

**3. Climate Mitigation/Adaptation Support for Member Agencies (WMA & EC) Action
(Wendy Sommer & Karen Kho)**

Provide staff direction on whether to align the WMA Board and Energy Council’s projects and priorities under a climate mitigation/adaptation framework in order to leverage current projects and future funding opportunities.

Karen Kho provided an overview of the staff report. The report is available here: [MA Climate-01-27-16](#)

Board member Biddle inquired about the staff time required for this alignment effort. Ms. Kho stated that staff is already working on these areas in their respective groups but have not worked comprehensively within the scope of climate mitigation and adaptation that local jurisdictions are interested in pursuing. Board member Carson suggested that staff provide to the Board an assessment of where there may be overlap or not. Ms. Sommer stated that currently there isn’t overlap but an opportunity to package the different areas together under one umbrella and if the Board provides direction to proceed with this proposal staff can come back to the Board next month with a resolution authorizing the Executive Director to apply for joint funding as those funding opportunities become available. Ms. Sommer added that staff is aware of a significant funding opportunity available through FEMA. Board member Carson inquired if the funding opportunity is driving the proposal or the opportunity to better coordinate and collaborate. Ms. Sommer stated that it is a combination of member agencies asking for our assistance, the opportunity to collaborate internally as well as the funding opportunity.

Board member Wengraf inquired about the downside to the proposed alignment. Ms. Kho stated the downside is the possible perception of scope/mission creep. Board member Kalb inquired if there is the possibility of doing less if we adopt the alignment. Ms. Kho stated that it might slightly shift the types of programs that the Energy Council is doing and the types of funding that they are seeking. For example, the Energy Council adopted priorities for FY 13-15 that include municipal building operations but have not necessarily identified funding sources for those specific activities, so going forward we may decide to focus on supporting community resiliency through micro grid projects instead.

Board member Sadoff inquired if there will be any legal implications for non Energy Council/WMA members. Agency Counsel Taylor stated not for the non WMA/EC members. He added the reason for Board direction is the EC can pursue EC projects and the WMA can pursue WMA projects but staff requires authority from the Board to pursue joint projects and the grant applications would be structured to show what each Board and Council would be providing.

Board member Jones stated that the Energy Council was formed to leverage resources and it makes sense to align, however we must consider the possible complications. Board member Rood stated his support for alignment as the City of Piedmont is getting support through the Energy Council for using ICLEI’s ClearPath and for a Civic Sparkintern. He added keeping compostables out of the garbage is a solid waste issue on the

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WMA side but it also contributes to our climate action goals and allows for synergy between the WMA & EC. Board member Chan stated that the alignment of the WMA and EC for projects improves the ability to obtain grants and subsequently assist the member agencies.

Board members provided direction to staff to come back to the Board with information on possible complications of aligning the WMA & EC for projects, and what are the Energy Council projects that will not be done (Board members Ellis and Turner were absent).

- 4. 2016 BayREN Contract (EC only) (Wendy Sommer & Karen Kho) Action**
Adopt the Resolution attached authorizing the Executive Director to enter into a 2016 contract for Bay Area Regional Energy Network (BayRen) and other related actions.

Karen Kho provided a summary of the staff report and presented an update on BayREN's accomplishments and a proposed scope of work for 2016. The combined presentation and staff report is available here: [BayREN Update-01-27-16](#)

Board member Chan stated that ABAG in conjunction with BayREN is going through their PACE marketplace program and Fremont is awaiting the outcome of that discussion and inquired about the number of cities that have an ordinance that supports one or more of their programs. Board member Kalb stated the City of Oakland has five.

Board member Wengraf made the motion to adopt the resolution authorizing the Executive Director to enter into a 2016 contract for Bay Area Regional Network (BayREN) related actions. Board member Rood seconded and the motion carried 17-0 (Ellis absent).

- 5. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (WMA only) (Wendy Sommer) Action**
(P&O/RB meeting, February 11th at 4:00 pm – StopWaste Offices, 1537 Webster Street, Oakland, CA)

Board members Pentin and Jones required an interim appointment. Board member Biddle and Young agreed to serve respectively. Board member Sadoff made the motion to approve the interim appointments. Board member Oddie seconded and the motion carried 18-0 (Ellis and Turner absent).

VII. COMMUNICATION/MEMBER COMMENTS (WMA & EC) Information

Board member Chan announced that she and Vice Chair Kalb will not be able to attend the April 22nd and June 22nd WMA meetings due to their attendance at the League of Cities. Ms. Sommer stated that the main item on the agenda will be the budget presentation, not the budget adoption. Ms. Sommer reminded the Board that the February meeting will be on the 3rd Wednesday, February 17th. Board member Sadoff stated that the most recent Benchmark report indicated that the goals stated are 5% recyclables and 5% compostables and inquired if the percentages are cumulative. Mr. Padia stated yes.

Arliss Dunn announced that the agency is transitioning to a new Contact Resource Management System (CRM) to distribute the Board packets and out of an abundance of caution 2 copies of the packet were sent to Board members using both the old and new systems. Please inform staff if the packet sent via CRM was perceived as spam by their email systems. Ms. Sommer added hard copies of the packet are optional and please inform staff if Board members prefer to receive the packet electronically only. Closed session items will continue to be provided via hard copy.

VIII. ADJOURNMENT (WMA & EC)

The meeting adjourned at 4:10 p.m.