

DRAFT

**MINUTES OF THE MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD,
THE ENERGY COUNCIL (EC)**

Wednesday, July 24, 2019

3:00 P.M.

**StopWaste Offices
1537 Webster Street
Oakland, CA 94612
510-891-6500**

I. CALL TO ORDER

President Tim Rood called the meeting to order at 3:03 p.m.

II. ROLL CALL OF ATTENDANCE

City of Alameda	Jim Oddie, WMA, EC
County of Alameda	Keith Carson, WMA, EC
City of Albany	Rochelle Nason, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC
City of Fremont	Jenny Kassan, WMA, EC
City of Hayward	Sara Lamnin, WMA, EC
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Tim Rood, WMA, EC
City of Pleasanton	Jerry Pentin, WMA, EC
City of San Leandro	Deborah Cox, WMA, EC
City of Union City	Jaime Patiño, WMA, EC

Staff Participating:

Wendy Sommer, Executive Director
Pat Cabrera, Administrative Services Director
Justin Lehrer, Senior Management Analyst
Jeff Becerra, Communications Manager
Anu Natarajan, Legislative and Regulatory Affairs Manager
Richard Taylor, WMA Legal Counsel
Arliss Dunn, Clerk of the Board

Others Participating:

Supervisor Nate Miley, Alameda County Board of Supervisors, District 4
Erin Armstrong, Special Projects Assistant, Alameda County Board of Supervisors, District 4
Priya Gambhir, Special Projects Assistant Alameda County Board of Supervisors, District 4
Ken Houston, Community Activist
Zeydi Gutierrez, Director of Business Operations, AB&I Foundry

III. ANNOUNCEMENTS BY PRESIDENTS

President Rood expressed his appreciation for being elected to serve as President of the WMA Board.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

Supervisor Nate Miley along with his staff; Ken Houston, Community Activist; and Zeydi Gutierrez, AB&I Foundry, provided comments regarding their efforts to address illegal dumping and encouraged the Board to consider adding the issue of illegal dumping, trash and litter as a component of the schools program curriculum, specifically as part of the transfer station field trips. Board member Carson asked that staff provide an overview of their engagement with Supervisor Miley's office. Ms. Sommer stated that Jeff Becerra, Communications Manager, is a member of the the Illegal Dumping Task Force and regularly attends the meetings. Ms. Sommer thanked Supervisor Miley and the other speakers for addressing such an important issue. The Board adopted the priority of source reduction and moving upstream, and it is difficult to add new issues as we are focused on food waste reduction and not creating waste at all. Jeff Becerra added in our efforts to address illegal dumping we've focused specifically on mattresses and have provided significant financial support to DR3 Mattress Recycling, one of the largest mattress recycling organizations on the West Coast. We also worked with Senator Loni Hancock to provide assistance in drafting legislation for her mattress bill, and also provided funding for a pilot study to look at creating an incentive program for turning in mattresses. Mr. Becerra added, more recently the household hazardous waste program conducts one-day drop off events and our staff have helped to get mattress drop-off included in the events.

V. CONSENT CALENDAR

1. Approval of the Draft Minutes of June 26, 2019 (Wendy Sommer)

2. Revised Human Resources (HR) Manual (Pat Cabrera & Justin Lehrer)

That the WMA Board approve the attached HR manual and authorize the Executive Director to make minor changes to the manual as needed and incorporate any additions resulting from new or amended federal, state or local labor laws.

There were no public comments for the Consent Calendar. Board member Oddie made the motion to approve the Consent Calendar. Board member Pentin seconded and the motion carried 20-0: (Ayes: Carling, Carson, Cox, Hannon, Hernandez, Kalb, Kassan, Lamnin, Martinez, Nason, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young. Nays: None. Abstained: None. Absent: None.)

VI. REGULAR CALENDAR

1. Executive Director Contract Amendment (Dave Sadoff)

That the Waste Management Authority Board amend the Executive Director Employment Agreement.

Board member Sadoff stated that in light of Ms. Sommer's excellent work performance the Executive Director Evaluation Committee recommends approval of the amendment to her Employment Agreement which includes a modest salary increase. President Rood stated that Ms. Sommer has done an outstanding job in focusing on the agency's core mission and aligning our revenue and expenditures and strengthening the agency's financial position.

There were no public comments on this item. Board member Sadoff made the motion to approve the Executive Director Contract Amendment. Board member Hannon seconded and the motion carried 20-0:

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(Ayes: Carling, Carson, Cox, Hannon, Hernandez, Kalb, Kassan, Lamnin, Martinez, Nason, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young. Nays: None. Abstained: None. Absent: None.)

2. Countywide Integrated Waste Management Plan (CoIWMP) Update (Anu Natarajan)

That the WMA Board direct staff to update the CoIWMP.

Anu Natarajan provided an overview of the staff report.

Board member Hannon recommended that the update highlight some of the environmental policies that have benefitted the community such as the impacts of banning single use bags. Board member Hannon added this would not only help to provide historical perspective but also inform future policy considerations. Board member Pentin commented that the proposed timeline is for the update to be completed in October and inquired if there has been or are there plans to reach out to the community for public input. Ms. Natarajan stated that since this is only an update to the CoIWMP and shifting from the work that we are currently doing we are considering the two WMA meetings as the public hearings and of course we are working with the Technical Advisory Committee (TAC) to obtain perspective from the member agencies. Board member Kalb commented that the update includes a then and now perspective and inquired if source reduction will be prevalent in the "now." Ms. Natarajan stated yes. Board member Sadoff suggested in addition to data, visuals would also provide an impact, e.g. the visual of the voluminous amount of single use bags against the fence at Altamont. Ms. Natarajan stated the update would include visuals as well. President Rood inquired if staff required more specific direction from the Board. Ms. Natarajan stated no. There were no public comments on this item.

Board member Pentin made the motion to direct staff to update the CoIWMP. Board member Kalb seconded and the motion carried 20-0.

(Ayes: Carling, Carson, Cox, Hannon, Hernandez, Kalb, Kassan, Lamnin, Martinez, Nason, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young. Nays: None. Abstained: None. Absent: None.)

3. Vacancy on the Recycling Board (Arliss Dunn)

Staff recommends that the WMA Board fill the vacancy on the Recycling Board.

Board member Young made the motion to nominate Board member Carling as the WMA Appointee to the Recycling Board. There were no other nominations and the nominations were closed. Board member Pentin seconded and the motion carried 20-0. There were no public comments on this item.

(Ayes: Carling, Carson, Cox, Hannon, Hernandez, Kalb, Kassan, Lamnin, Martinez, Nason, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young. Nays: None. Abstained: None. Absent: None.)

4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Wendy Sommer)

(Planning Committee and Recycling Board meeting, August 8, 2019 at 7:00 pm, Fremont City Hall, Council Chambers, 3300 Capitol Ave, Fremont, CA 94538 and September 12, 2019 at 7:00 pm, Dublin City Hall, 100 Civic Plaza, Dublin, CA 94568)

Board member Zermeño required an interim appointment for the August 8 meeting. There were no requests for an interim appointment for the September 12 meeting. Board member Kassan volunteered to attend as the interim appointment for the August 8 meeting. Board member Pentin made the motion to approve the interim appointment. Board member Hannon seconded and the motion carried 20-0.

(Ayes: Carling, Carson, Cox, Hannon, Hernandez, Kalb, Kassan, Lamnin, Martinez, Nason, Oddie, Patiño, Pentin, Rood, Sadoff, Wengraf, Young. Nays: None. Abstained: None. Absent: None.)

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VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Ms. Sommer distributed a sample of the letter (attached) that will be sent to all property owners notifying them of the reduction of the household hazardous waste fee. The letter also includes historical information regarding the fee and participation at the facilities. Staff will also provide Board members with social media samples for dissemination. President Rood suggested revising the graphics of the bar in the letter as it appears to illustrate that the fee is cut in half. Board member Hannon inquired if the letter will contain information that the letter is available in other languages. Mr. Becerra stated yes.

VIII. ADJOURNMENT

The meeting was adjourned at 3:50 p.m.

Dear Residential Property Owner:

This letter is to inform you that the Alameda County Waste Management Authority (WMA) is proposing changes to a fee that applies to your residential property. The WMA currently assesses a fee capped at \$9.55 per residential unit per year, collected through the property tax roll, to administer the household hazardous waste program for Alameda County.

The WMA is proposing to amend the ordinance establishing the fee to (1) set the fee at \$6.64 per year per residential unit through June 30, 2024, (2) change the process for fee adjustments below the \$9.55 cap, and (3) remove the June 30, 2024 sunset date for the fee at its meeting on September 25, 2019. The meeting will start at 3:00 p.m. at 1537 Webster St., Oakland.

Revenue from the fee supports the countywide household hazardous waste program, which provides safe, legal, environmentally sound collection and disposal services for residential household hazardous waste such as paint, solvents, pesticides, and electronics. Household hazardous waste materials cannot be disposed in landfills.

Prior to July 1, 2024, a financial analysis of the program will be conducted to determine if the fee needs to be adjusted (raised or lowered) for the next five years and in five-year intervals thereafter. The fee will remain capped at \$9.55 per year. A previously established June 30, 2024 end date of the fee (sunset provision) will be rescinded; however, the fee can be repealed by the WMA at any time.

Your property is included in the report listing the properties that would be subject to the fee. The report and copies of all materials referenced in this letter are available at the WMA offices at 1537 Webster St. in Oakland.

You may object to the adoption of the fee in writing by sending written correspondence to:

Alameda County Waste Management Authority
1537 Webster St.
Oakland, CA 94612

Correspondence must include your name, address, parcel number, number of residential units on the parcel, a statement objecting to the fee, and your original signature. The correspondence must be received by 12:00 p.m. on September 25, 2019, or delivered in person at the September 25 meeting. Protests submitted via e-mail or facsimile will not be accepted. You may also attend the meeting on September 25 in person and express your opinion in favor of or against the fee.

More information about the current fee, the proposed fee ordinance, and the September 25 meeting can be found at www.StopWaste.org/HHWfee.

Este aviso contiene información importante sobre una posible tarifa que se cobra a través del catastro tributario inmobiliario. Si su idioma principal no es el inglés, pida a alguien que le traduzca.

本通知含有透過物業稅清單可能收取費用的重要資料。如果英語不是您主要使用的語言，請找人為您翻譯資料內容。