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**MINUTES OF THE JOINT MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD,
THE
ENERGY COUNCIL (EC),
AND
PLANNING COMMITTEE AND RECYCLING BOARD**

Wednesday, November 16, 2022

3:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Martinez called the meeting to order at 3:00 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

II. ROLL CALL OF ATTENDANCE

WMA, EC & RB

City of Alameda	Trish Herrera Spencer, WMA, EC
City of Albany	Preston Jordan, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA, RB
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC (President)
City of Hayward	Francisco Zermeño, WMA, EC, RB (RB President)
City of Livermore	Bob Carling, WMA, EC, RB
City of Oakland	Dan Kalb, WMA, EC, RB
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC (EC President)
City of San Leandro	Deborah Cox, WMA, EC, RB
Environmental Educator	Eric Havel, RB
Environmental Organization	Darby Hoover, RB
Recycling Programs	Chiman Lee, RB
Solid Waste Industry Representative	Talia Wise, RB
Source Reduction Specialist	Grace Liao, RB

Absent

County of Alameda	David Haubert, WMA, EC
City of Fremont	Jenny Kassan, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Union City	Jaime Patiño, WMA, EC
Recycling Materials Processing Industry	Laura McKaughan, RB

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Alma Freeman, Communications Manager
Justin Lehrer, Operations Manager
Rachel Balsley, Senior Program Manager

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Cassie Bartholomew, Program Manager
Kelly Schoonmaker, Program Manager
Meri Soll, Senior Program Manager
Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Farand Kan, County Counsel
Richard Taylor, WMA Legal Counsel

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

V. CONSENT CALENDAR

1. **Approval of the Draft WMA & EC Minutes of October 26, 2022**
2. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution WMA# 2022-15.
3. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution EC# 2022-13.
4. **Approval of the Draft PC & RB Minutes of October 13, 2022**
5. **Recycling Board Attendance Record**
6. **Written Report of Ex Parte Communications**
7. **Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution RB# 2022-13.

There were no public comments for the Consent Calendar. Board member Cox moved approval of Items 1-3 of the Consent Calendar for the WMA & EC and Board member Carling seconded. The motion carried 15-0 (WMA) and 14-0 (EC): The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

Board member Lee moved approval of Items 4-7 of the Consent Calendar for the Recycling Board and Board member Havel seconded. The motion carried 10-0. The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Hoover, Kalb, Lee, Liao Sadoff, Wise, Zermeño. Nays: None. Abstained: None. Absent: McKaughan)

VI. REGULAR CALENDAR

1. **SB 1383/ORRO Implementation Update (Rachel Balsley, Cassie Bartholomew & Kelly Schoonmaker)**

This item is for information only.

Timothy Burroughs introduced the item and provided a summary of the staff report. Rachel Balsley, Cassie Bartholomew, and Kelly Schoonmaker provided a PowerPoint presentation to update the Board on how StopWaste is supporting member agencies with various implementation activities of the Organics Reduction and Recycling Ordinance (ORRO), including compliance monitoring/enforcement, reporting to CalRecycle, outreach and education, edible food recovery, recycled organics product

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procurement, and more. A link to the staff report and the presentation is available here: [SB1383-ORRO-Presentation.pdf](#). Additional time was provided to the Board for discussion and for clarifying questions. An audio link to the discussion is available here: [SB1383-ORRO-Discussion](#). There were no public comments on this item. President Martinez thanked staff for a very informative presentation.

2. Waste Prevention Grants Program Update (Meri Soll & Cassie Bartholomew)

This item is for information only.

Timothy Burroughs introduced the item and provided a summary of the staff report. Meri Soll and Cassie Bartholomew gave a PowerPoint presentation that provided an overview of the upstream grants program. A link to the staff report and the presentation is available here [Upstream-Grants-Presentation.pdf](#)

Additional time was provided to the Board for discussion and clarifying questions. An audio link to the discussion is available here: [Upstream-Grants-Discussion](#)

There were no public comments on this item. The Board thanked Ms. Soll and Ms. Bartholomew for a very informative and inspiring presentation.

3. Appointments to fill upcoming vacancies on the Recycling Board (Timothy Burroughs)

Staff recommends that the WMA Board fill two vacancies on the Recycling Board by January 25, 2023.

Timothy Burroughs provided an overview of the staff report. A link to the staff report is available here: [RB-Vacancies.pdf](#). Mr. Burroughs thanked Board members Cox and Sadoff for their service on the Recycling Board.

President Martinez informed the Board that Board member Patiño indicated a willingness to serve as a WMA appointee to the Recycling Board. Board member Jordan moved to nominate Board member Patiño, in his absence, as a WMA appointee and Board member Cavanaugh seconded the nomination. There were no further nominations and the motion carried 15-0. The Clerk called the roll: (Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

Board members elected to fill one of the two vacancies at the current meeting and defer the remaining vacancy to the January 2023 meeting. Board member Zermeño moved to defer the remaining vacancy to the January 2023 meeting and Board member Young seconded. The motion carried 15-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Hannon, Haubert, Kassan, Patiño)

There were no public comments on this item.

4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arless Dunn) (WMA only)

(The meeting of the Planning Committee & Recycling Board will be held on Thursday, December 8, 2022 at 6:00 p.m. The meeting will be held via teleconference)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Vice President Carling read a proclamation presented to President Martinez on behalf of her final meeting as a StopWaste Board member. Board members acknowledged President Martinez, thanked her for her service and remarked on the excellent manner of which she conducted board meetings as President. The agency presented her with a recycled picture frame, water bottle, and reusable tote bag. President Martinez provided remarks on her tenure as a Board member and

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thanked the members for their support.

Mr. Burroughs announced that the monthly topic brief highlights holiday sustainability tips. The topic brief is available [here](#).

Mr. Burroughs extended thanks and appreciation to President Martinez for her service.

VIII. ADJOURNMENT – to WMA & EC MEETING DECEMBER 14, 2022 at 3:00 P.M.

The meeting adjourned 4:45 p.m.