

**DRAFT**

**MINUTES OF THE JOINT MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA)  
BOARD,  
ENERGY COUNCIL (EC),  
AND RECYCLING BOARD**

**Wednesday, November 17, 2021**

**3:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

President Young called the meeting to order at 3:05 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

Board member Haubert announced the sudden passing of Supervisor Wilma Chan. Board member Haubert discussed Supervisor Chan’s background and achievements and extended thanks to everyone who sent condolences to the Board of Supervisors and Supervisor Chan’s family. Board member Haubert announced that the Board of Supervisors appointed her chief of staff, Dave Brown, to serve the remaining 14 months of her term. The board observed a moment of silence in memory of Supervisor Chan.

**II. ROLL CALL OF ATTENDANCE**

**WMA, EC & RB**

County of Alameda	David Haubert, WMA, EC
City of Alameda	Trish Herrera Spencer, WMA, EC
City of Albany	Preston Jordan, WMA, EC
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA, RB
City of Dublin	Melissa Hernandez, WMA, EC
City of Emeryville	Dianne Martinez, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC, RB
City of Livermore	Bob Carling, WMA, EC, RB
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC, RB (EC President)
Oro Loma Sanitary District	Shelia Young, WMA (President)
City of Piedmont	Jen Cavanaugh, WMA, EC
City of Pleasanton	Jack Balch, WMA, EC
City of San Leandro	Deborah Cox, WMA, EC, RB
City of Union City	Jaime Patiño, WMA, EC
Environmental Educator	Eric Havel, RB
Environmental Organization	Darby Hoover, RB (President)
Recycling Materials Processing Industry	Laura McKaughan, RB (2 <sup>nd</sup> Vice President)
Recycling Programs	Chiman Lee, RB
Source Reduction Specialist	Matthew Zimbalist, RB
Solid Waste Industry Representative	Vacant

**Absent**

City of Fremont	Jenny Kassan, WMA, EC
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**Staff Participating**

Timothy Burroughs, Executive Director  
Jeff Becerra, Communications Manager  
Emily Alvarez, Program Manager  
Cassie Bartholomew, Program Manager  
Arliss Dunn, Clerk of the Board  
Adrienne Ramirez, Assistant Clerk of the Board  
Richard Taylor, WMA Legal Counsel  
Farand Kan, County Counsel

**Others Participating**

Priscilla Quiroz, Agency Lobbyist, Shaw Yoder Antwih Schmelzer & Lange  
Xochi Hernandez, Sustainability Manager, Alameda County Food Bank  
Kathleen Rousseau, RPR Architects  
Johnny Duong, CA Waste Solutions

**III. ANNOUNCEMENTS BY PRESIDENTS**

There were none.

**IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

There were no public comments on the remote call and no public comments were received via the public comments email portal.

**V. CONSENT CALENDAR**

**1. Approval of the Draft WMA/EC Minutes of October 27, 2021 (WMA/EC only)**

**2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361 (WMA only)**

Adopt Resolution WMA# 2021-05.

Board member Cox made the motion to approve the Consent Calendar for the WMA. Board member Wengraf seconded and the motion carried 18-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Patiño)

**3. Approval of the Draft PC/RB Minutes of October 14, 2021 (RB only)**

**4. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361 (RB only)**

Adopt Resolution RB# 2021-04.

**5. Recycling Board Attendance Record (RB only)**

**6. Written Report of Ex Parte Communications (RB only)**

Board member Zermeño made the motion to approve the Consent Calendar for the RB. Board member McKaughan seconded and the motion carried 10-0: The Clerk called the roll:

(Ayes: Carling, Cox, Havel, Hoover, Kalb, Lee, McKaughan, Sadoff, Zermeño, Zimbalist. Nays: None. Abstained: None. Absent: None)

**7. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361 (EC only)**

Adopt Resolution EC# 2021-06.

Board member Jordan made the motion to approve the Consent Calendar for the EC. Board member Balch seconded and the motion carried 17-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Martinez, Spencer, Wengraf, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Patiño)

## **VI. REGULAR CALENDAR**

### **1. Legislative Priorities for 2022 (Jeff Becerra) (WMA only)**

That the WMA Board discuss legislative priorities for calendar year 2022 and adopt a priority or set of priorities for staff to pursue in conjunction with its partners and the agency's lobbying team in Sacramento. The Recycling Board is also encouraged to provide input on the Agency's 2022 legislative priorities.

Jeff Becerra provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and presentation is available here: [Legislative-Priorities-2022.pdf](#). Pricilla Quiroz, Agency Lobbyist, was available to answer any questions. Mr. Becerra stated that StopWaste is working with a new group, Zero Waste Now, which is made up of various agencies in the Bay Area and rural areas. Mr. Becerra stated that staff has established four recommended priority areas that the agency will focus on as well as continued efforts on implementation and compliance with SB 1383. The priority areas are: SB 1383 procurement adjustments, clear product labeling, circular economy solutions, and building decarbonization/electrification.

Additional time was provided for discussion and clarifying questions. An audio link to the discussion is available here: [Legislative-Priorities-Discussion](#). Board members encouraged staff to act with urgency to contribute to and support legislation that eliminates waste upstream and advances circular economic solutions.

Board member Hannon made the motion to approve the staff recommendation. Board member Wengraf seconded and the motion carried 18-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan)

### **2. Alameda County Food Recovery Network Overview (Cassie Bartholomew) (WMA & RB only)**

This item is for information only.

Cassie Bartholomew provided an overview of the staff report and introduced Xochi Hernandez, Sustainability Manager from the Alameda County Food Bank. Ms. Bartholomew and Ms. Hernandez presented a PowerPoint presentation. A link to the staff report and the presentation is available here: [WMA-EC-Memo-ACFRN.pdf](#). An audio link to the discussion is available here: [ACFRN-Discussion](#)

Ms. Bartholomew provided an overview regarding food insecurity and how the agency is working with various partners to meet the requirements of SB 1383 food donation mandates while also addressing the root cause of hunger. Ms. Hernandez provided information on how the food bank is preparing their donors for SB 1383 and provided an overview of the food bank's Grocery Rescue program. Board member Zermeño asked if the agency is considering franchise fees on food recovery. Ms. Bartholomew replied that is not currently being pursued but staff is having discussions regarding this issue. Board member Zermeño requested that the item be placed on a future agenda. Additional time was provided for discussion and clarifying questions. There were no public comments on this item. President Young thanked Ms. Bartholomew and Ms. Hernandez for an informative presentation.

### **3. Amendment to the Alameda County Integrated Waste Management Plan (CoIWMP) for California Waste Solutions North Gateway facility located at 2308 Wake Avenue in Oakland (Emily Alvarez) (PC&RB only)**

## DRAFT

Staff recommends that the Recycling Board (in its role as Local Task Force) provide comments recommending, and that the Planning Committee recommend to the WMA Board that it hold a public hearing and adopt a resolution to (1) amend the ColWMP (Exhibit 1) to include the CWS North Gateway Recycling Facility in the City of Oakland, and make additional changes for consistency, (2) find that the CWS facility conforms to the ColWMP, as amended, and (3) make the findings required by CEQA.

Emily Alvarez provided an overview of the staff report and presented slides on the proposed facility. A link to the staff report and presentation is available here: [CWS-ColWMP-Amendment.pdf](#). The facility will take approximately one year to complete, will employ 165 people (relocated and new) and process 850 tons of acceptable material per day. Additional time was provided for discussion and clarifying questions. Kathleen Rousseau, RPR Architects, and Johnny Duong, California Waste Solutions (CWS), were available to answer any questions. A link to the audio discussion is available here: [CWS-ColWMP-Discussion](#)

Board member McKaughan disclosed that her firm is contracting with CWS for outreach and education but does not benefit from this project, and inquired if this poses a conflict of interest. County Counsel, Farand Kan, confirmed that this is not a conflict of interest and is satisfied with her disclosure. There were no public comments on the remote call, however a letter was received via the public comments email portal. The Clerk sent a copy of the letter to the board in advance of the meeting. The letter was from Andrea K. Leisy, on behalf of Waste Management of Alameda County (WMAC), regarding Item VI. (3) – Amendment to the Alameda County Integrated Waste Management Plan (ColWMP) for California Waste Solutions North Gateway Facility located at 2308 Wake Avenue Oakland. A link to the letter is available here: [WM-Ltr-Public-Comment.pdf](#)

Board member Sadoff stated that he is satisfied with the location and CEQA documents in addition to information that he received from staff regarding geological and groundwater data and motioned to recommend approval of the amendment to the ColWMP and forward to the WMA Board for approval. Board member Zermeño seconded and the motion carried 9-0-1. The Clerk called the roll: (Ayes: Carling, Cox, Havel, Hoover, Kalb, Lee, McKaughan, Sadoff, Zermeño. Nays: None. Abstain: Zimbalist. Absent: None. Vacant: Solid Waste Industry Representative)

#### **4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arless Dunn) (WMA only)**

(Planning Committee and Recycling Board meeting on December 9, 2021 at 7:00 p.m. The meeting will be held via teleconference)

There were no requests for an interim appointment.

#### **VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Timothy Burroughs reminded the WMA board that due to the holidays, the next meeting is on December 15, 2021, the third Wednesday. Board member Sadoff thanked staff for arranging a tour and overview of the carbon farming project at the agency property at Altamont and stated that it would be nice to revisit the property in the spring.

#### **VIII. ADJOURNMENT**

The meeting was adjourned at 5:04 p.m.