

DRAFT

**MINUTES OF MEETING OF THE
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD
AND
ENERGY COUNCIL (EC)**

Wednesday, December 15, 2021

3:00 P.M.

TELECONFERENCE MEETING

I. CALL TO ORDER

President Young called the meeting to order at 3:02 p.m. Timothy Burroughs explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings- Instructions](#)

President Young notified the board that the agenda was amended to add Item# VI-1 of the regular calendar, to consider an immediate need for action. The amended agenda was provided to the board prior to the meeting.

II. ROLL CALL OF ATTENDANCE

WMA, EC & RB

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|---------------------------------|----------------------------------|
| County of Alameda | David Haubert, WMA, EC |
| City of Alameda | Trish Herrera Spencer, WMA, EC |
| City of Albany | Preston Jordan, WMA, EC |
| City of Berkeley | Susan Wengraf, WMA, EC |
| Castro Valley Sanitary District | Dave Sadoff, WMA |
| City of Dublin | Melissa Hernandez, WMA, EC |
| City of Emeryville | Dianne Martinez, WMA, EC |
| City of Fremont | Jenny Kassin, WMA, EC |
| City of Hayward | Francisco Zermeño, WMA, EC |
| City of Livermore | Bob Carling, WMA, EC |
| City of Newark | Mike Hannon, WMA, EC |
| City of Oakland | Dan Kalb, WMA, EC (EC President) |
| Oro Loma Sanitary District | Shelia Young, WMA (President) |
| City of Piedmont | Jen Cavanaugh, WMA, EC |
| City of Pleasanton | Jack Balch, WMA, EC |
| City of San Leandro | Deborah Cox, WMA, EC |
| City of Union City | Jaime Patiño, WMA, EC |

Staff Participating

Timothy Burroughs, Executive Director
Pat Cabrera, Administrative Services Director
Jeff Becerra, Communications Manager
Justin Lehrer, Operations Manager
Karen Kho, Principal Program Manager
Emily Alvarez, Program Manager
Miya Kitahara, Program Manager
Robin Plutchok, Program Manager
Maricelle Cardenas, Program Services Specialist

Arliss Dunn, Clerk of the Board
Adrienne Ramirez, Assistant Clerk of the Board
Richard Taylor, WMA Legal Counsel

Others Participating

Kathleen Rousseau, RPR Architects
Johnny Duong, California Waste Solutions

III. ANNOUNCEMENTS BY PRESIDENTS

There were none.

IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR

There were no public comments on the remote call and no public comments were received via the public comments email portal.

V. CONSENT CALENDAR - The Consent Calendar contains routine items of business. Items in this section will be acted on in one motion for both the WMA and EC, unless removed by a member of either Board. Members of the WMA who are not members of the EC will vote as part of the consent calendar vote, but their votes will not be considered in connection with any EC items. Any member of the public may speak on an item on the Consent Calendar at this time. Public Speakers are limited to three (3) minutes.

- 1. Approval of the Draft Joint WMA, EC & RB Minutes of November 17, 2021**
- 2. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution WMA# 2021-06.
- 3. 2022 WMA & EC Meeting Schedule**
Adopt the 2022 Meeting Schedule.
- 4. Contract/Vendor Authorization**
That the WMA Board approve the contracts, vendors and/or spending authority listed in the staff report, as recommended by the P&A Committee.
- 5. Resolution regarding meeting via teleconference to promote social distancing, pursuant to AB 361**
Adopt Resolution EC# 2021-08.

Board member Cox moved to approve the Consent Calendar and Board member Wengraf seconded. The motion carried 20-0: The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Martinez, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Patiño)

VI. REGULAR CALENDAR

- 1. Consider Need for Immediate Action and, if Approved, Consider Acceptance of U.S. Economic Development Agency Grant to Advance Construction Sector Innovation in the Bay Area (Karen Kho & Miya Kitahara)**

That the WMA Board add the consideration of this grant acceptance to the agenda for the December 15, 2021 meeting.

That the WMA Board adopt the attached Resolution authorizing the Executive Director to enter into all necessary contract agreements with EDA and project partners and make corresponding changes to the FY 21-22 budget.

Timothy Burroughs provided an explanation of the need for immediate action on this item. Staff was notified after the initial meeting agenda was distributed of the U.S. Economic Development Agency

(EDA) announcement that StopWaste is one of only 60 organizations nationwide selected as a Phase 1 finalist in the “Build Back Better Regional Challenge.” As a finalist, StopWaste will receive a \$500,000 grant to support a full Phase 2 submittal that is due on March 15, 2022, and if we waited to introduce the item at the January 26 WMA meeting, it would not allow time for staff to assemble our coalition and execute the work needed to submit the proposal for Phase 2. There were no objections from the Board in proceeding with the staff report. Karen Kho provided an overview of the staff report and presented a PowerPoint presentation. A link to the report and the presentation is available here: [EDA-Grant-Acceptance-Memo.pdf](#)

Board member Jordan recused himself from this item and left the meeting during discussion of this item. Additional time was provided to the board for discussion and clarifying questions. An audio link to the discussion is available here: [EDA-Grant--Discussion](#)

There were no public comments on the need for immediate action. Board member Kalb moved approval to accept the need for immediate action and Board member Wengraf seconded. The motion carried 19-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Kalb, Kassan, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None. Recused: Jordan)

Board member Patiño moved approval to adopt the attached Resolution authorizing the Executive Director to enter into all necessary contract agreements with EDA and project partners and make corresponding changes to the FY 21-22 budget. Board member Cavanaugh seconded and the motion carried 19-0 The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Kalb, Kassan, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None. Recused: Jordan)

2. Amendment to the Alameda County Integrated Waste Management Plan (CoIWMP) for California Waste Solutions North Gateway facility located at 2308 Wake Avenue in Oakland (Emily Alvarez) (PC&RB only)

Amendment to the Alameda County Integrated Waste Management Plan (CoIWMP) for California Waste Solutions North Gateway facility located at 2308 Wake Avenue in Oakland (Emily Alvarez)

Staff, the Recycling Board (as the Local Task Force), and the Planning Committee of the WMA recommend to the WMA Board that it hold a public hearing at the December 15, 2021 meeting and adopt a resolution to:

- (1) Amend the CoIWMP (Exhibit 1) to include the CWS North Gateway Recycling facility in the City of Oakland;
- (2) Find that the North Gateway Recycling facility conforms to the CoIWMP as amended; and
- (3) Make the findings required by CEQA.

Emily Alvarez provided an overview of the staff report and presented slides on the proposed facility.

A link to the staff report and presentation is available here: [CWS-CoIWMP-Amendment.pdf](#).

Johnny Duong, California Waste Solutions, and Kathleen Rousseau, RPR Architects, were available to answer any questions. Additional time was provided for board discussion and clarifying questions. An audio link to the discussion is available here: [CWS-CoIWMP-Discussion](#).

President Young opened the public hearing. There were no public comments on this item and the public hearing was closed. Board member Kalb moved to approve the staff recommendation and Board member Zermeño seconded. The motion carried 20-0. The Clerk called the roll:

(Ayes: Balch, Carling, Cavanaugh, Cox, Hannon, Haubert, Hernandez, Jordan, Kalb, Kassan, Martinez, Patiño, Sadoff, Spencer, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: None.)

3. StopWaste Food Campaign (Robin Plutchok)

This item is for information only.

Robin Plutchok and Maricelle Cardenas presented a summary of the staff report and an overview of the StopWaste Food Campaign and its evolution, including audiences, outreach materials, strategies, and the current winter campaign. A link to the report and the presentation is available here: [StopFoodWaste-Food-Campaign-Memo.pdf](#)

Additional time was provided for board discussion and clarifying questions. An audio link to the discussion is available here [StopWaste-Food-Campaign-Discussion](#)

President Young thanked staff for a very informative discussion.

4. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliis Dunn) (WMA only)

(Planning Committee and Recycling Board meeting on January 13, 2022 at 4:00 p.m. The meeting will be held via teleconference)

There were no requests for an interim appointment.

VII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR

Timothy Burroughs announced the December topic brief highlighting energy efficiency projects in multifamily properties. A link to the topic brief is available here: [Dec-Topic-Brief.pdf](#). Mr. Burroughs informed the board that at the request of President Young, staff had prepared a list of repair and reuse organizations that offer retail opportunities and would provide the list to the Board for their use during the holiday season. Mr. Burroughs thanked the Board for their support and leadership during the past year and extended happy holidays to all.

VIII. ADJOURNMENT

The meeting adjourned at 4:28 p.m.