

**DRAFT**

**MINUTES OF THE MEETING OF THE  
ALAMEDA COUNTY WASTE MANAGEMENT AUTHORITY (WMA) BOARD  
AND  
ENERGY COUNCIL (EC)**

**Wednesday, December 16, 2020**

**3:00 P.M.**

**TELECONFERENCE MEETING**

**I. CALL TO ORDER**

President Cox called the meeting to order at 3:00 p.m. Wendy Sommer explained the process that would be utilized during the meeting. A link to the process is available here: [Virtual-Meetings-Instructions](#)

**II. ROLL CALL OF ATTENDANCE**

**WMA & EC**

County of Alameda	Scott Haggerty, WMA, EC (alternate)
City of Alameda	Malia Vella, WMA, EC
City of Albany	Rochelle Nason, WMA, EC (alternate)
City of Berkeley	Susan Wengraf, WMA, EC
Castro Valley Sanitary District	Dave Sadoff, WMA
City of Dublin	Melissa Hernandez, WMA, EC (President)
City of Emeryville	Dianne Martinez, WMA, EC
City of Hayward	Francisco Zermeño, WMA, EC
City of Livermore	Bob Carling, WMA, EC
City of Newark	Mike Hannon, WMA, EC
City of Oakland	Dan Kalb, WMA, EC
Oro Loma Sanitary District	Shelia Young, WMA
City of Piedmont	Tim Rood, WMA, EC
City of San Leandro	Deborah Cox, WMA (President), EC
City of Union City	Emily Duncan, WMA, EC

**ABSENT:**

City of Fremont	Jenny Kassan, WMA, EC
City of Pleasanton	Jerry Pentin, WMA, EC

**Staff Participating:**

Wendy Sommer, Executive Director  
Timothy Burroughs, Deputy Director  
Pat Cabrera, Administrative Services Director  
Jeff Becerra, Communications Manager  
Justin Lehrer, Operations Manager  
Michelle Fay, Program Manager  
Arliss Dunn, Clerk of the Board  
Richard Taylor, WMA Legal Counsel

**Others Participating:**

2020 StopWaste Business Efficiency Awardees

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**III. ANNOUNCEMENTS BY PRESIDENTS**

President Cox thanked staff for the special holiday cookie delivery.

**IV. OPEN PUBLIC DISCUSSION FROM THE FLOOR**

There were no public comments on the remote call and no public comments were received via the public comments email portal.

**V. CONSENT CALENDAR**

**1. Approval of the Draft Joint WMA, EC & RB Minutes of November 18, 2020 (Wendy Sommer)**

**2. Amended and New Conflict of Interest Codes (Pat Cabrera)**

That the Waste Management Authority (Attachment A) and the Energy Council (Attachment B) each adopt their respective resolutions stating their amended Conflict of Interest Code.

**3. Contract/Vendor Authorization (Pat Cabrera)**

That the WMA Board approve the contracts, vendors and/or spending authority listed in the staff report, as recommended by the P&A Committee.

**4. 2021 Meeting Schedule (Arless Dunn)**

That the Waste Management Authority Board and the Energy Council adopt the regular meeting schedule for 2021.

**5. Reappointment to the Recycling Board – Board member Zermeño (Wendy Sommer)**

That the Waste Management Authority Board reappoint Board member Zermeño to a two-year term on the Recycling Board ending January 22, 2023.

There were no public comments for the Consent Calendar. Board member Hannon made the motion to approve the Consent Calendar. Board member Zermeño seconded and the motion carried 17-0. The Clerk called the roll:

(Ayes: Carling, Cox, Duncan, Haggerty, Hannon, Hernandez, Kalb, Martinez, Nason, Sadoff, Vella, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Pentin, Rood)

**VI. REGULAR CALENDAR**

**1. 2021 Legislative Priorities (Jeff Becerra)**

That the Waste Management Authority adopt as its legislative priority for 2021 joining efforts with other partners to introduce and support legislation seeking to modify SB 1383 implementation timelines as long as the relief is not prolonged or excessive in nature.

Jeff Becerra provided an overview of the staff report. A link to the report is available here: [2021-Legislative-Priorities.pdf](#). The agency's lobbyists, Jason Schmelzer and Priscilla Quiroz, were present and available to answer any questions.

Mr. Becerra stated that the 2020 Legislative Priorities were presented to the P&A Committee (P&A), and the Planning Committee and Recycling Board (PC&RB). The PC&RB asked that staff modify the recommendation to clarify that the legislation seeking to modify SB 1383 implementation timelines not be prolonged or excessive in nature.

There were no public comments for this item. Board member Zermeño made the motion to approve the staff recommendation. Board member Young seconded and the motion carried 17-0. The Clerk

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called the roll:

(Ayes: Carling, Cox, Duncan, Haggerty, Hannon, Hernandez, Kalb, Martinez, Nason, Sadoff, Vella, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Pentin, Rood)

**2. Priority Setting for Fiscal Years 2021-22 and 2022-23 (Wendy Sommer, Timothy Burroughs & Justin Lehrer)**

That the WMA/EC Boards adopt the aims and guiding principles to be used for program design and budgetary planning for fiscal years 21-22 and 22-23.

Timothy Burroughs provided an overview of the staff report. A link to the report is available here: [Priority -Setting-FYS-21-23-and-22-23.pdf](#)

Board member Carling commented that the “Mindset” aim suggested a negative approach and suggested that staff reword the phrase to project a more positive objective. Staff concurred with Board member Carling and will re-phrase the Aim to project a more positive approach. Board member Carling asked for clarification regarding capacity. Mr. Burroughs provided the example that one of the requirements of SB 1383 is the procurement of organics products, such as compost and mulch, and the agency does not have the capacity to purchase compost and mulch for the member agencies but can provide assistance in understanding the requirements and how to achieve them in a more cost effective way.

There were no public comments for this item. Board member Carling made the motion to approve the staff recommendation with the suggestion to modify the wording regarding the “Mindset” aim. Board member Zermeño seconded and the motion carried 18-0. The Clerk called the roll:

(Ayes: Carling, Cox, Duncan, Haggerty, Hannon, Hernandez, Kalb, Martinez, Nason, Rood, Sadoff, Vella, Wengraf, Young, Zermeño. Nays: None. Abstained: None. Absent: Kassan, Pentin)

**3. Interim appointment(s) to the Recycling Board for WMA appointee unable to attend future Board Meeting(s) (Arliss Dunn) (WMA only)**

(Planning Committee and Recycling Board meeting, January 14, 2021, 4:00 p.m. Meeting will be held via teleconference).

There were no requests for an interim appointment.

**VII. 2020 STOPWASTE BUSINESS EFFICIENCY AWARDS (Michelle Fay)**

Awards – This item is for information only – Recognizing Awardees

Board President Cox and Executive Director Sommer led the awards ceremony and introduced the businesses and award recipients.

2020 Award recipients:

[Alameda & Castro Valley Natural Grocers](#)

Excellence in Waste Prevention & Reuse

[Claremont Hotel Club & Spa – Oakland/Berkeley](#)

Excellence in Food Waste Reduction

[First Street Alehouse, Livermore](#)

Excellence in Recycling & Composting

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**Surplus Service – Fremont**

Excellence in Waste Prevention & Reuse

[Click here](#) to watch a recording of the awards program.

**VIII. MEMBER COMMENTS AND COMMUNICATIONS FROM THE EXECUTIVE DIRECTOR**

Ms. Sommer announced the December Topic Brief “Honoring Businesses for Waste Prevention - December 2020.” A link is available here: [December-2020-Awardees.pdf](#)

Ms. Sommer also announced her intentions to retire from the agency at the end of the current fiscal year.

**IX. ADJOURNMENT**

The meeting was adjourned at 4:00 p.m.