



DATE: December 16, 2020
TO: Waste Management Authority Board
FROM: Wendy Sommer, Executive Director
BY: Pat Cabrera, Administrative Services Director
SUBJECT: Contract/Vendor Authorization

SUMMARY

On December 10, 2020, the Programs and Administration (P&A) Committee recommended that the Waste Management Authority (WMA) Board approve the contracts, vendors and/or spending authority as requested by staff.

DISCUSSION

By a vote of 11-0 (Kassan absent), the P&A Committee reviewed and recommended forwarding for approval new or augmented contracts, vendors and/or spending authority for Fiscal Year 2020-21. Those contracts/agreements are as follows:

<u>Food Waste Reduction</u>	
Spotify	\$25,000
<i>Digital radio advertising</i>	
EffectTV	\$45,050
<i>Digital television advertising</i>	
<u>Used Oil Recycling (Externally Funded)</u>	
Spotify	\$25,000
<i>Digital radio advertising</i>	
EffectTV	\$15,000
<i>Television Advertising</i>	
<u>Household Hazardous Waste</u>	
Spotify	\$ 6,500
<i>Digital radio advertising</i>	
EffectTV	\$15,000
<i>Digital television advertising</i>	
<u>Information Systems (Overhead)</u>	
CDW Government, Inc.	\$25,000
<i>Additional authorization required for purchases of computer equipment needed due to the shelter in place order and increased teleworking.</i>	

Property Management (Altamont Properties)

\$80,000

TBD pending results from the request for proposals and subject to Executive Director approval.

Various repairs needed, including replacement of the perimeter fence at Parcel 6 as well as repairs needed at the North Flynn house.

The report submitted to the P&A Committee is available at the following link: [Contract-Vendor-Authorization.pdf](#)

RECOMMENDATION

That the WMA Board approve the contracts, vendors and/or spending authority listed in the staff report, as recommended by the P&A Committee.