



DATE: June 28, 2017

TO: Waste Management Authority

FROM: Wendy Sommer, Executive Director

SUBJECT: Public Hearing and Annual Adoption of Fee Collection Report for Household Hazardous Waste Fee

SUMMARY

At the June 28 WMA meeting staff will give an overview and update on the Household Hazardous Waste (HHW) program and ask the Board to adopt the FY 2017-18 fee collection report as required by Ordinance 2014-01.

BACKGROUND

At the May 2014 WMA meeting, the Board adopted HHW Ordinance 2014-1 : "Ordinance Establishing a Household Hazardous Waste (HHW) Collection and Disposal Fee," which included a \$9.55 fee per residential unit. FY 2017-18 will be the fourth year that the fee is collected and used to support existing and expanded activities at the four HHW facilities (Fremont, Hayward, Livermore, and Oakland). This fee, in combination with an HHW tip fee at the landfill and product stewardship savings, pays for the four facilities.

The fee also supports up to twelve one-day HHW events around the county per year. The permanent facilities and one-day events are operated under two MOUs: one with the City of Fremont and one with the County of Alameda. Since increasing hours/days of operation in January, 2015, the program has ramped up to achieve 80% of the target for household participation. Further growth in participation is expected as we increase outreach and expand the number of one-day events.

Under the ordinance, a Fee Collection Report must be approved by the Board each year prior to placing the parcel fee on the Alameda County property tax roll. A proposed Fee Collection Report (FCR) was publicly noticed this month. The purpose of the notice of the proposed FCR is to allow residential property owners subject to the fee to provide updated information about the number of units on their property, since the fee applies to each unit. The 2017 Fee Collection Report includes changes that property owners have requested throughout the year and during the review of the 2016 Fee Collection Report. Staff has incorporated all requests for changes to the proposed FCR

into the draft linked below. The Fee Collection Report lists all the parcels in Alameda County subject to the fee together with the fee amount for the parcel. The 2017 Fee Collection Report is very large (20,000+ pages, 82MB file size) and may be viewed at: [2017-18-Fee-Collection-Report.pdf](#). Please be aware that since the file is very large, it will take a while to download. Staff will have one copy available for review at the meeting.

The program is designed to have some surplus in the early years. The accumulated fund balance will be used to support the program until the fee sunsets in 2024. The HHW fee ordinance calls for the fee to be adjusted each year beginning in FY 2016/17, based on the HHW tip fee collected and product stewardship savings. Based on collections and savings in FY 2016/17, the FY 2017/18 HHW fee will be \$8.46 per residential parcel. Per the ordinance, the fee will reset to \$9.55 for the following fiscal year, but will again be adjusted downward *if* tip fee collections and product stewardship savings for FY 2017/18 are found to have been higher than expected. The fee cannot be increased above \$9.55 except by amending the fee ordinance and complying with State laws concerning fee increases. Our total fee revenue for FY2017-18 is expected to be approximately \$7,196,854, including \$4,843,604 collected by the assessor. The funds pay for the administration and implementation of the program, which includes StopWaste's costs for administration of the MOUs and outreach, operation of the four facilities and up to twelve one-day HHW events around the county.

RECOMMENDATION

Staff recommends that the WMA Board hold a public hearing on the Fee Collection Report and approve the Fee Collection Report for FY2016-17, which includes adjusting the fee downward from \$8.60 to \$8.46 per unit for FY2017-18.